

REGULAR MEETING OF THE TRINIDAD AMBULANCE DISTRICT
BOARD OF DIRECTORS

DATE: June 25, 2015

Present: Rick Johnson, Joseph Martinez, Kathy Bueno & Denise Clark

Other Guests: Dan Bates, Assistant EMS Chief
Bernadette Cappellucci, Accountant
Dr. Kevin Weber, Medical Director

General Public: None

<u>SUBJECT</u>	<u>DISCUSSION</u>
Call to Order/Pledge	Meeting was called to order at 4:34 pm by Rick Johnson. Pledge of Allegiance was performed.
Roll Call/Proof of Quorum	There was a quorum. Rick Johnson took roll call. All present were Denise Clark, Joseph Martinez and Rick Johnson. Kathy Bueno arrived at 4:50 pm. George Dasko was absent.
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Trinidad Police Department, and the Chronicle News. The Agenda was posted at the Trinidad Ambulance District Office at 939 Robinson Ave.
Approval of Minutes	The May 28, 2015 minutes looked good. No changes were needed. Motion to approve the minutes for the May 28, 2015 board meeting was made by Joe Martinez and seconded by Denise Clark. Motion passed by Joe Martinez, Denise Clark and Rick Johnson.
Public Comments	None
Auditor Report	Telephone conference with Mike Rowe, partner of Stockman Kast Ryan & CO LLP, was initiated to review the completed 2014 audit. Mike states that the first year is always the most difficult on the staff. However, he greatly appreciates the staff involved on the TAD side for their time and effort. There was a review and discussion about the significant audit findings, the deficiencies and weaknesses found during the audit, the financial statements, the supplemental information and the independent auditor's report. Overall, everything looks really good. There are no monies missing and the District is in a good financial place. Mike does request though that all parties

involved in the audit begin communications for the 2015 audit in November/December of 2015. This will help the 2015 audit run more smoothly.

There were no further questions or concerns. Telephone conference ended.

Financial & Billing Report Nothing in particular stands out. Everything looks good. Bernadette was able to get the April credit card statements reconciled and categorized, which should be reflected on the May financials.

Billing procedures are running smoothly and there are no issues of concern.

Motion to accept the financial & billing report was made by Denise Clark and seconded by Joe Martinez. Motion passed by Kathy Bueno, Joe Martinez, Denise Clark and Rick Johnson.

Director's Report

The Supreme Court finally made a positive ruling regarding whether employers can fire employees for marijuana use. Any employee or volunteer found to be using marijuana, even for medical reasons, while on duty can be fired by the District.

We applied for three grants and just heard that all three were approved. One grant will be for a new ambulance. Dan Bates passed around the new design for the ambulance. The second will be for Stryker Stair Chairs. The third will be for AED's that we can place both within the District and around the county.

Dan Bates gave an update on the electrical/mechanical issues that we have had with 3103. A brief discussion took place and the Board would like to make a plan. Whether repair or replace, they want to get the ball rolling with 3103. Dan Bates will prepare options for 3103 that can be voted on at the July board meeting.

Our 911 calls have gone down in the last month. However, our overall calls are up significantly from last year. We had 49 transfers in the month of May, which is a new record for the District.

Eric Winter has resigned as a Paramedic to pursue furthering his education. His going away party will be Friday the 26th at the Triggers game and all Board members are invited. The District is starting the interview process to replace him but has enough coverage until the right candidate is found.

Dr. Weber says that after a couple of years of working with our crews, they are finally starting to understand what he is looking for in their documentation. Charts are looking good and he is sending fewer back each time.

No further questions or discussion took place.

Executive Session No session was needed.

Next Meeting Date Next meeting date will be Saturday, July 18, 2015 from 9:00 am to Noon. This will cover the regular July board meeting as well as serve as a special meeting to start strategic planning for 2016. A confirmation email will be sent to all board members.

No further discussion.

Adjournment Rick Johnson asked if there was a motion to adjourn. Joe Martinez made the motion to adjourn. Denise Clark seconded the motion. All yes. Meeting is adjourned at 5:15 p.m.

Minutes Approved by Trinidad Ambulance District Board.

Rick Johnson, Chair of the Board of Directors

Date