

ANNUAL MEETING OF THE TRINIDAD AMBULANCE DISTRICT
BOARD OF DIRECTORS

DATE: August 22, 2018

Present: Kathy Bueno
Derek Navarette
Joseph Martinez
James Casias
Nick Mattorano

Other Guests: Daniel Moynihan, Chief
Gabriel Moreno, Deputy Chief
Barbara Fisk, Executive Assistant

<u>SUBJECT</u>	<u>DISCUSSION</u>
Call to Order/Pledge	Meeting was called to order at 4:31pm by Kathy Bueno followed by the recitation of the Pledge of Allegiance.
Roll Call/Proof of Quorum	There was a quorum with Kathy Bueno, Derek Navarette, Jim Casias, Nick Mattorano and Joseph Martinez in attendance
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Las Animas County Sheriff's Office, and Las Animas County Court House. The Agenda was posted at Trinidad Ambulance District Office at 939 Robinson Avenue.
Approval of Minutes	Motion to approve the July 25, 2018 regular meeting minutes as presented was made by James Casias and seconded by Derek Navarette. The minutes were approved unanimously.
Public Comments	N/A
2008 Ambulance Donation to TSJC	Unit 3106 (VIN: 7998) is a 2 wheel drive ambulance with over 200,000 miles and very high maintenance expenses. Dan Moynihan suggested donating it to Trinidad State Junior College so they could use it as a training tool. Motion to donate vehicle with the VIN ending in 7998 to TSJC was made by James Casias and seconded by Joseph Martinez. The motion was approve unanimously.

2001 E. Main St.
Asbestos Abatement

Test results of the asbestos testing have been reviewed. In order to demolish the existing buildings on the property, asbestos abatement must be completed first. Approximate cost for abatement is \$13-15,000. Discussion led to the possibility of keeping the concrete pad from the building for a heliport.

Motion to allow Dan Moynihan to spend up to \$15,000 for asbestos abatement was made by Joseph Martinez and seconded by James Casias. The motion passed unanimously.

Health Reimbursement
Plan

Due to the adoption of a new health plan deductibles and premiums have changed. In-Network deductible comparison is as follows:

- individual deductible from \$2,000 to \$5,300
- family deductible from \$4,000 to \$10,600
- Out Of Pocket expenses for individual from \$3,500 to \$6,450
- Out Of Pocket expenses for family from \$7,000 to \$12,900

Although deductibles have increased, monthly premiums for employees, and TAD, have decreased.

Dan Moynihan presented the following change to the Health Reimbursement Plan to help offset the increased deductibles:

- Deductibles Expenses
 - The employee and/or his or her dependent covered on the group health plan pay the first \$1,000 in deductibles
 - The Health Reimbursement Plan will reimburse the employee and/or his or her dependent covered on the group health plan 50% of next \$1,001 to \$5,300 expended. Maximum reimbursement for a family is \$2,150.
- Coinsurance Expenses
 - The employee and/or his or her dependent covered on the group health plan pay the first \$1,140 in coinsurance.
 - The Health Reimbursement Plan will reimburse the employee and/or his dependent covered on the group health plan \$570. Maximum reimbursement for a family \$570.

Motion to approve the Health Reimbursement Plan as denoted above was made by Joseph Martinez and seconded by Derek Navarette. The motion passed unanimously.

Purchase of Transfer Van Dan presented two options for purchasing a transfer van.
Option 1. Purchase an inexpensive Sprinter-type ambulance. Approximate Cost = \$92,000 + \$10-15,000 for paint and graphics. At the end of its useful life, it would have to be donated or traded in and purchase a similar vehicle of the same approximate cost.

Option 2. Purchase a refurbished ambulance from Excellance. Approximate Cost = \$128,950.50 + \$5-6,000 for paint + graphics. At the end of its useful life, the box could be remounted on a new chassis costing approximately \$70,000 thus saving the District approximately \$20,000 each time the box is remounted vs. purchasing another Sprinter-type ambulance.

Motion to proceed with Option 2 and purchase a refurbished ambulance from Excellance was made by Joseph Martinez and seconded by James Casias. The motion passed unanimously.

