

**REGULAR MEETING OF THE TRINIDAD AMBULANCE DISTRICT  
BOARD OF DIRECTORS**

DATE: November 30, 2016

*Present:* Joseph Martinez  
Matthew Moreno  
Derek Navarette  
Kathy Bueno via teleconference

*Other Guests:* Dan Moynihan, EMS Chief  
Dave Bacharach, Deputy Chief  
Barbara Fisk, Executive Assistant

**SUBJECT**

**DISCUSSION**

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Call to Order/Pledge	Meeting was called to order at 4:30 pm by Joseph Martinez followed by the recitation of the of Allegiance Pledge.
Roll Call/Proof of Quorum	There was a quorum with Joseph Martinez, Matthew Moreno, Derek Navarette and Kathy Bueno (via teleconference) in attendance.
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Las Animas County Sheriff's Office, and Las Animas County Court House. The Agenda was posted at Trinidad Ambulance District Office at 939 Robinson Avenue.
Approval of Minutes	Motion to approve the October 26, 2016 Regular Meeting minutes as presented was made by Matthew Moreno and seconded by Derek Navarette. The motion was approved unanimously with Kathy Bueno abstaining.
Public Comments	None
Financial / Billing Report	Bernadette Cappellucci of Century Financial Group submitted the monthly financial report along with a written statement, "the financials appear to be consistent with the normal month-to-month income and expenditures. Income does seem to be down for the month of October in comparison to last year. After looking further into this, it seems it is partly due to tax revenue being down and also a decrease in total billing seems to account for it as well. As far as cash position, Trinidad Ambulance still shows approximately \$27,487.05 more in their bank account compared to last year despite the decrease in net income."

Dan Moynihan noted the October call volume is down 53 from October 2015. We average approximately \$88k/month in fees per service but are at \$65k for October 2016. There is currently \$3.9 million in the bank.

He held lengthy discussion with Bernadette Cappellucci regarding confusion on the financial statement Profit/Loss Insurance Adjustments as noted in that the amount noted has no correlation to what is billed out. It is a number provided by the 2015 auditors (Line 420 \$395,000). Mike Dixon will be contacted to see if he can provide a more accurate representation of this amount. The Balance Sheet Accounts Receivable shows \$418k with 87% bad debt which is not accurate based on the Allowance for Bad Debt provided by the 2015 auditors.

In November, TAD received an email from Enhanced Management Services, our billing company. They noticed a substantial drop in revenue (we are down 53 calls) and wanted to make sure everything was ok.

Motion to accept the Financial Report as presented was made by Matthew Moreno and seconded by Kathy Bueno. The motion was approved unanimously by all board members in attendance.

Director's Report

Dan Moynihan detailed a meeting with Dr. Gibb, Carolyn Johnson and himself in which all agreed to communicate directly with Dr. Gibb thus eliminating the difficult situation with other hospital contacts.

Property tax revenue is under \$1 million for the first time since the inception of TAD. Will receive verification from the county with the final valuation soon. It has been very difficult receiving confirmation from DOLA, our attorney and Peach Vigil as to what our mill levy will be and how to move forward since the November election. I feel comfortable with the budget being presented tonight.

The new CareVan vehicle is currently in Akron, Ohio being retrofitted. Dan will be driving it back December 13<sup>th</sup> for detailing.

Operations Report

Dave Bacharach noted the attached charts regarding operations for the month of October and stated that call volumes are down 67 for the year (down 53 in October 2016). Ambulances continue to require large amounts of maintenance. #3105 has been in the shop for two weeks. The TSJC EMT class will be done December 14<sup>th</sup>. The next session will begin in August 2017. Also slated for the beginning of 2017 are Stroke and Trauma classes.

Miscellaneous

Barbara will contact Kathy Bueno's mom to confirm fees and menu for the Christmas Party to be held at La Casa.

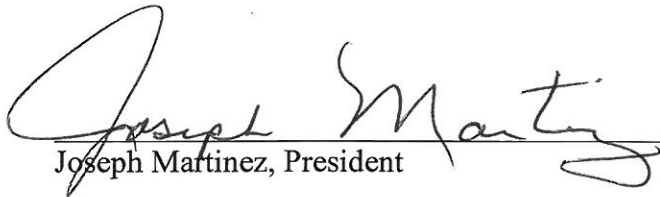
Executive Session

None

Next Meeting Date            The next meeting date was set for **WEDNESDAY, DECEMBER 28, 2016** at 4:30pm.

Adjournment                 A motion to adjourn the meeting was made by Kathy Bueno and seconded by Derek Navarette. The motion was approved unanimously by all board members in attendance. Meeting was adjourned at 4:45pm.

Minutes Approved by Trinidad Ambulance District Board.

  
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Joseph Martinez, President

1-25-17  
Date