

ANNUAL MEETING OF THE TRINIDAD AMBULANCE DISTRICT
BOARD OF DIRECTORS

DATE: June 27, 2018

Present: Kathy Bueno
Derek Navarette
Joseph Martinez
Nick Mattorano

Other Guests: Andrea Brody, Deputy Chief
Gabriel Moreno, Deputy Chief
Barbara Fisk, Executive Assistant
Dr. Kevin Weber, Medical Director
Fred Sanchez, BOW Vice President

<u>SUBJECT</u>	<u>DISCUSSION</u>
Call to Order/Pledge	Meeting was called to order at 4:32pm by Kathy Bueno followed by the recitation of the Pledge of Allegiance.
Roll Call/Proof of Quorum	There was a quorum with Kathy Bueno, Derek Navarette, Nick Mattorano and Joseph Martinez in attendance
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Las Animas County Sheriff's Office, and Las Animas County Court House. The Agenda was posted at Trinidad Ambulance District Office at 939 Robinson Avenue.
Approval of Minutes	Motion to approve the May 23, 2018 regular meeting minutes as presented was made by Joseph Martinez and seconded by Derek Navarette. The minutes were approved unanimously.
Public Comments	N/A
Financial / Billing Report	<p>Bernadette Cappellucci of Century Financial Group submitted monthly financial reports for the month ending May 31, 2018 along with the following written statement, "the financials for Trinidad Ambulance District appear consistent with the normal month to month income and expenditures. I have nothing out of the ordinary to report on the financials for the month of May 2018."</p> <p>Gabe Moreno reported as of May 31, 2018 TAD assets are \$282,997.38 more than this time last year. Las Animas county still owes TAD approximately \$200k in property taxes. Operations remain on track to remain on budget for the year.</p>

Motion to approve the May 2018 financial reports as presented was made by Joseph Martinez and seconded by Derek Navarette. The motion was approved unanimously.

Bank of the West

Bank of the West Assistant Vice President Frederick Sanchez, Jr. was present to discuss who the district wanted to be a signatories for the new CD ladder. He noted that rates have not changed since his previous presentation.

Joseph Martinez nominated Kathy Bueno and Nick Mattorano to be list as the signatories for the new CDs. Both Kathy and Nick accepted the nomination.

Joseph Martinez motioned to have Kathy Bueno and Nick Mattorano be the signatories on the new CDs at Bank of the West. Derek Navarette seconded the motion. The motion was approved unanimously.

Director's Report

Stars of Life Robert Bukovac was nominated to the Stars of Life so he and Dan Moynihan attended the event in Washington D.C. Rob's name was read into the Congressional Record by Ken Buck. Time was spent with Senator Cory Gardner whose Regional Director Cathy Garcia and Legislative Assistant Ali Toal have called and set up a meeting with Dan Moynihan at TAD on July 2nd 10:15am as a screening for Senator Gardner to return to TAD in August.

Grant Updates All grant applications submitted by TAD this year have been approved in order to purchase two Lucas Devices, new personnel radios, radios for the new command vehicle and ambulance and a Sim-Child for training purposes.

Dan is unable to attend the board meeting as he is currently in Alabama picking up the new ambulance.

Special Operations Vehicle Update Dan's old command vehicle/truck has been fitted with a "box" and is currently in Albuquerque getting detailed to become the new Special Ops vehicle. It is at MHQ in Albuquerque getting detailed and will be ready July 5th when the new ambulance will be taken to MHQ.

Stop The Bleed On July 3rd Nick Mattorano, Junie Verquer and Gabe Moreno will be evaluating all area schools to get a set number for how many Stop The Bleed kits to purchase.

Mt. San Rafael Hospital Monthly ER/Trauma Meeting Andrea Brody reported on topics that surfaced at the monthly MSRHH ER/Trauma meeting. Of most concern was the fact that Mandy Shaiffer openly requested that TAD replace our Medical Director

Dr. Kevin Weber with the same individual MSRHS has on staff in order to establish continuity of care.

The board was assured that Dr. Weber is the most qualified individual to continue his appointment as medical director. Not only does he currently oversee approximately 20 agencies but he is also on the board of Southern Colorado Regional EMS and Trauma Advisory Council (SCRETAC).

