

**REGULAR MEETING OF THE TRINIDAD AMBULANCE DISTRICT**  
**BOARD OF DIRECTORS**

DATE: January 25, 2017

*Present:* Joseph Martinez  
Matthew Moreno  
George Dasko  
Derek Navarette  
Kathy Bueno via teleconference

*Other Guests:* Dan Moynihan, EMS Chief  
Barbara Fisk, Executive Assistant  
Andrea Brody, Deputy Chief Applicant  
Dr. Kevin Weber

**SUBJECT**

**DISCUSSION**

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Call to Order/Pledge

Meeting was called to order at 4:32 pm by Joseph Martinez followed by the recitation of the of Allegiance Pledge.

Roll Call/Proof of Quorum

There was a quorum with Joseph Martinez, Matthew Moreno, George Dasko, Kathy Bueno via teleconference and Derek Navarette (arrived at 5:12pm) in attendance.

Proof of Notice

Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Las Animas County Sheriff's Office, and Las Animas County Court House. The Agenda was posted at Trinidad Ambulance District Office at 939 Robinson Avenue.

Approval of Minutes

Motion to approve the November 30, 2016 Regular Meeting and Budget Hearing minutes as presented was made by George Dasko and seconded by Kathy Bueno. The motion was approved unanimously with George Dasko abstaining.

Public Comments

None

Financial / Billing Report

Bernadette Cappellucci of Century Financial Group submitted monthly financial reports for November and December 2016 along with the following written statements:

November – "For the month ending November 30, 2016, the financials for Trinidad Ambulance District appear consistent with the normal month to month expenditures. Audit adjustments are now in the financials to reflect the year ending 2015 audit."

December – “For the month ending December 31, 2016; the financials for Trinidad Ambulance District appear consistent with the normal month to month income and expenditures. The only significant cash flow movements that I observed were the purchase of a new ambulance, and some medical equipment purchased in the month of December.

Dan Moynihan reported that as of November 2016 TAD has \$ \$3,846,711.39 compared to 2015 \$3,844,809.12 in the bank. Total gross profit up by \$30,000 from 2015 to 2016. In addition to the purchase of a new ambulance (\$240,000 no grant funds provided), TAD purchased Ferno stretchers for each ambulance in the amount of \$170,000. The stretcher purchase will be offset by grant funds once all the required documentation is received and submitted for reimbursement. TAD also purchased Airtraq scopes for each ambulance (total of \$4,000). Dan demonstrated the product and noted attributes including the ability to digitally record the intubation process. The company providing the Airtraq also supplied TAD, free of charge, thousands of dollars’ worth of IO needles. Even with the above mentioned purchases TAD ended 2016 with more than \$140k less in total expenses compared to 2015 and a gross profit of \$140k end of month December 2016 down \$15k from November 2016.

Dan reminded the board that the billing company will not bill out transports from now until February 15<sup>th</sup> in order that patient deductibles will be met. Vehicle expenses continue to be elevated (approx. \$90k) due to the age and usage of the fleet.

Motion to approve the November and December 2016 financial reports as presented was made by Matt Moreno and seconded by George Dasko. The motion was approved unanimously.

#### 2017 Budget Resolution

The Resolution to adopt the 2017 budget, appropriate sums of money, and authorize the certification of the tax levy for Trinidad Ambulance District was reviewed. Noted was an error of \$928 on the property tax amount in the budget which will be amended to reflect the appropriate amount as noted on the mill levy documentation.

Motion to approve the 2017 Budget Resolution with the aforementioned correction was made by George Dasko and seconded by Matt Moreno. The motion was approved unanimously.

#### Director’s Report

Dan Moynihan presented immediate and long term goals for personnel/staffing. He introduced Andrea Brody, candidate for TAD Deputy Chief, by providing her resume for review and expounding on her qualifications. Ms. Brody then spoke to

the board sharing her vision and goals for TAD and explaining how her credentials would provide an avenue for attaining her vision and goals.

Another personnel change Dan noted was the promotion of Gabe Moreno to EMS Captain because of the fabulous job he has been doing, his willingness to accept additional responsibilities and longevity potential.

Dan attended the Shot Show in Las Vegas with Keith Gibson of Trinidad State Junior College. He acquired information about ballistic vests for field personnel and shooting range designs all of which he shared with the board.

Operations Report

Dan noted intubation success rate which was verified by Dr. Weber. The provided pie charts will continue to be provided until Gabe Moreno and Gabe Martinez participate in a webinar to learn how to run the different run reports. George Dasko asked who will be providing future reports: Dan or Andrea Brody will be providing future reports.

Joseph Martinez questioned what, if any, compensation has been given to Gabe Martinez and Gabe Moreno. At this point, George Dasko stopped the conversation noting this topic should be discontinued until the executive session. Mr. Martinez clarified that he just wanted to know if there had been compensation.

Miscellaneous

TAD has received the new CareVan 1601: CareVan 62 has 218,999 miles. It was suggested that CareVan 62 be donated to the Las Animas County Coroner.

A motion was made by Kathy Bueno and seconded by George Dasko to donate CareVan 62 to the Las Animas County Coroner. The motion was approved unanimously.

Executive Session

The regular meeting was closed to the public at 5:32pm in order to facilitate an executive session of the board of directors. Kathy Bueno discontinued participation at the end of the executive session. The regular board meeting was re-opened to the public at 6:34pm with Joseph Martinez, George Dasko, Derek Navarette, Matt Moreno, Dan Moynihan and Barbara Fisk in attendance.

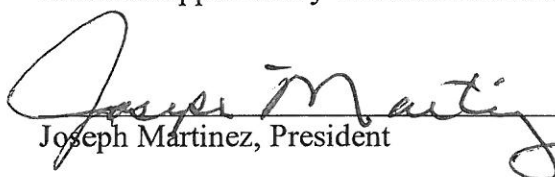
Next Meeting Date

The next meeting date was set for **Wednesday, February 22, 2017** at 4:30pm.

Adjournment

A motion to adjourn the meeting was made by George Dasko and seconded by Matt Moreno. The motion was approved unanimously by all board members in attendance. Meeting was adjourned at 6:35pm

Minutes Approved by Trinidad Ambulance District Board.

  
Joseph Martinez, President

2.22-17  
Date