

**REGULAR MEETING OF THE TRINIDAD AMBULANCE DISTRICT
BOARD OF DIRECTORS**

DATE: March 28, 2018

Present: Kathy Bueno
Matthew Moreno
Joseph Martinez (ARRIVED 4:35)
George Dasko

Other Guests: Dan Moynihan, Chief
Dr. Kevin Weber
Andrea Brody, Deputy Chief
Gabriel Moreno, Captain
Barbara Fisk, Executive Assistant
Thomas Murphy

SUBJECT

DISCUSSION

Call to Order/Pledge	Meeting was called to order at 4:30pm by Kathy Bueno followed by the recitation of the of Allegiance Pledge.
Roll Call/Proof of Quorum	There was a quorum with Kathy Bueno, Matthew Moreno, George Dasko and in attendance. Joseph Martinez arrived at 4:35pm.
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Las Animas County Sheriff's Office, and Las Animas County Court House. The Agenda was posted at Trinidad Ambulance District Office at 939 Robinson Avenue. An error was made on the public notice stating a meeting start time of 5:00 compared to the agenda which stated 4:30. The error was noted early in the day and board members were notified.
Approval of Minutes	Motion to approve the February 28, 2018 regular meeting minutes as presented was made by Matthew Moreno and seconded by George Dasko. The motion was approved unanimously by quorum.
Public Comments	N/A
Executive Director Employment Agreement Review	As follow up to the Executive Session held February 28, 2018 in order to review Dan Moynihan's job performance, an updated Employment Agreement for Executive Director Dan Moynihan was presented for approval by the board. The board noted TAD's continued progress in the areas of medical services and education since Chief Moynihan began in 2013. They also commented on positive multi-agency communications and training.

Motion to approve the Executive Director's new Employment Agreement as presented was made by George Dasko and seconded by Matthew Moreno. The motion was approved unanimously by quorum.

Appointed Legal Counsel Dan began the discussion by stating the number of times he has not received timely responses from Doddridge Shelby, current legal counsel. Les Downs is willing to be appointed as permanent legal counsel to TAD. He has proven timely and supportive to TAD's needs in the past. His rates are quoted as \$55/hr for paralegal work and \$150/hr for legal review/counsel. Board discussion noted the lower fees compared to current counsel and that travel fees would also be eliminated thus saving TAD on several levels. The board confirmed Dan Moynihan's authority to execute a contract with Les Downs. Dan will have a proposal for board review at the April 25, 2018 board meeting.

Vehicle Purchase The board has been discussing the purchase of a "snow" vehicle enabling access to remote areas when severe weather may inhibit standard ambulance response. Darren Kolakowski proposed that the current EMS1 vehicle (VIN: 9912) which is a 2015 Ford F350SD pickup with approximately 150,000 miles and needs to be rotated out of service as a first response vehicle be retrofitted with a reversible plow, metal high-top box, add stretcher mounts and stretcher. The 2018 budget has \$45k set aside for the purchase of such vehicle. It is believed the cost to retrofit the current EMS1 vehicle would save the district significant money.

The 2018 budget has \$80k set aside for the purchase of a new command vehicle (EMS1). The Colorado state contract price for purchase of a 2018 Expedition is \$60k but Don Chalmers in Albuquerque has quoted a price of \$55k. It is expected to cost an additional \$10k to outfit the vehicle as a first responder vehicle. TAD has previously used MHQ, affiliated with Don Chalmers, to decal the ambulance purchased in 2017. If the vehicle is purchased through Don Chalmers, MHQ would do the retrofit of the vehicle.

Motion for Dan Moynihan to proceed with the purchase of a new command vehicle within the currently budgeted funds of \$80k and retrofit current EMS1(VIN: 9912) vehicle as an all-weather vehicle also staying within currently budgeted funds of \$45k was made by George Dasko and seconded by Joseph Martinez. The motion was approved unanimously.

Financial / Billing Report Bernadette Cappellucci of Century Financial Group submitted monthly financial reports for February 2018 along with the following written statement, "the financials for Trinidad Ambulance District appear consistent with the normal month to month income and expenditures. The billing does appear to be down for the month of February; however, there is a reason, and Dan can explain this further."

Dan reminded the board that TAD participates in the Medicare Fee-for-Service delay. This is an annual delay by which 2018 Medicare Part B claim submissions are delayed six week in an attempt to insure annual deductibles are paid by other entities. In addition, the U.S. Congress delayed renewing the Medicare Add-On payments this year. Although the extensions have been approved, the adjusted Medicare National Ambulance Fee Schedule have not been released nor have they

loaded these new payment rates into their claims processing systems. TAD plans to await the release of the Medicare approvals and CMS release of reimbursement amounts before submitting Medicare Fee-for-Service claims for payment. Dan expects to see Medicare payments in March.

