

MEETING OF THE TRINIDAD AMBULANCE DISTRICT
BOARD OF DIRECTORS

DATE: January 20th, 2010

Present: Alex Abeyta, Liz Aragon, Jeanie Hollon, Rick Johnson, and Kelly Smith

Other Guests: Brandon Chambers, TAD Executive Director
Dodge Shelby, Attorney (By Phone)
Tom Ortiz, Accountant

SUBJECT

DISCUSSION

Call to Order	Meeting was called to order at 4:06 pm by Jeanie Hollon.
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, Las Animas County Courthouse, Trinidad Times Independent and the Chronicle News.
Proof of Quorum	There was a quorum. (Jeanie Hollon states that all 5 board members were present).
Approval of Minutes	Minutes for December 9th, 2009 board meeting were approved. Jeanie states there was only one change which was in the second paragraph. They added the word Budget in front of Resolution for 2010. Also, the statement in other guests at the top of the page stating Dodge Shelby was present by phone was incorrect. Dodge was present at this meeting. The corrections were made to the minutes. Motion made by Rick Johnson and seconded by Liz Aragon to except the minutes. All yes, motion passed unanimously.
Financials	<p>Tom Ortiz presented his financials to the board. A report reflecting his discussion was given to all board members. He started with November financials. Brandon states that he and Tom agreed with the financial report but did not agree with the billing report due to it was showing negative numbers. They have corrected this error with EMA Consultants. Due to this, no adjustments were made. Tom states he redid the depreciation for November to show the vehicles in the reports. November and December financial reports have been corrected. He went over all accounts receivables, current assets, and the net profit for the year. He also went on to discuss the transfers made, expenditures, and the budget for the year. He also discussed the year to date profit, and insurance. There was a brief discussion regarding the different line items for insurance. Tom states that the financials are ready for the auditor. No questions on Tom's financials.</p> <p>Brandon Chambers now went over his financials. He discussed the report line by line. He went on to discuss the accounts receivables for December. Tom Ortiz asked what the \$25,000 was for. Brandon explained that this was from Trinidad State Junior College for a contract for an employee for half the wages for the year. There was a brief discussion on this topic. He went on to discuss the budget for</p>

ambulance and care van for December of 2009. He also discussed medical supplies, vehicle maintenance, communications, care operating expense, uniforms, and wages. There were brief discussions on some of the line items. Brandon also discussed the total budget for the year. There was a lengthy discussion between Brandon, Tom Ortiz, and the board regarding the reports in general, the audit, and contract labor and wage line items. Brandon states he will make changes to these line items and will email a corrected report to the board members. Brandon asked if there were any questions on his accounts receivables and there were none. Motion to accept the financials with corrections made by Alex Abeyta and seconded by Rick Johnson. Motion passed unanimously.

Billing Reports

Brandon Chambers began his review for December of 2009. He went over the accounts receivables, write offs, ambulance AR, carevan, and the call volume. Brandon states there have been write offs every quarter by EMA Consultants. He states he has not been receiving a report of the write offs but talked to Andrea last week and now should start receiving a quarterly report. Kelly Smith asked if there are any changes coming from Medicare or Medicaid in 2010. Brandon states he does not see any significant changes with Medicare in 2010 and said it will be interesting to see what changes are coming from Medicaid. There was a brief discussion regarding this topic. Jeanie Hollon asked if there were any questions on the billing report. There were no questions at this time. Motion to accept the billing report was made by Liz Aragon and seconded by Alex Abeyta. Motion passed unanimously.

Public Comments

None.

Other Agenda Items

Brandon discussed the report from the Colorado Department of Health and Public Environment. It shows response times based on data that we submit every year, which we are now statutory required to submit to the State of Colorado. We are listed as a rural community. He showed the difference in response times in the State of Colorado. We are three minutes under the national average. The board all agreed that Trinidad Ambulance District is doing a great job. Brandon also discussed the ambulance purchased with the grant. It should be here around April, 2010. He also discussed the other line items to be purchased with the grant including AED's, cardiac monitors, training mannequin, and the carevan. He asked the board if we can go ahead with the purchase of the new carevan due to high maintenance. The board agreed with the purchase. Jeanie asked how much the training mannequin will be. Brandon states it will cost \$68,000. Brandon went over some of the options the mannequin will be able to do. There was a lengthy discussion over the training mannequin, the AED's, and the cardiac monitors. Jeanie asked if there were any other topics to be discussed. Alex Abeyta asked about the old vehicles that are sitting out in the lot. Are they going to be sold or raffled off? Brandon states that there are four vehicles. One of the vehicles was donated to the Police Department in 2006. Since that time the Sheriff Department has asked for a donated vehicle. Brandon said he sent the same contract to Las Animas County

that he had the Police Department fill out but has not heard back from them. He said if he does not hear back from them soon he will do a sealed bid on the remaining vehicles. Jeanie once again asked if there were any further questions. There were none.

Executive Session

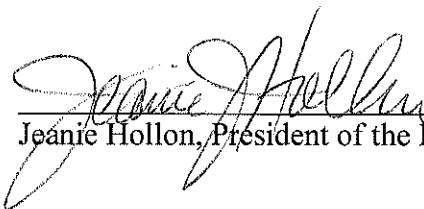
Jeanie cited C.R.S. 24-6-402 subsection 4F for a review on Brandon Chambers, also, pursuant to C.R.S. 24-6-402 subsection 4B regarding the 911 authority, and C.R.S. 24-6-402 subsection 4A, 4B, & 4E for legal advice on the building lease. Jeanie asked Brandon if he anticipates there being anything to be voted on after executive session. Brandon states no. Jeanie Hollon states the next meeting will be February 17th, 2010 at 4:00 p.m. at the Trinidad Ambulance District office. The agenda will remain the same. Jeanie Hollon asked if there was a motion to go into executive session. Rick Johnson made the motion to go into executive session. Alex Abeyta seconded the motion. All agreed. All yes, motion passed unanimously. Board went into executive session at 5:04 p.m.

Regular Session

Board came out of executive session at 5:54 p.m. Rick Johnson made the motion to adjourn at 5:57 p.m. Alex Abeyta seconded the motion. All yes.

The minutes for January 20th, 2009 were respectfully submitted by April Martinez on February 12th, 2010.

Minutes Approved by Trinidad Ambulance District Board.



Jeanie Hollon, President of the Board of Directors

2/17/2010

Date