

REGULAR MEETING OF THE TRINIDAD AMBULANCE DISTRICT
BOARD OF DIRECTORS

DATE: April 27, 2017

Present: Joseph Martinez
Kathy Bueno – via teleconference
George Dasko
Derek Navarette
Matthew Moreno

Other Guests: Dan Moynihan, EMS Chief
Andrea Brody, Deputy Chief
Gabriel Moreno, Captain
Barbara Fisk, Executive Assistant
Thomas Murphy
Robert Bukovac
Niccole Cordova
Ethan Contoria
Dominic Verquer

SUBJECT

DISCUSSION

Call to Order/Pledge	Meeting was called to order at 4:28 pm by Joseph Martinez followed by the recitation of the of Allegiance Pledge.
Roll Call/Proof of Quorum	There was a quorum with Joseph Martinez, Matthew Moreno, Derek Navarette and George Dasko in attendance. Kathy Bueno participated via teleconference.
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Las Animas County Sheriff's Office, and Las Animas County Court House. The Agenda was posted at Trinidad Ambulance District Office at 939 Robinson Avenue.
Approval of Minutes	Motion to approve the March 22, 2017 regular meeting minutes as presented was made by George Dasko and seconded by Kathy Bueno. The motion was approved with Derek Navarette abstaining.
Public Comments	None
Financial / Billing Report	Bernadette Cappellucci of Century Financial Group submitted monthly financial reports for March 2017 along with the following written statement: the financials for Trinidad Ambulance District appear consistent with the normal month to month expenditures. Salaries & Wages on the profit and loss will seem higher than usual due to three payrolls falling in the month of March.
	Dan Moynihan reported the audit of the 2016 finances is complete. One error was found in that a check for \$140,902.80 was cut in error to Stryker for the power cots which were actually purchased from Ferno. Stryker has been contacted and is

returning the funds. The returned funds will be added back into the budget. Dan will notify the board when the exit interview is scheduled. With the audit being completed, submission to the state will be timely.

Also noted with the higher payroll expenditures for March because there were three pay periods during the month. Vehicle maintenance continues to be high. There are currently two ambulances (3103 and 3105) experiencing transmission issues.

Motion to approve the February 2017 financial report as presented was made by George Dasko and seconded by Matt Moreno. The motion was approved unanimously.

Director's Report

Dan Moynihan reported on the two significant water damage events that occurred March 30th and April 15th. Each were caused by heater coil failure in the HVAC Unit #1 in the upstairs maintenance room. VFIS has covered both claims (with \$1,000 deductible for each claim) in the amounts of \$3,219.32 and \$3,191.86 to date. The heater coil needs to be manufactured by Carrier. There is no estimate or completion date at this time thus no payment issued by VFIS, yet. Two mechanical engineers from the VFIS Subrogation Unit have been to the building to inspect the issue.

EMS on the Hill (Washington, D.C.) was attended by Dan with the intent of showing support for the following:

- Medicare Ambulance Access, Fraud Prevention and Reform Act of 2017 – S.967
 - Change ambulance service designation from only transportation with no medical services to include medical services.
 - Make permanent Medicare rates for urban (base rate + 2%), rural (base rate + 3%) and super-rural (base rate + 23%), which TAD falls under.
 - Allow ambulance transportation not only to hospitals but to include Urgent Care facilities or doctor offices.
- Support of an Act to change the DEA Drug Law to allow EMS personnel to dispense certain opiates using a physician's standing order vs. contacting a physician for approval at every occurrence.
- Include funding for EMS personnel along with Fire, Police, etc.

Operations Report

Gabe Moreno provided details on the graphs included in the board packet and noted TAD is on track to higher call volumes in 2017. He also noted traffic alerts regarding I25 Raton Pass and Santa Fe Trail Ranch.

Education Report

Andrea Brody reported that progress is being made with TSJC for upcoming classes and alliances made with Parkview Medical Center and St. Mary Corwin Hospital in preparation for meeting higher education goals. Re-certifications have all been completed and pointed out good record keeping by Dominic "Junie" Verquer.

Also noted was the fact the all Junie's EMR students passed their practical application practice exam in preparation for the final state exam to be taken May 6, 2017.

Miscellaneous

Special District Association Workshop. There is a workshop available to all board members on June 12th in Fountain from 8:00 am – 12:15 pm. Joseph Martinez and Matt Moreno both expressed interest in attending. Barbara will take care of securing their reservations.

Joseph Martinez asked about progress on completing a contract with Las Animas County to provide medical services at the jail. Dan Moynihan is still looking for someone, preferably an LPN or higher, who could run the program. The current contract is on a month to month basis so TAD has time to continue looking for the right individual.

Joseph Martinez also asked about the status of acquiring dress uniforms for all crew members. Debate ensued as to what type of uniform to buy i.e. slacks and shirts vs. full uniform including hats and jackets. It was decided that Dan Moynihan should discuss with employees and make a collective decision and report back to the board in May. Barbara Fisk has already acquired estimates and will put a package together for the May board meeting.

Executive Session

N/A

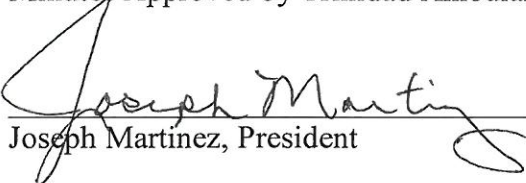
Next Meeting Date

The next meeting date was set for Wednesday, May 24, 2017 at 4:30pm.

Adjournment

A motion to adjourn the meeting was made by George Dasko and seconded by Derek Navarette. The motion was approved unanimously by all board members. Meeting was adjourned at 5:11pm

Minutes Approved by Trinidad Ambulance District Board.


Joseph Martinez, President

5-24-17
Date