

MEETING OF THE TRINIDAD AMBULANCE DISTRICT
BOARD OF DIRECTORS

DATE: November 25th, 2013

Present: Kelly Smith, Rob Bukovac, Joseph Martinez, & George Dasko

Other Guests: Dan Moynihan, EMS Chief

Robert Land, Attorney

Bernadette Cappelucci and Dave Grove, Century Financial Group

<u>SUBJECT</u>	<u>DISCUSSION</u>
Call to Order	Meeting was called to order at 4:30 pm by Kelly Smith. There were no questions at this time.
Roll Call/Proof of Quorum	There was a quorum. Kelly Smith took roll call and states that 4 board members were present which includes Joseph Martinez, Rob Bukovac, George Dasko, and her. Rick Johnson was absent.
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, Las Animas County Courthouse, City of Trinidad, Justice Center, and the Chronicle News. The Agenda was posted at the Trinidad Ambulance District office at 939 Robinson Ave.
Approval of Minutes	Motion to approve the minutes for the October 30 th , 2013 regular board meeting was made by Rob Bukovac and seconded by Joe Martinez. Motion passed by Kelly Smith, George Dasko, Joe Martinez, and Rob Bukovac.
Public Comments	None.
Accountant Financials	Bernadette Cappelucci presented the financials for October 2013 with a comparison to 2012 to the board. A copy of the report was given to all board members. She went over the checking account balances, taxes, income, payroll, legal fees, and supplies. Bernadette states they have made adjustments to reflect the audit. The balance sheet now balances out. There was a lengthy discussion regarding the line item Balance for Doubtful Accounts. A resolution for this line item is still in question. Bernadette states they are working on finding out what this line item is. Kelly Smith asked if there were any more questions. There were none. Kelly Smith asked if there was a motion to approve the financials. Joe Martinez made the motion to accept the financials as presented. George Dasko seconded the motion. Motion passed unanimously.
Billing Report	Dan Moynihan handed out the Enhanced Management billing reports to all board members. Dan states that EMS is doing a great job. The documentation is better and understandable. Billing has been more efficient. Dan briefly went

through the aging explaining each insurance payer. He discussed Commercial Insurance companies, Medicare, and Medicaid. Kelly Smith asked if there were any questions on the billing reports. There were none. Rob Bukovac made a motion to accept the billing reports. Joe Martinez seconded the motion. All yes.

2014 Budget: Hearing and Acceptance

Kelly Smith started the Budget Hearing by doing a review of the 2014 Budget as it was presented to the board. She informed the board that she had requested from Dan Moynihan to have available the County Certification that was received in August. The certification was given to all board members. Kelly Smith states that the assessed value is down so she wanted to verify that the Mill Levy will remain the same which means that the overall tax revenue will drop significantly for 2014. Dan Moynihan states that there was a temporary reduction so we will now get the actual Mill Levy of 2.958 from 2.807 from last year. Kelly Smith suggested they review the 2014 Budget line by line. The board went through each line item and had discussion when needed. Some items that were discussed in detail included property tax, ambulance fees, carevan, payroll, election fees, medical supplies, ambulance maintenance, and capital expenses. There were no more discussions or questions.

Kelly Smith informed the board that the 2014 Budget is due on December 13th, 2013. She states we should have the final Certification from Las Animas County by December 10th, 2013 so she is suggesting that we hold a Special Meeting on December 11th, 2013 for a Continuance of the Budget Hearing. Kelly Smith asked if there is a motion to hold a Special Meeting to Continue the Budget Hearing. Joe Martinez made the motion to have a Special Meeting on December 11th, 2013 to continue the 2014 Budget Hearing. Robert Bukovac seconded the motion. Motion passed unanimously.

Director's Report

Dan Moynihan stressed to the board the changes that have gone on since he arrived here at Trinidad Ambulance District. He states it is a different place then when he arrived here in January. There were many obstacles to overcome at that time. Dan states that we have a great group of people now. He states we have an outstanding education program. It is a whole different attitude and we have an amazing group of people to work with.

Dan informed the board that he has hired Dominic "Junie" Verquer as the Public Information Education Relations Officer. Junie has managed to secure gift certificates from many different companies for the Christmas party which is on December 14th, 2014. He states that Junie was also able to schedule classes out through May with Nick Mattorano with the schools focusing on EMS week for next year. Dan states that Junie has a whole schedule already produced so he thinks this position is beneficial.

Dan informed the board that the website looks great but with a little fine tuning to be more interactive it will be a great tool for Trinidad Ambulance District.

Dan states that we have received more comment cards. He states that 99.9% of the comments were positive except for one that said, "we will not use your service again and we will not vote for 5A". He states that was the only negative comment.

Dan informed the board that our relationships with other agencies in Las Animas County and the City of Trinidad have been much better. He states that things are going well, collections are doing well, and we have top-notch people that want to be here, want to learn, and want to teach.

Dan informed the board that the EMT classes will start on January 6th, 2014 and an intermediate class that will start after that so hopefully we can put some ALS providers out in the rural areas where they are needed.

Dan informed the board that a gentleman from Life Guard will be calling him next week about putting a helicopter in Trinidad.

Dan states that Dr. Gibb sent a letter thanking everybody for what a great job they all did with the double fatality that happened on I-25. He states this is just an example of what our people do to help each other out. He states that when he first got here he and Deb were driving home from Colorado Springs. The crew was responding out to 160 where they had a semi-truck that t-boned a F150 with multiple injuries and people burned. He said they headed straight for the hospital. He said the sight was amazing because everybody there was helping out. Dan states that this is the one of the main reasons he loves about being here, is that any time there is something going on we have people here that live for this and they love their community and when something happens they want to be there to help makes things so much better.

Executive Session

None

Next Meeting Date

After a brief discussion among the board they have agreed to hold a Special Meeting for the continuance of the Budget Hearing and then move into a Regular board meeting. Rob Bukovac made the motion to hold a Special Meeting at 4:30 p.m. to continue the Budget Hearing and to move into a Regular board meeting at 4:45 p.m. George Dasko seconded the motion. All yes. Meeting will be held at the Trinidad Ambulance District office at 939 Robinson Avenue. No further discussion.

Adjournment

Kelly Smith asked if there was a motion to adjourn. Rob Bukovac made the motion to adjourn. Joe Martinez seconded the motion. All yes. Meeting is adjourned at 5:20 p.m.

The minutes for November 25th, 2013 were respectfully submitted by April Martinez on December 6th, 2013.

Minutes Approved by Trinidad Ambulance District Board.

	
Kelly Smith, Vice Chair of the Board of Directors	Date