

**MEETING OF THE TRINIDAD AMBULANCE DISTRICT
BOARD OF DIRECTORS**

DATE: September 29th, 2010

Present: Liz Aragon, Robert Bukovac, Rick Johnson, Kelly Smith, and Colleen Williams

Other Guests: Brandon Chambers, TAD Executive Director
Dodge Shelby, Attorney
Tom Ortiz, Accountant
Andrea Emery, Billing Representative

<u>SUBJECT</u>	<u>DISCUSSION</u>
Call to Order	Meeting was called to order at 4:00 pm by Liz Aragon. There were no questions at this time.
Roll Call/Proof of Quorum	There was a quorum. (Liz Aragon states that all 5 board members were present).
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, Las Animas County Courthouse, Trinidad Times Independent and the Chronicle News.
Approval of Minutes	Minutes for August 25 th , 2010 board meeting were approved. Motion made by Rick Johnson to accept the minutes and seconded by Colleen Williams. All yes, motion passed unanimously.
Public Comments	None.
Financial Report	Brandon Chambers let the board know that Tom Ortiz will be here at the next quarterly meeting and give an up to date financial report. Brandon states there are no changes as of right now. Everything looks good. Liz asked the board if there were any questions. There were none. Liz Aragon asked if there was a motion to accept the financial report. Motion made by Rob Bukovac to accept the financials and seconded by Kelly Smith. All yes, motion passed unanimously.
Billing Reports	Andrea Emery with EMA Consultants started off by introducing herself and her staff that were present today which was Trisha and Robert. Andrea states that they are well organized and have a consistent cash flow coming in right now. There was a lengthy discussion regarding changes in the Medicare billing process regarding the dosage for drugs and minor changes in billing procedures. There was also a discussion regarding the caravan service, the possibility of a drop in service, and the billing processes. Liz Aragon asked if there were any questions on the billing report. There were no questions at this time. Motion to

accept the billing report was made by Rick Johnson and seconded by Rob Bukovac. Motion passed unanimously.

Director's Report

Director's Financials

Brandon Chambers states he received a letter from Eagle Med Air which is a business that transports patients by air. They are asking that we forgive some of the charge that was billed to them for our transport of the air crew. Brandon briefly went over the billing process for this type of transport. The board agreed that due to policy this cannot be approved. Brandon Chambers let the board know that the demolition has been completed. The final architectural plans are in the next phase. Once this is complete we will go back to zoning. The CE Training group has been renewed. Brandon received the letter from the Las Animas County Commissioners showing the new Assessed Value for the budget 2011. Brandon informed the board that a draft budget has been prepared and he will email to the board members. Topics discussed were the budget, the mill levy, RETAC Grant, and the processes as to how he figured out the budget

Other Agenda Items

None.

Executive Session

Liz Aragon states the next meeting will be held on October 27th, 2010 at 4:00 p.m. at the Trinidad Ambulance District office. No changes to the agenda. Liz cited C.R.S. 24-6-402 subsection 4A, 4B, & 4E for legal advice on the building lease and pending contract and C.R.S. 24-6-402 subsection 4F for employee issues. Dodge Shelby has requested the board not record the executive session due to attorney client privileged information. Board went into executive session at 4:45 p.m. Liz Aragon asked if there was a motion to adjourn the regular meeting and go into executive session. Rob Bukovac made the motion to adjourn. Kelly Smith seconded the motion. All yes.

Next Meeting Date

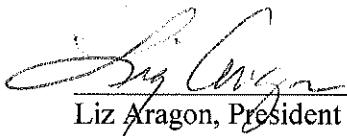
Board came out of executive session at 5:03 p.m. Meeting date was discussed above.

Adjournment

Meeting is adjourned at 5:04 p.m.

The minutes for September 29th, 2010 were respectfully submitted by April Martinez on October 15th, 2010.

Minutes Approved by Trinidad Ambulance District Board.



Liz Aragon, President of the Board of Directors

10-27, 2010
Date