

**A Resolution of the Trinidad Ambulance District Board of Directors
Allowing Exempt Employees to Cash Out Forty (40) Hours of
Personal Time Off Once Per Calendar Year
Resolution # 14-008**

- Whereas,** Colorado Revised Statute Title 32, Article 1, Section 1001 grants Boards of Directors for Colorado Special Districts broad ability to manage the affairs of their respective special districts; and
- Whereas,** The Trinidad Ambulance District (the "District") is a Special District organized under Title 32 of the laws of the State of Colorado; and
- Whereas,** The Board of Directors for the District (the "Board") desires to allow exempt employees the ability to cash out up to forty (40) hours of accrued personal time off once per calendar year; and
- Whereas,** The Board does believe that such allowance is in the best interest of the District and its operations;

Now, therefore, be it Resolved by the Board of Directors for the Trinidad Ambulance District, that:

1) The District's employee guidelines regarding the cashing out of personal time off, such being located at policy number 05-013, is hereby replaced in its entirety by the following language:

"Exempt and non-exempt employees may cash out forty (40) hours of PTO once per calendar year. A PTO cash-out must be requested in writing at least thirty (30) days in advance and approved by the Executive Director. PTO cash-outs will be paid at the employee's current straight time rate of pay and will be received in the following pay period."

This Resolution, by motion made and seconded, was adopted this 24th day of July, 2014.



Richard Johnson, President



George Dasko, Secretary