

**REGULAR MEETING OF THE TRINIDAD AMBULANCE DISTRICT
BOARD OF DIRECTORS**

DATE: October 25, 2017

Present: Derek Navarette
Matthew Moreno
Joseph Martinez
George Dasko

Other Guests: Dan Moynihan, EMS Chief
Gabriel Moreno, Captain
Barbara Fisk, Executive Assistant
Dr. Kevin Weber
Thomas Murphy

SUBJECT

DISCUSSION

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| Call to Order/Pledge | Meeting was called to order at 4:30pm by Derek Navarette followed by the recitation of the of Allegiance Pledge. |
| Roll Call/Proof of Quorum | There was a quorum with Derek Navarette, Matthew Moreno, George Dasko and Joseph Martinez in attendance. |
| Proof of Notice | Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Las Animas County Sheriff's Office, and Las Animas County Court House. The Agenda was posted at Trinidad Ambulance District Office at 939 Robinson Avenue. |
| Approval of Minutes | Motion to approve the September 27, 2017 regular meeting minutes as presented was made by Joseph Martinez and seconded by Matt Moreno. The motion was approved unanimously. |
| Public Comments | None |
| Financial / Billing Report | Bernadette Cappellucci of Century Financial Group submitted monthly financial reports for September 2017 along with the following written statement, "the financials for Trinidad Ambulance District appear consistent with the normal month to month income and expenditures. I have nothing out of the ordinary to report on any of the financial information used to derive September 2017 financials for Trinidad Ambulance District." |

Dan Moynihan reported on the positive action being taken to resolve the Medicaid non-billing issue. The revalidation process was successful and billing continued in an appropriate manner until August 2017 at which time the State changed their system over to Hewlett Packard. Continued conversations with individuals from Enhanced Management Services, the State Medicaid office and Senator Garcia are proving successful in moving toward a resolution.

The 2017 Budget continues to stay on track with overall operations. Dan reviewed Strategic Planning Goals set by the Board in June of 2016. One goal was to flip the revenue source from 55-56% tax based (44-45% fee for service) to a larger percentage of fee for service. That goal has been realized. The district is currently receiving 57% revenue from fee for service (43% tax based). The 2016 Budget documented \$2,526,744 in Total Income. To date, TAD has received \$2,200,349.48 in Total Income.

George Dasko raised concern regarding Travel Expenses totaling \$19,623.46 on the Financial Report and requested clarification for the expense. Dan explained that the expenses incurred derive from transportation to several different conferences in which training is provided to employees i.e. EMS Expo, American Ambulance Association and Ambulance Service Management. The District also paid travel expenses for David DeTray while he was enrolled in Denver Health Paramedic Division: EMS Education course. Travel was also required for the procurement of the new ambulance, IALEFI Conference and Stars of Life in Washington D.C. Some of these events were attended by up to five employees. Joseph Martinez reminded everyone that at the audit exit interview it was suggested that a voucher-type system be in place to be able to differentiate the expenses each time travel is involved.

Dr. Weber, Regional Medical Director of Southern Colorado Regional EMS and Trauma Advisory Council (CRETAC), commented on the fact that there are no constants in medicine. With changing technology, it is very beneficial for employees to be educated on the latest methods of treatment and the conferences mentioned provide that information. As an example, iGel was introduced to TAD at a conference after which TAD began using with great success. Dr. Weber reported on the success at CRETAC leading to several agencies throughout the state adopting the same procedure as TAD.

Motion to approve the September 2017 Financial Report as presented was made by George Dasko and seconded by Joseph Martinez. The motion was approved unanimously.

Director's Report

Dan Moynihan reported on the success of the EMS Expo in Las Vegas including a "discussion on new trends in prehospital medicine that will impact your practice tomorrow," which was moderated by Dr. Paul E. Pepe, MD, MPH, FACEP. Dr. Pepe is the host and program coordinator of the "Gathering of Eagles" conference which has become one of the most progressive and important EMS educational events worldwide.

This discussion included introduction of the LUCAS Device of which Dan will be researching grant opportunities to procure two devices. In the meantime, a new procedure for applying continued compressions will be worked out with the fire department securing one emergency provider on each side of the patient each providing 100 compressions alternately.

In order to be able to save the lives of sudden cardiac arrest patients and avoid neurological damage, a steady supply of oxygen to the heart and brain is necessitated. Life-sustaining circulation can be created through effective and

uninterrupted chest compressions. Performing manual chest compressions of high quality is both difficult and tiring, and impossible in certain situations. The quality varies depending on who provides CPR and deteriorates quickly after only one, two minutes.

