

REGULAR MEETING OF THE TRINIDAD AMBULANCE DISTRICT
BOARD OF DIRECTORS

DATE: May 28, 2015

Present: Rick Johnson, Kathy Bueno, Joseph Martinez, & Denise Clark

Other Guests: Dan Moynihan, EMS Chief
Dan Bates, Assistant EMS Chief
Bernadette Cappellucci, Accountant
Doddridge "Dodge" Shelby, Attorney

General Public: None

<u>SUBJECT</u>	<u>DISCUSSION</u>
Call to Order/Pledge	Meeting was called to order at 4:35 pm by Rick Johnson. There were no questions at this time. Pledge of Allegiance was performed.
Roll Call/Proof of Quorum	There was a quorum. Rick Johnson took roll call. All present were Kathy Bueno, Joseph Martinez, Denise Clark, and Rick Johnson. George Dasko was not present.
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Trinidad Police Department, and the Chronicle News. The Agenda was posted at the Trinidad Ambulance District Office at 939 Robinson Avenue.
Approval of Minutes	<p>The April 22, 2015 minutes looked good. There were a couple of minor changes made to some of the wording near the end of the minutes, otherwise they looked good.</p> <p>Motion to approve the minutes for the April 22, 2015 board meeting was made by Joe Martinez and seconded by Denise Clark. Kathy Bueno abstained. Motion passed by Joe Martinez, Denise Clark, and Rick Johnson.</p>
Public Comments	None
Financial & Billing Report	<p>Nothing out of the ordinary. There are some uncategorized expenses. Several receipts need to be turned in for backup documentation. Ultimately they do not change the bottom-line, but they will change for where they are accounted.</p> <p>Rick Johnson asked how the communication is going with the new auditor. Bernadette mentioned that there are questions asked multiple times by the auditors due to the fact that they do not understand the answer. This particular</p>

auditor has audited only one other ambulance district and they are trying to become familiar with the operations of an ambulance district.

Dan Moynihan mentioned that he told Bernadette to make up an uncategorized expense category so that the money can be put somewhere in the financials, but next month that will be gone and the monies will be attributed to the appropriate charter of accounts. Bernadette has no issues or concerns with any of the financials.

Dan Moynihan commented that the total assets are over \$4 million and this is where the financials look good and then as the year goes on, money will be spent. The budget looks good. The only concern is the monies spent for 3103. The computer was changed but that wasn't the issue. Now they are working to change the fuel temperature sensor, but they still don't know what is going on. No dealership wants to take the ambulance because of the issues.

Rick Johnson asked Bernadette to apprise Dan Moynihan of any auditor issues. Bernadette commented that she will.

Dan Moynihan mentioned that the Affordable Care Act is forcing people to get Medicaid, which accounts for more patients to pay less than what the call costs Trinidad Ambulance to run. Of the patients treated, 78% of them have Medicaid/Medicare.

The auditors showed Dan Moynihan that there should have been \$56,000 more in payments from Enhanced Management Services. However, the auditors may not understand how Enhanced works and how the billing works. Other than that, there is no mismanagement that the auditors can find or any monies spent inappropriately.

Motion to accept the financial & billing report was made by Joe Martinez and seconded by Kathy Bueno. Motion passed by Kathy Bueno, Joe Martinez, Denise Clark, and Rick Johnson.

Director's Report

EMS Week – Dan Moynihan mentioned that it was a hit. Every department was fed well and there was a wonderful turnout each night. EMS Day on Saturday, May 23rd did not have a good turnout due to weather. Margaret Maria broke her finger trying to duck from a tent that was picked up and moved from a microburst that came in. Everything settled down after that and some families did come to the extravaganza. There were deputies, police officers, the fire department, and Nick Mattarano there to help out. The Fire Department had their fireman's challenge for kids to do which was a lot of fun.

Safecom/Homeland Security Meeting in Jacksonville, FL – Dan Moynihan discussed the grant opportunities for improved communications. The 911 Board

met just before the Trinidad Ambulance District Board Meeting and discussed putting up another tower due to parts of the county being in a dead spot.

High School Active Shooter Drill – Dan Moynihan discussed the shooting drill that took place at Trinidad High School on Wednesday, May 27th. For Trinidad Ambulance it went pretty well. The people in the command post and those in the law enforcement agency did not do as well in communications. Most of the issues were with law enforcement because officers had not been participating in the trainings offered by TAD and they didn't stick together. Triage went well though. The total time to get each patient triaged and out of the hospital was 35 minutes. RTF proved their worth in the drill because they were in the building two minutes after law enforcement had entered the building. Margaret Maria did a wonderful job with the moulage and it was amazing how realistic it turned out. Denise Clark mentioned that the hospital did not know that it was going to happen; however, Deb did know, but did not want to let the staff know so that it would seem realistic. Denise mentioned that Dispatch said there was an active shooter at the school and there were kids shot, and then mentioned the fact that it was a drill. All the agencies need to get together to do a "hot wash" and discuss went right/wrong and be debriefed.

Operations – There was a brief discussion of ambulance calls and transfers, and everything seems to be worked out with the hospital after Dan Moynihan and Denise Clark talked about the transfer issues.

Board Consideration for New Attorney

Rick Johnson introduced Doddridge "Dodge" Shelby as the new attorney to the board. Dodge gave a brief synopsis of his work as an attorney and his history with the state of Colorado and working in Trinidad as well. Rick Johnson discussed the possibility of having Dodge available by Skype, but he could be here for important board meetings and also could be available by conference call. Rick asked if any of the board members had questions for Dodge about his history, background or approach. There were none. Joe Martinez and Dan Moynihan are both in agreement that he will be a great asset to Trinidad Ambulance District.

Motion to accept Dodge Shelby as the new attorney for Trinidad Ambulance District was made by Joe Martinez and seconded by Kathy Bueno. Motion passed by Kathy Bueno, Joe Martinez, Denise Clark, and Rick Johnson.

Executive Session

None

Denise Clark made mention of another air ambulance available to Trinidad based in La Junta. All of the QHR places in the southeast part of the state have signed an exclusivity contract with them. The chopper is bigger and able to carry an extra passenger. The landings are different since it is bigger, and Dan Bates mentioned that he has been in contact with Reach Air about it and they

are coming down to do trainings and also to see the requirements for landings. They are a for-profit organization, but they are very well funded and their crews are top-notch. It could be in operation by the end of June. Denise also mentioned that if the air ambulance gets a lot of usage, there could be a second chopper brought on-line and it will be based in Trinidad.

Next Meeting Date Next meeting date will be June 25, 2015. A confirmation email will be sent to all board members.

No further discussion.

Adjournment Rick Johnson asked if there was a motion to adjourn. Denise Clark made the motion to adjourn. Joe Martinez seconded the motion. All yes. Meeting is adjourned at 5:14 p.m.

Minutes Approved by Trinidad Ambulance District Board.

Rick Johnson, Chair of the Board of Directors

Date