

MEETING OF THE TRINIDAD AMBULANCE DISTRICT

BOARD OF DIRECTORS

DATE: December 9th, 2009

Present: Alex Abeyta, Liz Aragon, Jeanie Hollon, & Rick Johnson

Other Guests: Brandon Chambers, TAD Executive Director
Dodge Shelby, Attorney
Tom Ortiz, Accountant

SUBJECT

DISCUSSION

Call to Order	Meeting was called to order at 4:03 pm by Jeanie Hollon.
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, Las Animas County Courthouse, Trinidad Times Independent and the Chronicle News. This was sent out by our Legal Council.
Proof of Quorum	There was a quorum. (Jeanie Hollon states 4 board members were present).
Approval of Minutes	Minutes for November 11 th , 2009 board meeting were approved. There were two errors which were corrected. Motion made by Rick Johnson and seconded by Liz Aragon to except the minutes. All yes, motion passed unanimously.
Budget Hearing	<p>Brandon states that the Trinidad Ambulance District is charged by its service plan to provide transport for the ill and injured. We will continue to provide these services and include non emergent and ambulatory transports as needed in the future. Brandon reviewed the Budget by line item in detail. There were brief discussions on some line items. Some corrections were made to the budget as the discussion went on. Jeanie asked if there was a motion to approve the adoption of the 2010 budget, approve the appropriation of funds, and authorization of taxes levies to be certified by the district for collections for 2010. Motion to approve the adoption of the 2010 Budget made by Alex Abeyta and seconded by Rick Johnson. Motion passed unanimously.</p> <p>Brandon now read out the Budget Resolution for 2010. Jeanie asked if there was a motion to accept the Resolution. Motion to approve the Resolution was made by Rick Johnson and seconded by Alex Abeyta. There was no further discussion on this topic. Motion passed unanimously</p>
Financials	Brandon states that due to the board meetings being moved up Tom Ortiz only has October Financials and is currently working on November. Tom briefly went over the Financials with the board. He went over the accounts receivables, current assets, the budget comparison, and the net profit for the year. Tom also went on to discuss the expenditures, totals in all bank accounts, total net worth, total current assets, total revenue received for the current month, and property

taxes. Jeanie asked if there were any questions on Tom's report. There were none. Brandon Chambers now went over his financials for November 2009. He went on to discuss the budget for the ambulance and carevan. He also discussed taxes, accounts receivables for November, medical supplies, vehicle maintenance, bank charges, communications, capital purchases, total wages, legal fees, billing services which is a little over budget, and insurance fees. Jeanie asked if there were any questions on the financials and there were none. Motion to accept the financials made by Rick Johnson and seconded by Liz Aragon. Motion passed unanimously.

Billing Reports Brandon Chambers began his review for November of 2009. He went over the monthly AR, ambulance AR, carevan, and the call volume. He states we are staying consistent. There was a lengthy discussion regarding this report and the call volume between Brandon and the board. Brandon asked if there were any questions on the billing report. There were no questions at this time. Motion to accept the billing report was made by Liz Aragon and seconded by Alex Abeyta. Motion passed unanimously.

Public Comments None.

Other Agenda Items Brandon informed the board that they received a grant for \$66,473 of the \$132,901 that we had requested. He informed the board the grant was for a vehicle and frees other funds to purchase other grant items to including cardiac monitors. Brandon states we should need one ambulance and one carevan in 2012. Brandon had a lengthy discussion regarding the process of vehicle use and mileage. Jeanie asked if there were any other topics to be discussed. There were none.

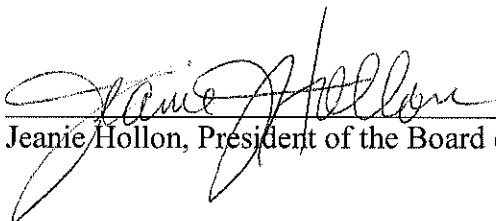
Executive Session Jeanie Hollon states the next meeting will be January 20th, 2010 at 4:00 p.m. at the Trinidad Ambulance District office. The agenda will remain the same with the exception of the budget hearing. Jeanie Hollon asked if there was a motion to go into executive session. Rick Johnson made the motion to go into executive session. Alex Abeyta seconded the motion. Brandon cited C.R.S. 24-6-402 subsection 1, 2, 4, & 6, regarding legal advice, contract negotiations, potential litigation, and personnel matters. Dodge Shelby has requested the board not record the executive session due to attorney client privileged information. All agreed. All yes, motion passed unanimously. Board went into executive session at 5:01 p.m.

Regular Session Board came out of executive session at 6:07 p.m. Jeanie Hollon asked Brandon Chambers to now read the bids for the Robinson demolition. Brandon read out the bids starting with Heath Andreatta Excavating for \$9,195, Schrepfer Industries for \$10,703, Felix Chavez & Son Construction for \$9,970, Tamburelli Construction for \$14,960, Leone Sand & Gravel for \$7,623, Purgatoire Valley Construction for \$32,300, and Febbraro Construction for \$21,420. Jeanie now states that the high bid was \$32,300 by Purgatoire Valley

and the low bid was \$7,623 by Leone Sand & Gravel. Jeanie asked the board how they feel about starting of this process by throwing out the high and low bids. Rick Johnson states that this makes sense. Jeanie asked who the next lowest bid was in which Brandon states it was by Heath Andreatta. Jeanie Hollon states she does not know who this is. The board said he is from Walsenburg, CO. She then asked if they want it to stay local in which the board replied yes, their preference is to work local. Brandon now went over the remaining bids starting from low to high which are Felix Chavez & Son Construction, Schrepfer Industries, Tamburelli Construction, Febbraro Construction, and Purgatoire Valley Construction. There was a brief discussion over Felix Chavez & Son Construction by the board. They state he has the equipment, he is bondable, he has worked with the state highway division, and he is local. Jeanie asked what the board thought about Chavez. Rick Johnson replied by stating he votes for Chavez. Alex Abeyta said there should be a motion to approve this action. Jeanie Hollon asked if there was a motion to accept Felix Chavez & Son Construction for the Robinson Demolition. Alex Abeyta made the motion and Liz Aragon seconded the motion. All yes. Alex Abeyta made the motion to adjourn at 6:11 p.m. Rick Johnson seconded the motion. All yes.

The minutes for December 9th, 2009 were respectfully submitted by April Martinez on January 7th, 2009.

Minutes Approved by Trinidad Ambulance District Board.



Jeanie Hollon, President of the Board of Directors

1/20/2010

Date