

REGULAR MEETING OF THE TRINIDAD AMBULANCE DISTRICT
BOARD OF DIRECTORS

DATE: January 22, 2015

Present: Rick Johnson, Joseph Martinez, Kathy Bueno & Denise Clark

Other Guests: Dan Moynihan, EMS Chief
Dan Bates, Assistant EMS Chief
Robert Land, Attorney

General Public: None

| <u>SUBJECT</u> | <u>DISCUSSION</u> |
|---------------------------|---|
| Call to Order/Pledge | Meeting was called to order at 4:30 pm by Rick Johnson. There were no questions at this time. Pledge of Allegiance was performed. |
| Roll Call/Proof of Quorum | There was a quorum. Rick Johnson took roll call. All present were Kathy Bueno, Joseph Martinez and Rick Johnson. George Dasko has been excused. Denise Clark is running a few minutes late. |
| Proof of Notice | Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Trinidad Police Department, and the Chronicle News. The Agenda was posted at the Trinidad Ambulance District Office at 939 Robinson Ave. |
| Approval of Minutes | The December 15, 2014 minutes looked good. No changes were needed. Motion to approve the minutes for the December 15, 2014 special board meeting was made by Joe Martinez and seconded by Kathy Bueno. Motion passed by Joe Martinez, Kathy Bueno and Rick Johnson. |
| Public Comments | None |
| Financial Report | Nothing in particular jumps out. Everything looks good. Bernadette has no issues or concerns with any of the financials. Everything looks great for the end of the year. We lost roughly a quarter million dollars in tax revenue last year and we only ended up \$30,000 less than last year. Those are great numbers. Motion to accept the financial report was made by Joe Martinez and seconded by Denise Clark. Motion passed by Kathy Bueno, Joe Martinez, Denise Clark and Rick Johnson. |

Billing Report

The private insurance payments are up because the crews have stepped up in taking the time to write down all insurance information.

No items or issues stand out. We are doing well overall.

We broke over 2000 calls last year. We had a significant increase in traumatic calls in December, most likely due to the snow storms that we had.

Motion to accept the billing report was made by Joe Martinez and seconded by Kathy Bueno. Motion passed by Kathy Bueno, Joe Martinez, Denise Clark and Rick Johnson.

Director's Report

Dave Bacharach was hired as the new full time educator. He has hit the ground running. The EMT class now has 8 students. Jason Sonnenberg is just about done with his paramedic certification. He will take Dave's place on the rig.

There is a Rescue Task Force active shooter training on February 20, 2015. This will be a live simunition training.

There is a meeting in Salida, CO regarding community paramedicine in Colorado. Dan Bates and Rob Bukovac plan to attend.

There was a brief discussion about buying gas in bulk. The board asked Dan Moynihan to look into a price comparison on this issue.

Justice Center Lease Term Modification

This is the second modification. It is retroactive in that it extends the lease to April of 2015. It will automatically renew for one year, every year unless 90 day notice is given. The square footage is current and up to date. This modification cleans everything up and keeps us current.

Changes were made to adjust George Dasko's signature spot to Joe Martinez, acting Secretary.

Motion to accept the Justice Center Lease Term Modification was made by Joe Martinez and seconded by Kathy Bueno. Motion passed by Kathy Bueno, Joe Martinez, Denise Clark and Rick Johnson.

Motion to appoint Joe Martinez as acting Secretary was made by Denise Clark and seconded by Kathy Bueno. Motion passed by Kathy Bueno, Joe Martinez, Denise Clark and Rick Johnson.

Brief interruption to welcome public guest, John (could not understand or read written last name). He does not have any comments to make. He is just here to observe.

Settlement Agreement re: Sewer Matter

Robert Land made a brief comment about how each party will keep their original signature and send a copy of it to the other party. No further discussion took place. Document was signed by Rick Johnson and Joe Martinez, acting secretary.

Executive Session

Motion to move into the Executive Session was made by Joe Martinez and seconded by Kathy Bueno. Motion passed by Joe Martinez, Kathy Bueno, Denise Clark and Rick Johnson.

Per C.R.S. 24-6-402 subsection 4f, we are adjourned for Legal Advice regarding a personnel matter, the Executive Director's Employment Contract. This session falls under the Client Attorney privilege. Adjourned at 4:51 pm.

Robert Land called the meeting back to order at 5:00 pm.

Executive Director's Employment Contract

Motion to approve the revised Executive Director's Employment Contract was made by Joe Martinez and seconded by Denise Clark. Motion passed by Joe Martinez, Kathy Bueno, Denise Clark and Rick Johnson.

The board presented the contract as well as an update job description to Dan Moynihan. They used the old contract as a guideline. They modified it slightly and cleaned it up some. Dan Moynihan requested to review it in detail and plans to decide upon it at next month's meeting.

Rick Johnson reminded Joe Martinez and Denise Clark to complete and turn in their Executive Director Evaluation forms.

Rescue Task Force Policies

Robert Land, Dan Bates and Dan Moynihan drafted these. Dan Moynihan gave a brief overview of the policies. He reviewed the responsibilities and roles of the Sheriff and TAD. Robert Land is comfortable with all of the policies.

Motion to accept the four specific Rescue Task Force Policies (Weapons Storage, RTF Activation, Member Selection and Employment Status while Deputized) was made by Kathy Bueno and seconded by Denise Clark. Motion passed by Kathy Bueno, Joe Martinez, Denise Clark and Rick Johnson.

Next Meeting Date

Next meeting date will be February 26, 2015.

Brief discussion about drug testing and the District's zero tolerance policy of marijuana use.

No further discussion.

Adjournment

Rick Johnson asked if there was a motion to adjourn. Joe Martinez made the motion to adjourn. Denise Clark seconded the motion. All yes. Meeting is adjourned at 5:16 p.m.

Minutes Approved by Trinidad Ambulance District Board.

Rick Johnson, Chair of the Board of Directors

Date