

MEETING OF THE TRINIDAD AMBULANCE DISTRICT

BOARD OF DIRECTORS

DATE: April 28th, 2010

Present: Alex Abeyta, Liz Aragon, Jeanie Hollon, Rick Johnson, and Kelly Smith

Other Guests: Brandon Chambers, TAD Executive Director
Dodge Shelby, Attorney
Tom Ortiz, Accountant

SUBJECT

DISCUSSION

Call to Order	Meeting was called to order at 4:01 pm by Jeanie Hollon.
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, Las Animas County Courthouse, Trinidad Times Independent and the Chronicle News.
Proof of Quorum	There was a quorum. (Jeanie Hollon states that all 5 board members were present).
Approval of Minutes	Minutes for February 17 th , 2010 board meeting were approved. Motion made by Rick Johnson and seconded by Liz Aragon to accept the minutes. All yes, motion passed unanimously. Minutes for March 23 rd , 2010 board meeting were approved by Liz Aragon and seconded by Alex Abeyta to accept the minutes. All yes, motion passed unanimously.
Financials	Tom Ortiz now presented his financials for the month of March. A report reflecting all topics discussed were given to the board members. Reports reflect all the audit entries. Went over cash on hand in all bank accounts and discussed the current assets, the loss for March, accounts receivables, property taxes, bad debt expense, and the net profit for the year. The district is under budget at this point. There was a brief discussion over the bad debt write offs. Tom also went on to discuss the collections for the month. Mr. Ortiz asked if there were any questions on the financials report. There were none. Brandon Chambers went over cash financials. He went on to discuss the budget for ambulance and care van for March of 2010. Discussed was the accounts receivables, medical supplies, vehicle maintenance, total ambulance operations, insurance, employee wages, and total budget year to date. Jeanie asked if there were any questions on the financials and there were none. Motion to accept the financials made by Rick Johnson and seconded by Alex Abeyta. Motion passed unanimously.
Billing Reports	Brandon Chambers started off by going over the new financial form that EMA Consultants is now using. He briefly explained the form and where the numbers came into play to the board. He now started his review for March, 2010. Board reviewed outstanding accounts receivable. There was a brief discussion on the write offs. Jeanie Hollon asked if there were any questions on the billing report.

There were no questions at this time. Motion to accept the billing report was made by Rick Johnson and seconded by Alex Abeyta. Motion passed unanimously.

Public Comments

None.

Other Agenda Items

Brandon let the board know that Trinidad Ambulance District was asked and accepted the responsibility to adopt a planting pot downtown on Main Street.

Brandon discussed the CPR classes that Trinidad Ambulance District has been conducting within the community. Brandon and the board discussed the EMT classes at the college.

Brandon let the board know about EMS week which is May 15th, through May 23rd, 2010. The 5K run is set for May 15th, 2010 at Cimino Park and the employee appreciation luncheon is on May 23rd, 2010.

Brandon now went over the contract with Spanish Peaks Volunteer Fire Protection District for an ambulance and for a rescue truck which was contracted to them in 2006. They have extended an offer of \$5000.00 for all the equipment. Motion to accept the bill of sale of the rescue truck and equipment to Spanish Peaks Volunteer Fire Protection District made by Liz Aragon and seconded by Alex Abeyta. Motion passed unanimously.

Brandon has received information in reference to a proposition 101 & amendment 60 & 61 and has attached the paper work to the board's packet. There was a lengthy discussion on this topic.

Discussed was the rough draft of the employee policy. Liz Aragon made the motion to approve the policy changes and seconded by Alex Abeyta. Motion passed unanimously.

On April 26th, we received a preliminary completion of the Dixon & Waller Audit report. Brandon has turned it over to Rick Johnson who let the board know that Mr. Dixon states we are doing a great job and in good shape. He went over a few topics with the board regarding the audit. Rick states per Mr. Dixon we have funds in reserve that the board should consider earmarking the funds. There was a brief discussion on this topic.

Brandon brought to the board a request of \$300.00 in first aid equipment to go to Haiti. The board states that due to funding being tax payer money we are not able to donate. All agreed.

Jeanie inquired about the grant process. Brandon states we should hear something in June, 2010. There was a brief discussion on this topic. Jeanie asked if there were any other agenda items. There were none.

Executive Session

Jeanie Hollon states the next meeting will be May 26th, 2010 at 4:00 p.m. at the Trinidad Ambulance District office. The agenda will remain the same. Brandon cited C.R.S. 24-6-402 subsection 4B regarding the pending legal contract 911 authority, C.R.S. 24-6-402 subsection 4A, 4B, & 4E for legal advice on the building lease, C.R.S. 24-6-402 subsection 4F reference to personnel issues. Jeanie Hollon asked if there was a motion to go into executive session. Alex Abeyta made the motion to go into executive session. Rick Johnson seconded the motion. All agreed. All yes, motion passed unanimously. Board went into executive session at 4:53 p.m.

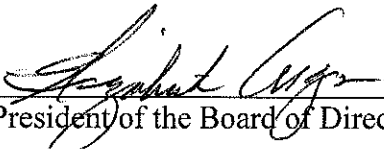
Regular Session

Board came out of executive session at 5:51 p.m. Jeanie Hollon states they now have to decide on which architect to use. Liz and Jeanie both states that their preference is to go with Robert Just Architect firm due to the fact that he is local and assessable to the site. Liz Aragon made the motion to accept Robert Just Architect Firm as the architect for the new Trinidad Ambulance District building. Alex Abeyta seconded the motion. All yes.

No further business to discuss. Rick Johnson made the motion to adjourn at 5:55 p.m. Kelly Smith seconded the motion. All yes.

The minutes for April 28th, 2010 were respectfully submitted by April Martinez on May 7th, 2010.

Minutes Approved by Trinidad Ambulance District Board.



President of the Board of Directors

05-19-2010

Date