Dr. Weber was asked if MSRHS had contacted him, he stated they had not. The board along with Deputy Chiefs Brody and Moreno all concurred that there is absolutely no intent of replacing Dr. Weber. His knowledge is irreplaceable.

Dr. Weber also commented on the fact that MSRHS has concerns regarding TAD protocols regarding C collar necessity. He ensured those present that he will contact MSRHS to discuss TAD's position.

Andrea Brody noted that MSRHS wants TAD to remove Lucas Devices prior to entering the hospital so their staff has access to the patient's chest. Dr. Weber confirmed we will not do that.

On occasion, MSRHS staff has requested that TAD personnel oversee Dopamine drips on transfers. Dr. Weber reiterated that is not lawful for any EMS personnel to work with Dopamine. He reminded everyone that he has been with TAD since 2008 when TAD was on the brink of being shut down due to poor medical direction. He expounded on the progress that has been made. TAD is continually 100% on top of reporting compliance and operating based on national protocols.

It is clear to all present that there is a lack of knowledge by MSRHS staff regarding EMS. Andrea noted that she had offered to conduct a pre-hospital trauma presentation to MSRHS staff but the offer was declined.

Dr. Weber Comments Dr. Weber informed the board of a TAD call involving an 11 year old child suffering a cardiac arrest who, because of TAD's employee response and training walked out of the hospital. EMS response time was 5 minutes, CPR was started and a pulse was achieved before reaching Mt. San Rafael Hospital. Gabe added that John Velasquez and Eric Bukovac were the responders to the call and will be recognized at the next employee meeting with Cardiac Arrest Save pins.

Kathy Bueno reiterated the importance of TAD's quality and progressive employee education to our rural community. She also mentioned how much TAD appreciates Dr. Weber.

Andrea noted how much she appreciates the operation here. Kathy stated that a few years ago the employees wouldn't have had the training to respond so well. She noted that all of the work done by Dr. Weber, Dan Moynihan and the Deputy Directors to provide up to date training, progressive protocols and advanced technology has been an amazing asset to our rural community. We want to keep going forward and work on community awareness of our program that we don't just have a beautiful building but amazing services. KUDOS to the whole group of employees of TAD.

Operations Report

Gabe Moreno discussed the Operations Reports provided in the board packet by pointing out the following information:

Requests for Service:	211
Total Transports:	167
Inter-Facility Transfers:	29
911 Transports	138

Vehicle Maintenance Gabe reported on some of the vehicle issues that have been happening with the fleet. 3103 has 280,000 miles and the tie rods are starting to fail. 3106 with 290,000 miles will be replaced by the new 2018 ambulance. Similar to 3107, 3105 has been experiencing vapor lock issues causing the rig to power down. New fuel pump and hoses will be installed to both vehicles. EMS2 is also experiencing vapor lock issues. 1701 has a DEF heater issue but is covered under warranty. In order to alleviate the mileage problems plaguing the larger ambulances, he recommends the board start considering the purchase of some type of transfer rig soon. He and Dan Moynihan have been looking at Ford Transit vehicles, 2 wheel drive, unleaded fuel for approximately \$70-90,000.

Miscellaneous

2001 E. Main Street Update A bid to clear and level the property and install a perimeter fence was published in *The Pueblo Chieftain* and *The Chronicle News*. Three contractors contacted Barbara stating the bid was too obscure to bid. One contractor placed a bid. An asbestos testing company has been scheduled to take samples of the buildings to ensure there is no asbestos. Advantage Environmental of Pueblo will be on site July 16th to conduct the testing. They charge \$65/hour, \$10/sample and no mileage as they were already scheduled in Trinidad. Research has been done on wire gauge, linear square footage and gate types. Once the asbestos testing returns are received confirmed negative, another bid packet will be prepared and the four contractors interested will be contacted to see if they want to bid/rebid the project. Also, Jim Duran came to TAD because a tree has come down on his fence. Dan went and agrees that TAD will take down the tree and conduct repairs within the scope of the fencing project.

Executive Session

N/A

Next Meeting Date The next Annual Meeting date was set for Wednesday, July 25,
2018 at 4:30pm.

Adjournment A motion to adjourn the regular meeting of the Board of Directors was made by Joseph Martinez and seconded by Derek Navarette. The motion was approved unanimously. The regular meeting was adjourned at 5:11pm

Minutes Approved by Trinidad Ambulance District Board of Directors.


Kathy Bueno, President Date 7-25-18