Financial / Billing Report Bernadette Cappellucci of Century Financial Group submitted monthly financial reports for the month ending July 30, 2018 along with the following written statement, "the financials for Trinidad Ambulance District appear consistent with the normal month to month income and expenditures. Total income appears to be up substantially in comparison to this time period last year."

Dan noted that there is \$3.6 million in the bank. \$271,135.67 in Accounts Receivable, \$112,000 outstanding in property taxes, \$265,000 average monthly income from January to July. Due to Deputy Chief Moreno staying on top of over-time, wages are down \$27,000. The billing company continues to do a good job.

Motion to approve the July 2018 financial reports as presented was made by Joseph Martinez and seconded by Derek Navarette. The motion was approved unanimously.

Director's Report

Mt. San Rafael Hospital MSRH now has four bills from TAD three for patient transports and one for two crews being dispatched to the ER to help with a cardiac arrest. After Dan explained the situations involved, all board members supported the billing decision.

MSRH directive to fire Dr. Weber At the June 27, 2018 board meeting, Andrea Brody reported that Mandy Shaiffer, Chief Nursing Officer at MSRH suggested TAD replace Dr. Kevin Weber, TAD Medical Director with their Medical Director. Dan verbalized an idea that TAD could write a letter to MSRH suggesting that they fire Mandy Shaiffer and hire Kathy Bueno.

MSRH and TAD's Radio Channel Dan reported that MSRH staff/personnel listen to TAD's radio channel. He also cited a few cases where MSRH staff have interfered with TAD trips by communicating directives to TAD crews over TAD's radio channel. Dan suggested TAD rescind MSRH's access to TAD's radio channel. Nick Mattorano questioned if TAD's channel could be encrypted. Further discussion revealed that the encryption is not possible. Kathy Bueno stated it would be in the best interest of patient care to rescind MSRH from TAD's channel. Dan noted that when TAD crews need to communicate patient information with MSRH personnel/staff they contact them via MSRH's channel. James Casias warned to beware of repercussions.

MSRH Trauma Survey Andrea Brody attended the MSRH Trauma Survey wherein State representatives come to the hospital to evaluate their Level 4 Trauma status. MSRH staff told State representatives that they were going to provide Stop The Bleed kits to the community which TAD is already providing along with training. Also stated to State representatives was that Dr. Eckler has been and will continue to provide continuing education to TAD employees but that has never happened.

Helicopter Service to Trinidad As mentioned at the July 25, 2018 board meeting Jim Weaver of Apollo MedFlight is interested in basing a medical transport helicopter in Trinidad. Progress is being made to potentially use medics from TAD who would be paid \$5,000/month for scheduling and \$500/trip or, if we transport patient to helipad, \$250/trip. If Apollo can't use the MSRH helipad, the county may provide land behind the Felix Garcia Justice Center. If that isn't an option, TAD may be able to provide a pad at the new property located at 2001 E. Main St. The medics would already be on shift then the schedule could be back-filled with the on call medic.

Operations Report

Gabe Moreno discussed Inter-Facility Transfers (IFT) and the amount of mileage our ambulances incur from them. From January 1 through July 2018, TAD vehicles have driven 46,646 miles just transporting IFTs.

For the month of July 2018, there were 24 patient refusals from Crossroads Turning Points. Dan and Gabe Moreno have visited staff at Crossroads Turning Points regarding TAD's role at their facility. There is a plan to have a group discussion with other first responders at Crossroads a later date to clarify everyone's role with the facility.

Gabe also reported on the Operations Reports provided in the board packet by pointing out the following information:

Requests for Service:	207
Total Transports:	162
*Inter-Facility Transfers:	36
	18 to Parkview Hosp/Pueblo
	12 to Memorial Hosp
911 Transports	126
Transferring Physicians	T. Eckler

Miscellaneous James Casias reiterated that the board members should all be using the .tadems email accounts.

Executive Session N/A

Next Meeting Date The next Annual Meeting date was set for Wednesday, September 26, 2018 at 4:30pm.

Adjournment A motion to adjourn the regular meeting of the Board of Directors was made by James Casias and seconded by Joseph Martinez. The motion was approved unanimously. The regular meeting adjourned at 5:45pm

Minutes Approved by Trinidad Ambulance District Board of Directors.


Kathy Bueno, President

Date 9/26/18