The LUCAS™ Chest Compression System is a safe and efficient tool that standardizes chest compressions in accordance with the latest scientific guidelines. It provides the same quality for all patients and over time, independent of transport conditions, rescuer fatigue, or variability in the experience level of the caregiver. By doing this, it frees up rescuers to focus on other life-saving tasks and creates new rescue opportunities.

Experimental studies show that the mechanically controlled LUCAS™ compressions are able to sustain a higher blood flow to the brain and heart compared to manual compressions. The side-effects are similar as for manual compressions. LUCAS™ does compressions according to guidelines - on the middle of the chest, not more, not less.

The LUCAS device is easy to carry and handle, and can be applied to the patient with interruptions of manual compressions of less than 20 seconds.

Also introduced to the five TAD employees in attendance at the EMS Expo was the ResQPod which is a device for enhancing circulation in patients requiring assisted ventilation, such as those receiving Cardiopulmonary Resuscitation (CPR); field ultrasound devices which offer earlier detection of time-critical conditions that may require deliberate transport to an accredited trauma center, chest pain center, stroke center, or pediatric specialty care facility and prehospital lab testing to gain objective information in the field which could lead to bypassing a stop at a Critical Access Hospital meaning trauma patients get to a trauma center and into surgery faster.

Operations Report

Gabe described the information provided to the board on the operation charts provided. Also discussed was the nationwide shortage on pain medications. It was noted that 15% of manufacturing plants are located in Puerto Rico which has suffered extensive damage due to hurricanes. The federal government is aware and the FDA has extended expiration dates on specific pain medications to six (6) months. TAD's inventory is currently at its minimum and plans are forthcoming for equitable distribution.

Stericycle Lawsuit

Dan is waiting on the lawyers to return his communication.

Miscellaneous

Derek Navarette reported that he and Dan met with the Trinidad State Junior College Foundation regarding the purchase price of Praetor Range. The Foundation is set on a selling price of \$288,000. The configuration of the range is not conducive to the needs of emergency services personnel training so a lease is not optimal. It is considered more practical for TAD to continue with plans for construction of its own indoor range in conjunction with the new facility.

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| Executive Session | <p>At 5:00pm Joseph Martinez made a motion to adjourn the regular meeting in order to enter into Executive Session per §24-6-402(4)(e) C.R.S. Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators regarding the City of Trinidad's request for funds to support dispatch services. Matthew Moreno seconded the motion which the board unanimously supported.</p> <p>A motion to table any decisions until after the November elections was made by Joseph Martinez and seconded by George Dasko. The motion was approved unanimously.</p> |
| Regular Meeting | Resumed at 5:46pm. |
| Next Meeting Date | The next Regular Meeting and Budget Hearing date was set for <u>Wednesday, December 6, 2017</u> at 4:30pm. There will be no meeting in November. |
| Adjournment | A motion to adjourn the regular meeting of the Board of Directors was made by Joseph Martinez and seconded by George Dasko. The motion was approved unanimously. The regular meeting was adjourned at 5:51pm |

BUDGET HEARING

At 5:51pm Derek Navarette called to order the Budget Hearing with himself, Matthew Moreno, Joseph Martinez and George Dasko creating a quorum. Also in attendance were Dan Moynihan, Gabe Moreno and Barbara Fisk.


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| 2018 Annual Administrative Matters Resolution | George Dasko made a motion to approve the 2018 Annual Administrative Matters Resolution as presented to all board members. Matthew Moreno seconded the motion which was approved unanimously by all board members present. |
| Certification of Tax Levies | Matthew Moreno made a motion to accept and approve the Certification of Tax Levies as presented to the board with the understanding that changes will be forthcoming once the final Certification of Value is received from Las Animas County in December. Joseph Martinez seconded the motion which was approved unanimously by all board members present. |
| 2018 Budget Resolution | Joseph Martinez made a motion to approve the 2018 Budget as presented (blank dollar amounts) based on the preliminary budget presented in September with the understanding that it will be completed once the final Certification of Value is |

received from Las Animas County in December. Matthew Moreno seconded the motion which was approved unanimously by all board members present.

Adjournment

Matthew Moreno made a motion to adjourn the Budget Hearing for Trinidad Ambulance District and seconded by Joseph Martinez. The motion was approved unanimously. The hearing was adjourned at 6:04pm.

Minutes Approved by Trinidad Ambulance District Board.



Derek Navarette, Vice President

12 / 6 / 17
Date