

MEETING OF THE TRINIDAD AMBULANCE DISTRICT
BOARD OF DIRECTORS

DATE: February 23rd, 2011

Present: Liz Aragon, Rob Bukovac, Rick Johnson, Kelly Smith, and Colleen Williams

Other Guests: Brandon Chambers, TAD Executive Director
Dodge Shelby, Attorney

<u>SUBJECT</u>	<u>DISCUSSION</u>
Call to Order	Meeting was called to order at 4:00 pm by Liz Aragon. There were no questions at this time.
Roll Call/Proof of Quorum	There was a quorum. (Liz Aragon states that all 5 board members were present).
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, Las Animas County Courthouse, Trinidad Times Independent and the Chronicle News.
Approval of Minutes	Minutes for January 26 th , 2011 board meeting were approved. Motion made by Rob Bukovac to accept the minutes and seconded by Rick Johnson to accept the minutes. All yes, motion passed unanimously.
Public Comments	None.
Director's Report	<p>Director's Financials</p> <p>Brandon Chambers now went over cash financials which were presented to all board members. Discussed were the total assets for the year. Brandon states we are well within budget. He asked if there were any issues or questions regarding his financials. There were none. Liz Aragon asked if there were any questions on the financials. There were none. Motion made by Rob Bukovac to accept the financials and seconded by Colleen Williams. All yes, motion passed unanimously.</p> <p>Billing Reports</p> <p>Reviewed were the billing reports for the month of January, 2011. Discussed was the ending balance report for the end of January. He went over Medicare, Medicaid, Private Pay, and Commercial payments. Also discussed was the total percentage of calls per day. Liz Aragon asked if there were any questions on the billing report. There were no questions at this time. Motion to accept the billing report was made by Rick Johnson and seconded by Colleen Williams. Motion passed unanimously.</p>
Other Agenda Items	Brandon let the board know that the Physio Control Contract is up for renewal for the Life-Pack 15's. States this will be done as soon as possible.

Brandon informed the board that the ADP Payroll program is almost complete. The program should be up and running around the end of April

Brandon states the renewal for the Trinidad State Junior College is up. The contract has been revised slightly. The standard fee is \$15,000. Any FTE's above this the fee will be adjusted. The board has requested that Dodge Shelby look at the contract before there is a motion to accept. Brandon has emailed the contract to Dodge for further review.

Brandon let the board know that the Harassment and Discrimination class was given by a representative from VFIS. There was a good turnout.

Brandon is working on the Mutual Aid Agreements with outside districts. He is having issues with Huerfano County due to county restrictions.

Brandon informed the board that the CDOT letter has been completed and sent to Bob Just.

Executive Session

Brandon cited C.R.S. 24-6-402 subsection 4A, 4B, & 4E for legal advice on the building lease and pending contract and C.R.S. 24-6-402 subsection 4F for employee issues. Dodge Shelby has requested the board not record the executive session due to attorney client privileged information. Liz Aragon asked if there was a motion to adjourn the regular meeting and go into executive session. Rick Johnson made the motion to adjourn. Rob Bukovac seconded the motion. All yes. Board went into executive session at 4:20 p.m.

Next Meeting Date

Board came out of executive session at 5:21 p.m. Liz Aragon states the next meeting will be held on March 23rd, 2011 at 4:00 p.m. at the Trinidad Ambulance District office. No changes to the agenda. The board has agreed to have a pre-bid meeting for the contractor's who want to bid on the building. The date will be set at a later date.

Adjournment

Liz Aragon asked if there was a motion to adjourn. Rick Johnson made the motion to adjourn. Colleen Williams seconded the motion. All yes. Meeting is adjourned at 5:25 p.m.

The minutes for February 23rd, 2011 were respectfully submitted by April Martinez on March 11th, 2011.

Minutes Approved by Trinidad Ambulance District Board.

Liz Aragon, President of the Board of Directors

Date