

REGULAR MEETING OF THE TRINIDAD AMBULANCE DISTRICT
BOARD OF DIRECTORS

DATE: August 25, 2016

Present: Joseph Martinez
George Dasko
Kathy Bueno
Matthew Moreno

Other Guests: Dan Bates, Assistant EMS Chief
Barbara Fisk, Executive Assistant

SUBJECT

DISCUSSION

Call to Order/Pledge	Meeting was called to order at 4:35 pm by Joseph Martinez followed by the recitation of the of Allegiance Pledge.
Roll Call/Proof of Quorum	There was a quorum with Joseph Martinez, George Dasko and Matt Moreno in attendance. Kathy Bueno arrived at 4:50pm.
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Las Animas County Sheriff's Office, and Las Animas County Court House. The Agenda was posted at Trinidad Ambulance District Office at 939 Robinson Avenue.
Approval of Minutes	Motion to approve the July 23, 2016 minutes was made by George Dasko and seconded by Matt Moreno. The motion was approved unanimously.
Public Comments	None
Financial / Billing Report	<p>Bernadette Cappellucci of Century Financial Group submitted the monthly financial report along with a written statement, "the financials appear to be consistent with the normal month-to-month income and expenditures. The only significant cash flow change that I noticed was the check that cleared in July to Trinidad Abstract for \$188,049.02 for Peak Drive Inn property purchase."</p> <p>Copies of the Report of Examination provided by Dixon, Waller & Co., Inc. for the 2015 audit they conducted were distributed to board members for their review. Dan Bates summarized that there were no concerns noted. All board members present noted their desire to be notified when a formal meeting is set with Dixon, Waller & Co., Inc. to review the findings and recommendations.</p>

Motion to accept the Financial Report as presented was made by Matt Moreno and seconded by George Dasko. The motion to approve the report was unanimous.

Review de-Brucing
Ballot Verbiage

Board members reviewed the proposed verbiage for de-Brucing the ambulance district on the November 2016 ballot which was read by Dan Bates. All present were satisfied with the verbiage. Matt Moreno suggested the first two sentences be emboldened to emphasize that neither taxes nor mill levy will be increased.

Motion to accept the verbiage as presented (embolden the first two sentences) for the election ballot November 2016 was made by George Dasko and seconded by Matt Moreno. The motion was approved unanimously.

Director's Report

Dan Bates reported on the progress of scheduling the roof repairs caused by the hail storm in June. Trinidad Ambulance District will be responsible for \$1,000.00 deductible. Work will be scheduled for September/October 2016.

EMT classes have begun. Dave Bacharach is instructing on Mondays and Wednesdays. It is the largest class since our affiliation with Trinidad State Junior College with four of our QRTs and 7 students from TSJC. Dominic Verquer will begin EMR classes August 29, 2016 with one class each at Trinidad High School (9 attendees) and Hoehne High School (10 attendees).

Since most of our part-time employees also work for the fire department and aren't always available, we have cut our part-time shifts to one. This will help with scheduling and over time costs. We are pleased that Gabe Martinez is returning as a full-time EMT.

Progress is being made with the construction of our new ambulance. Crew input has provided useful ideas some of which have been implemented. Delivery is projected for the end of 2016 or early 2017.

Grant approval has been received to purchase Stryker power cots. The state will cover the cost of the warranties saving TAD and additional \$11,000.00.

Dan thanked La Casa for the appreciation breakfast they organized for first responders and the memorial presentation for Travis Russell.

Operations Report

Dan Bates commented reviewed the provided July 2016 Operations charts as follows:

- Requests for Service 186 (-30)
- Non-Transports 47 (-4)
 - canceled 22 (0)
 - detox refusals – now separated out from other refusals 1 (0)
 - refusals 20 (+1)
 - Refusals are one of the greatest liabilities we have so ***all refusals are reviewed by Dr. Weber and Dan Bates.***
 - DOA 2 (-6)
 - Standbys 2 (0)
 - Standbys will increase in the fall because of fall sports.
- Transports 145 (-23)
 - 911 117 (0)
 - Inter-Facility Transports 28 (-21)
 - Flight Crew 0 (-2) One of these trips was us driving to flight.
- Call Distribution by Shift - “A” 56; “B” 72; “C” 57
- Call Distribution by Crew –East station took 2 more calls than West.
 - West 91 (-16)
 - East 95 (-14)
 - On Call 0 (0)
- Calls By Fire District
 - Trinidad highest 148 (-15)
 - Hoehne 4 (-14)
 - Spanish Peaks 15 (-1)
 - Stonewall 4 (-7)
 - Fishers Peak 15 (+8)
 - Cokedale, Bon Carbo and Branson 0
 - Out of District 0
- Transferring Physician percentage
 - Of 12 physicians
 - Dr. Gibb 20%
 - Drs. Byers and Roberts 13% each
 - Dr. Case 10%
 - Drs. Woodbury, Liston, McClintock, Waples and Eckler 7% each
 - fluctuates due to physician’s shifts
 - suggested look at year end totals along with hospital records

Miscellaneous

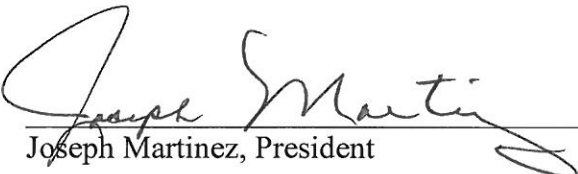
Kathy Bueno confirmed La Casa’s availability to facilitate TAD’s December 17, 2016 Christmas party. She will organize a meeting with Dan Moynihan to discuss menu options and costs.

Executive Session None

Next Meeting Date In order to facilitate scheduling conflicts, it was suggested that board meetings be held on Wednesdays for the next couple of months. Therefore, the next meeting date was set for **WEDNESDAY, September 21, 2016** at 4:30pm.

Adjournment A motion to adjourn the meeting was made by Matt Moreno and seconded by Kathy Bueno. The motion to adjourn was carried by a unanimous vote. Meeting was adjourned at 5:05pm.

Minutes Approved by Trinidad Ambulance District Board.



Joseph Martinez, President

9-21-16
Date