Accounts Receivables for February 2018 are up \$124,000 compared to February 2017.

Motion to approve the February 2018 financial reports as presented was made by Joseph Martinez and seconded by Matthew Moreno. The motion was approved unanimously.

Director's Report

Dan Moynihan and Dr. Kevin Weber attended the EMS State of the Sciences Conference (dubbed by media as "A Gathering of Eagles") in Dallas the first weekend of March. Both were excited about the amount of information presented to all in attendance. There were a total of 106 presentations within 2 days. Dr. Weber noted several benefits to Southern Colorado and will be updating several guidelines based on the data provided. Dan noted that the Lucas Device, which TAD wants to acquire via a RETAC grant, was a topic of several conversations.

Reiterated was the fact that several first line cardiac drugs and narcotics are very difficult to obtain. TAD currently traded a Lifepak 12/15 shelf mount, among TAD's unused equipment to be sold, for saline and Ketamine.

Launched in October of 2015 by the White House, Stop the Bleed is a national awareness campaign and a call to action. Stop the Bleed is intended to cultivate grassroots efforts that encourage bystanders to become trained, equipped, and empowered to help in a bleeding emergency before professional help arrives.

Dan plans to initiate the Stop the Bleed campaign in Trinidad and surrounding communities this summer by distributing compact kits containing: permanent marker, gloves, tourniquet, bandage, shears, and dressing to different facilities i.e. classrooms, court house, city hall, etc. The kits will be distributed during standard response protocol trainings. Assembly cost for each kit will be approximately \$60 and may exceed his \$5,000 spending limit. He will present the total number of kits needed at the next board meeting.

Dan is working on providing a PTSD class for all public safety personnel in the area.

The RETAC grant cycle is progressing well. Dan is confident that TAD has effectively represented itself. He informed the RETAC grant committee TAD is very willing to share their Sim education dummies with other communities.

There will be a Tactical Medical Response training on April 4th from 9-12pm at Trinidad Police Department.

Dan reported on an inter-facility transfer on March 26th from MSRH to UC Health wherein the sending doctor specifically stated the patient could be transported by private vehicle and made contact for CareVan services for which the patient would

have to pay out of pocket but MSRH declined. The doctor then insisted the patient be transported by ambulance even though there was no medical necessity. This trip will be billed to MSRH for payment.

Operations Report

Gabe Moreno discussed the Operations Reports provided in the board packet. He specifically noted that call volume for February 2018 (158) was down from January 2018 (192). Also noted was the following:

Requests for Service: 158
Total Transports: 117
Inter-Facility Transfers: 21
Physicians w/Most Transfers: T. Eckler, L. Gibb

More inter-facility transfers are going to Colorado Springs and Denver instead of Pueblo. These long distance transfers required the use of On Call services during the course of the last 3 or 4 shifts. The potential need for a "sprint" transport vehicle was discussed.

TAD participated in Trinidad State Junior College's "Safe Spring Break" event on March 13th.

Miscellaneous

Andrea Brody discussed her progress in bringing International Trauma Life Support (ITLS) education to TAD. She has been on the ITLS board in Florida since 1989 and will provide training here through that affiliation. One of the main focuses of ITLS is identifying conditions that require urgent hospital transport. ITLS also emphasizes the importance of practitioners being familiar with the newest equipment and techniques.

Everything is on track for the EMTI to Paramedic Bridge program which starts in August and the EMT to Paramedic Bridge program which starts in May. TAD employees have enrolled in both programs. Andrea is working on a Poly-Comm system which will broadcast real-time classroom instruction to and from TAD. All Ride-A-Longs and clinicals will be done in Pueblo providing a broader educational experience.

Executive Session

N/A

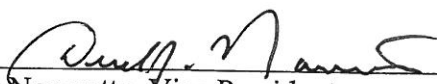
Next Meeting Date

The next Regular Meeting date was set for Wednesday, April 25, 2018 at 4:30pm.

Adjournment

A motion to adjourn the regular meeting of the Board of Directors was made by Matthew Moreno and seconded by Joseph Martinez. The motion was approved unanimously. The regular meeting was adjourned at 5:14pm

Minutes Approved by Trinidad Ambulance District Board of Directors.


Derek Navarette, Vice President

5/17/18
Date