

SPECIAL MEETING OF THE TRINIDAD AMBULANCE DISTRICT
BOARD OF DIRECTORS

DATE: November 25, 2014

Present: Rick Johnson, George Dasko, Joseph Martinez, Kathy Bueno & Denise Clark

Other Guests: Dan Moynihan, EMS Chief
Dan Bates, Assistant EMS Chief
Robert Land, Attorney
Bernadette Cappellucci, Accountant

General Public: None

<u>SUBJECT</u>	<u>DISCUSSION</u>
Call to Order/Pledge	Meeting was called to order at 4:31 pm by Rick Johnson. There were no questions at this time. Pledge of Allegiance was performed.
Roll Call/Proof of Quorum	There was a quorum. Rick Johnson took roll call. All present were George Dasko, Kathy Bueno, Joseph Martinez, Denise Clark and Rick Johnson.
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Trinidad Police Department, and the Chronicle News. The Agenda was posted at the Trinidad Ambulance District Office at 939 Robinson Ave.
Approval of Minutes	One spelling change was made to the October 23 rd , 2014 minutes. Motion to approve the minutes for the October 23 rd , 2014 regular board meeting was made by Joe Martinez and seconded by Denise Clark. Motion passed by Joe Martinez, George Dasko, Kathy Bueno, Denise Clark and Rick Johnson.
Public Comments	None
Financial Report	The total in checking and savings as of October 31, 2014 is \$3,837,501, which is \$63,941 more at this time than last year. The receivables are down \$76,000 from last year. The total revenue year to date is \$2,512,210 which is down \$116,000. This may be because there is \$377,000 more in insurance write-offs this year than there were last year. The item from last month was misplaced. It was for radios and has been moved to capital expense instead of phone expense. No items or issues that stand out.

Motion to accept the financial report was made by Joe Martinez and seconded by Denise Clark. Motion passed by George Dasko, Kathy Bueno, Joe Martinez, Denise Clark and Rick Johnson.

Billing Report

The only difference on this report from last month is that Medicare payments this month have increased from 25% to 54%. We are making more from fee for service then we are from tax revenue. No other comments or questions.

Motion to accept the billing report was made by Joe Martinez and seconded by George Dasko. Motion passed by George Dasko, Kathy Bueno, Joe Martinez, Denise Clark and Rick Johnson.

Director's Report

There was a brief review of the volume of incoming calls we currently have versus the volume we had last year. Call volume is up this year and has surpassed our total volume from 2013. There are no exact answers as to why the volume has increased.

Several employees went to the EMS expo in Nashville with Daniel Bates. It was good to expose them to things outside of Colorado. They all enjoyed it. Specific stories and things learned from the expo were discussed.

(a) Rescue Task Force – We will be doing another drill at one of the local schools. However, we will be using moulage to create wounds and injuries. We will also not be informing people in advance. There are maybe 6 people who know about the drill. It will be on a day that school is out, so no children, parents or teachers will need to be notified.

(b) Community Paramedic – Rob Bukovac went to all of the seminars at the EMS expo. We are taking our time on this because we do not want to just throw something out there. We want to get all the players in one room and together come up with something that will benefit all players as well as the community. A discussion took place regarding this meeting between all of the players.

We got our new carevan in. It is over at NV designs getting is stripes. It is a nice van.

Online Banking Access for TAD Administration Staff

Dan Moynihan, Dan Bates & Leticia Filho do not currently have access to view the bank accounts online. It prevents us from being able to view balances without having to call the bank.

We need two volunteers to go down to First National Bank on Main Street. Those two volunteers will ask to set up an iBank account. We only need one user name as the three office people can share access. The iBank account needs to be set up as view only. This process should only take 10 minutes at most.

Joe Martinez & Kathy Bueno volunteered to set up the account.

CCOERA Retirement Plan Benefits

The way these benefits are set up now requires mandatory participation of all full-time employees, 32 hours or more, to submit 6% of their income and the company matches at 6%. Several of our employees have requested flexibility or options. CCOERA requires a minimum of 3% from all participants. We would like to change to contract to give our employees the option to contribute a minimum of 3% up to a max of 7% with the appropriate company match. The employee's contribution amount would only be eligible for change every 5 years. A detailed discussion took place regarding the proposed changes.

Motion to accept the changes made to the CCOERA contract and to permit Dan Moynihan to sign the amended contract was made by George Dasko and seconded by Kathy Bueno. Motion passed by George Dasko, Joe Martinez, Kathy Bueno, Denise Clark and Rick Johnson.

Preliminary Review of 2015 Budget

The budget hearing is set for December 15, 2014 in accordance with the laws. This handout is just to make sure everyone is on the same page regarding the budget before the hearing. The only outstanding issue is whether or not the board wants to earmark money for the construction of a new building and if the board does, how much? A discussion took place regarding this issue.

The board agreed to earmark \$2,000,000 towards construction of the new building.

Executive Session

None.

Next Meeting Date

Rick Johnson handed out the Executive Director Performance Review forms to all board members and reminded them that Dan Moynihan's review will take place at the December 15, 2014 meeting.

Next meeting date will be Monday, December 15.

No further discussion.

Adjournment

Rick Johnson asked if there was a motion to adjourn. Joe Martinez made the motion to adjourn. Denise Clark seconded the motion. All yes. Meeting is adjourned at 5:17 p.m.

Minutes Approved by Trinidad Ambulance District Board.

Rick Johnson, Chair of the Board of Directors

Date