

MEETING OF THE TRINIDAD AMBULANCE DISTRICT
BOARD OF DIRECTORS

DATE: July 24th, 2013

Present: Rick Johnson, Kelly Smith, Joseph Martinez, & Rob Bukovac

Other Guests: Dan Moynihan, EMS Chief

Robert Land, Attorney

Dave Grove & Bernadette Cappelucci, Century Financial Group

<u>SUBJECT</u>	<u>DISCUSSION</u>
Call to Order	Meeting was called to order at 4:30 pm by Rick Johnson. There were no questions at this time.
Roll Call/Proof of Quorum	There was a quorum. Rick Johnson took roll call and states that 4 board members were present which includes Robert Bukovac, Joseph Martinez, Kelly Smith, and himself.
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, Las Animas County Courthouse, City of Trinidad, Justice Center, and the Chronicle News. The Agenda was posted at the Trinidad Ambulance District office at 939 Robinson Ave.
Approval of Minutes	Motion to approve the minutes for the June 26th, 2013 regular board meeting was made by Joe Martinez and seconded by Robert Bukovac. Motion passed unanimously.
BOW - Public Funds Investment Opportunities	Dan Moynihan briefly went through the resolution with the board. The board asked Mr. Land if he has looked into this matter and if the Investment is PDPA compliant. Robert Land states that the Investment is PDPA compliant. Robert Land states that a Secretary of the Board will need to be appointed before the Resolution with Bank of the West is signed. Rick Johnson asked if there was a motion to appoint Robert Bukovac as Secretary of the Board. Joe Martinez motioned to appoint Robert Bukovac as Secretary of the Board. Kelly Smith seconded the motion. Motion passed unanimously. Robert Land briefly went through the changes to the Resolution requested by the board. Rick Johnson read aloud the entire Bank of the West Resolution for clarification. After a brief discussion on the wording of Secretary/Treasurer, the board agreed to amend the resolution to state Secretary only due to there is no Treasurer. Also, the resolution should state that the board should be made aware of all and agrees to all activities to the account. Robert Land states he will modify the resolution with the changes and have it at the next board meeting for ratification.

Strategic Plan Update Rick Johnson asked the board when they would like to see a formal review of the items they discussed in the Strategic Plan. Rick states he would like the mission statement “Save lives, reduce pain and suffering with compassion, integrity, and respect” on the agenda. Dan Moynihan now gave an update on the Strategic Plan that was discussed in May, 2013 to the board. He discussed the highlights of the one year goals including billing data, KPI’s, Community Paramedic Model Development, Retract Conference, attending County Meetings, and QA/QI. Dan informed the board that QA/QI is getting better and 100% review is being done. Dan informed the board that Dan Bates is becoming more familiar with High Plains and is now getting more data from the system.

Public Comments None.

Board Member Appointment pursuant to C.R.S. 32-1-905

Rick Johnson informed the board that he received three letters of interest for the Board of Director vacancy. Copies of the letters were given to all board members. Rick states they have sixty days from the date of resignation to appoint an individual for the open chair. If appointment is not done within the sixty days by the board of directors, the Las Animas County Commissioners can appoint someone of their choosing. Robert Land confirmed the above statement. After a brief discussion the board agreed to run a new ad in the newspaper and have the cutoff date be August 1st, 2013. Rick Johnson asked if there was a motion. Rob Bukovac made the motion to repost the ad for the open Director position and change the cutoff date to August 1st, 2013. Joe Martinez seconded the motion. All yes. The board agreed to hold a Special Meeting on August 13th, 2013 at 4:30. Meeting will be held at the Trinidad Ambulance District office.

Employee Insurance Benefits Package

Denise Render with Century Financial Group presented different insurance options to the board. Denise states that the plan that Trinidad Ambulance District has a very rich plan but there is room to make some changes. She explained the many changes to the insurance plans, state mandates, and changes to the rates, deductibles, dual option plans, and employee benefits. Denise states they are always available to help the employees with any questions or problems they may run into. She state the renewal date is September 1st, 2013. The board agreed to have Dan Moynihan look into the different options and report back to them with the information.

Dave Grove – County Devaluation

Dave Grove with Century Financial Group informed the board that Dan Moynihan and he will be working on the budget for 2014. He states there will be a 23% drop in the County Valuation for the year 2014. Mr. Grove’s opinion was that, due to the District running a surplus every year, the devaluation should

create a “break even” position for the District. They are hoping to have a budget in place by the next meeting.

Accountant Financials

A copy of the financials was given to the board. Bernadette briefly discussed the financials for June 2013. She went over the balance sheet, profit & loss, wages, net income, and year to date accounts receivables. She does not show any major issues at this time. There was a brief discussion over the financials. Rick Johnson asked if there were any questions. There were none. Rick Johnson asked if there was a motion to approve the financials. Kelly Smith made the motion to accept the financials as presented. Rob Bukovac seconded the motion. Motion passed unanimously.

Billing Report

Dan Moynihan informed the board that we currently have \$231,000 still outstanding with EMA Consultants. He informed the board that he has had much difficulty in dealing with Andrea. Dan states Andrea wants us to pay \$50.00 an hour for the audit and there is no contract currently in place. Dan asked Andrea to send him the current contract but what she sent was an unsigned draft of the contract she proposed to the District. Lynn McCreight was ready to start the audit with EMA Consultants but now Andrea states she will be out of the office for several weeks. She states we got a 60 day extension to file the audit. Dan states that Lynn should have a report from the EMA audit by the next board meeting. Dan informed the board that EMS is starting to collect money. We are now receiving money from Medicaid, Medicare, commercial insurances, auto insurance, and some private pays. Rick Johnson asked if there were any questions on the billing reports. There were none. Joe Martinez made a motion to accept the billing reports. Rob Bukovac seconded the motion. All yes.

Director's Report

Dan Moynihan informed the board that he received a letter from Mt. San Rafael Hospital thanking Trinidad Ambulance District for helping with the mass casualty in Stonewall. The letter was hand signed stating we acted as a team.

Dan Moynihan notified the board that the training in Stonewall for the QRT's. They said it was the best training they have received in years and the most hands on they have ever had. It was a great success! They are looking forward to the next training.

Dan states that recent protocols put in place by Dr. Weber have been implemented which included the Therapeutically Induced Hypothermia and the Cardio Cerebral Resuscitation. All shifts have been trained in these protocols.

Dan let the board know that things at Trinidad Ambulance District are headed in the right direction. Moral has improved and we are receiving good feedback.

Executive Session

Mr. Land states that it his suggestion to go into executive session for C.R.S. 24-6-402 subsection 4b, 4e, and 4f for legal and personal advice and states the

executive session should not be recorded. Rick Johnson asked if there was a motion to adjourn the regular meeting and go into executive session. Joe Martinez made the motion to adjourn the regular session and go into executive session. Robert Bukovac seconded the motion. All yes. Board went into executive session at 5:40 p.m.

Next Meeting Date Board came out of executive session at 6:25 p.m. Rick Johnson states the next meeting will be held on August 28th, 2013 at 4:30 p.m. Meeting will be held at the Trinidad Ambulance District office. No further discussion.

Adjournment Rick Johnson asked if there was a motion to adjourn. Joe Martinez made the motion to adjourn. Rob Bukovac seconded the motion. All yes. Meeting is adjourned at 6:28 p.m.

The minutes for July 24th, 2013 were respectfully submitted by April Martinez on August 8th, 2013.

Minutes Approved by Trinidad Ambulance District Board.


Rick Johnson, President of the Board of Directors

8/28/13
Date