

**MEETING OF THE TRINIDAD AMBULANCE DISTRICT**  
**BOARD OF DIRECTORS**

DATE: March 23<sup>rd</sup>, 2011

Present: Liz Aragon, Robert Bukovac, Rick Johnson, Kelly Smith, and Colleen Williams

Other Guests: Brandon Chambers, TAD Executive Director  
Dodge Shelby, Attorney (By Phone)

<b><u>SUBJECT</u></b>	<b><u>DISCUSSION</u></b>
Call to Order	Meeting was called to order at <b>4:00</b> pm by Liz Aragon. There were no questions at this time.
Roll Call/Proof of Quorum	There was a quorum. (Liz Aragon states that all 5 board members were present).
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, Las Animas County Courthouse, Trinidad Times Independent and the Chronicle News.
Approval of Minutes	Minutes for February 23 <sup>rd</sup> , 2011 board meeting were approved. Motion made by Rob Bukovac to accept the minutes and seconded by Rick Johnson. All yes, motion passed unanimously.
Public Comments	None.
Director's Report	<p>Director's Financials</p> <p>Brandon Chambers now went over cash financials which were presented to all board members. Discussed were the total assets for the year, caravan, vehicle maintenance, property expenses, professional services, and the budget year to date. He asked if there were any issues or questions regarding his financials. There were none. Liz Aragon asked if there were any questions on the financials. There were none. Motion made by Colleen Williams to accept the financials and seconded by Kelly Smith. All yes, motion passed unanimously.</p> <p>Billing Reports</p> <p>Reviewed were the billing reports for the month of February, 2011. Discussed was the ending balance report for the end of the month. He went over the total loss for bad debt. He also discussed total collections for Medicare, Medicaid, Private Pay, and Commercial insurances. There was a brief discussion on the time line to send accounts to collections. Liz Aragon asked if there were any questions on the billing report. There were no questions at this time. Motion to accept the billing report was made by Rick Johnson and seconded by Colleen Williams. Motion passed unanimously.</p>

Other Agenda Items

Brandon states that Dodge Shelby approved the renewal contract for Trinidad State Junior College. Brandon states he will now process the contract.

Brandon informed the board that he is continuing to work on the Mutual Aid Agreements with outside districts as discussed at the previous meeting.

Brandon informed the board that EMS Week starts on May 14<sup>th</sup>, 2011. The employee appreciation dinner will be on May 21<sup>st</sup>, 2011. Liz would like the dinner to be held somewhere else other than at the fairgrounds. The board agreed. There was a brief discussion on some places that the dinner can be held. Liz asked Colleen Williams and Rob Bukovac if they would like to volunteer to set up the dinner, time, and place. Colleen said that since she is in town she would be happy to work on this project.

Also discussed were the AED's distribution time line and getting some publicity when this is done.

Next Meeting Date

Liz Aragon states the next meeting will be held on April 27<sup>th</sup>, 2011 at 4:00 p.m. and a Special Board Meeting on March 30<sup>th</sup>, 2011. Both will be held at the Trinidad Ambulance District office.

Executive Session

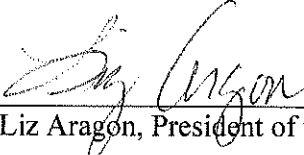
Board went into executive session at 4:23 p.m. Brandon cited C.R.S. 24-6-402 subsection 4A, 4B, & 4E for legal advice on the building lease and pending contract and C.R.S. 24-6-402 subsection 4F for legal advice. Dodge Shelby has requested the board not record the executive session due to attorney client privileged information. Liz Aragon asked if there was a motion to adjourn the regular meeting and go into executive session. Colleen Williams made the motion to adjourn. Rick Johnson seconded the motion. All yes.

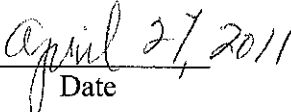
Adjournment

Liz Aragon asked if there was a motion to adjourn. Rick Johnson made the motion to adjourn. Rob Bukovac seconded the motion. All yes. Meeting is adjourned at 5:03 p.m.

The minutes for March 23<sup>rd</sup>, 2011 were respectfully submitted by April Martinez on April 12<sup>th</sup>, 2011.

Minutes Approved by Trinidad Ambulance District Board.

  
Liz Aragon, President of the Board of Directors

  
Date