

MEETING OF THE TRINIDAD AMBULANCE DISTRICT
BOARD OF DIRECTORS

DATE: October 23rd, 2014

Present: Rick Johnson, George Dasko, Joseph Martinez, Kathy Bueno & Denise Clark

Other Guests: Dan Moynihan, EMS Chief
Dan Bates, Assistant EMS Chief
Robert Land, Attorney
Bernadette Cappellucci, Accountant

General Public: None

SUBJECT	DISCUSSION
Call to Order	Meeting was called to order at 4:31 pm by Rick Johnson. There were no questions at this time. Pledge of Allegiance was performed.
Roll Call/Proof of Quorum	There was a quorum. Rick Johnson took roll call. All present were George Dasko, Kathy Bueno, Joseph Martinez and Rick Johnson. Denise Clark was present but showed up late (4:36 pm).
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Trinidad Police Department, and the Chronicle News. The Agenda was posted at the Trinidad Ambulance District Office at 939 Robinson Ave.
Approval of Minutes	<p>Two sets of minutes needed to be approved. No changes were made to the September 25th, 2014 minutes or the October 11th, 2014 minutes.</p> <p>Motion to approve the minutes for the September 25th, 2014 regular board meeting & the minutes for the October 11th, 2014 special board meeting was made by George Dasko and seconded by Joe Martinez. Motion passed by Joe Martinez, George Dasko and Rick Johnson. Kathy Bueno abstained.</p>
Public Comments	None
Financial Report	<p>There is an error on 875.1 cell phone expenses. There is roughly a \$5,000 increase or overage from what the monthly expenses normally are. Bernadette will look into this, make the necessary changes and report on it at next month's meeting.</p> <p>Current cash in all accounts is at \$3,936,260. That is about \$90,000 more than last year at this time. Accounts receivable is at \$435,000. Everything looks good for the month.</p>

No items or issues that stand out.

Billing Report

Bernadette was finally able to break down accounts receivable to show where the money is coming from. You can now see how much Carevan is bringing in versus Ambulance. Medicare payments this month have increased greatly. Discussion took place about the new billing company, the income projection for next year and the software changes that have helped with billing.

Motion to accept the financial & billing report was made by Joe Martinez and seconded by Denise Clark. Motion passed by George Dasko, Kathy Bueno, Joe Martinez, Denise Clark and Rick Johnson.

Director's Report

(a) Rescue Task Force – Dan Moynihan shared the three newspaper articles that were done on the RTF. The news crew is starting to come to us. They want to know what is going on.

(b) Community Paramedic, also known as mobile integrated health care, is in data collection stages. There was discussion about ESO and the recent conference ESO held. Dan Moynihan explained and discussed the data exchange programs that will be available to us through ESO shortly and how those programs will help us narrow down what the community paramedic program will look like because it will help us track patients in their ongoing treatment and in their medical needs.

There was an update given on the Sheriff's 911 board change document. It is being redrafted through an attorney in Denver.

There was a meeting this week with the Spanish Peaks QRT department. Spanish Peaks QRT's and fire department have not been responding to calls. They are on strike due to discord among the ranks with the new administration. There was discussion about how this affects patients and the community up there as well as discussion about what we plan to do to protect those people during this transitional time.

At the next QRT training, we will be giving an Ebola update. The TAD staff has been updated on Ebola and how to handle it. We are creating a specific rig for Ebola to help us be prepared.

There was a discussion about the two med sleds that were given to fire. We specifically ordered two red ones with the intention of giving them to fire. We need the board to approve the transfer of property from TAD to fire.

Motion to approve the loan of two med sleds that were purchased with the districts money to the fire department was made by Joe Martinez and seconded

by George Dasko. Motion passed by George Dasko, Kathy Bueno, Joe Martinez, Denise Clark and Rick Johnson.

Review of Strategic Planning Meeting (items 10-13 on the agenda)

A general summary was given of the following items; data exchange, potentially building a new facility that will be EMS, public safety and benefit the entire community, a description of what the new facility would look like, critical care paramedic training, in-house paramedic program with Trinidad State Junior College, obtaining our own dispatch so that we know whether to send a community paramedic or an ambulance & a five day national registry refresher course.

All of these items will be reviewed and discussed in more detail in the November meeting, with the exception of upgrades to the training room. Dan Moynihan shared what kind of items he would like to purchase to help upgrade the training room. These items will make the room more functional when teaching or training. Depending upon the quality, the estimate is \$10,000 to \$12,000.

We need to set a budget hearing date. The budget has to be submitted by the 15th on December. We will discuss this in more detail at the next meeting.

Motion to give Dan Moynihan authority to spend up to \$15,000 for upgrades to the training room was made by George Dasko and seconded by Denise Clark. Motion passed by George Dasko, Kathy Bueno, Joe Martinez, Denise Clark and Rick Johnson.

Last touch up item was about banking. We over drafted on our operating account because a transfer didn't go through even though we got a confirmation number. Dan Moynihan, Dan Bates and Leticia Filho would like "view only" online access to the two checking accounts. This will allow us to look up checks for vendors, verify sufficient funds and confirm that bank transfers successfully went through. To set this up, we need two board member signatures. Robert Land requests that this be an action item at the next board meeting.

Executive Session

Motion to move into the Executive Session was made by Joe Martinez and seconded by Kathy Bueno. Motion passed by George Dasko, Joe Martinez, Kathy Bueno, Denise Clark and Rick Johnson.

We are adjourned for Legal Advice regarding a professional matter, the Mount Carmel Sewer issue & a personal matter, the Executive Director's compensation. This session falls under the Client Attorney privilege. Adjourned at 5:20 pm.

Mount Carmel Sewer Issue Rick Johnson called the meeting back to order at 5:40 pm. Dan Moynihan gave a quick summary about his meeting with Jay Chimino regarding the Mount

Carmel Sewer Issue. He apologized and asked that the board reconsider TAD's original offer of \$5,000 to finalize the Mount Carmel Sewer Issue.

Motion to authorize payment of \$5,000 to end the Mount Carmel Sewer Issue was made by Joe Martinez and seconded by Kathy Bueno. Denise Clark voted no. Motion passed by George Dasko, Joe Martinez, Kathy Bueno and Rick Johnson.

Next Meeting Date Next meeting date will be Tuesday, November 25 due to the holiday. Robert Land will attend by phone. Tentatively scheduled Monday, December 15 for the public hearing of the budget, this will be finalized in November.

No further discussion.

Adjournment Rick Johnson asked if there was a motion to adjourn. Joe Martinez made the motion to adjourn. Denise Clark seconded the motion. All yes. Meeting is adjourned at 5:55 p.m.

Minutes Approved by Trinidad Ambulance District Board.

Rick Johnson, Chair of the Board of Directors

Date