

REGULAR MEETING OF THE TRINIDAD AMBULANCE DISTRICT BOARD OF DIRECTORS

DATE: January 30, 2019

Present: Derek Navarette
Joseph Martinez (*arrived 4:33pm*)
James Casias
Nick Mattorano

Other Guests: Daniel Moynihan, Chief
Gabriel Moreno, Deputy Chief
Kevin Weber, Medical Director
Barbara Fisk, Office Manager
Dominic Verquer, Public Relations Officer

SUBJECT

DISCUSSION

Call to Order/Pledge	The meeting was called to order at 4:30pm by Derek Navarette followed by recitation of the Pledge of Allegiance.
Roll Call/ Proof of Quorum	There was a quorum with Derek Navarette, Jim Casias, Nick Mattorano and Joseph Martinez in attendance.
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Las Animas County Sheriff's Office, and Las Animas County Court House. The Agenda was posted at Trinidad Ambulance District Office at 939 Robinson Avenue.
Approval of Minutes	Motion to approve the November 28, 2018 regular meeting minutes and December 18, 2018 email minutes as presented was made by James Casias and seconded by Nick Mattorano. The minutes were approved unanimously.
Public Comments	N/A
Financial/Billing Report	Bernadette Cappellucci of Century Financial Group submitted monthly financial reports for the month ending November 30 and December 31, 2018 along with the following written statement, "the financial for Trinidad Ambulance District appear consistent with the normal month to month income and expenditures. I see nothing out of the ordinary to

report on any of the financial data used to compile the financials for these two months.

Dan mentioned that November 2018 income was down from 2017 but the district pre-paid for a transfer rig and stretcher. The rig is scheduled to be completed in March.

End of the Year financial statement shows income is down \$32,744 from the budget. Las Animas County still owes \$38,307 in property taxes which, if included in the end of year statement would put the district over \$4,000 in projected income. The district was under \$200,000 in projected payroll. Profits are up 8% from January 2017 to January 2018. Fees for service are now higher than property tax income.

Joseph Martinez arrived to the meeting at 4:33pm.

Motion to approve the November 30 and December 31, 2018 financial report as presented was made by Nick Mattorano and seconded by James Casias. The motion was approved unanimously.

Resolutions and Disclosures

The Special Districts Association recommends having a Resolution Providing for the Defense and Indemnification of District Personnel on file. Neither Spencer-Fane nor TAD have any such resolution on file.

The Resolution documentation was signed by all board members present. It will be presented to Kathy Bueno for signature at the February board meeting.

The Special District Association also recommends having General Disclosure Statements on file with the Secretary of State for each board member.

Motion to adopt the Resolution Providing for the Defense and Indemnification of District Personnel as presented and for board members to complete Disclosure of Potential Conflict of Interest statements was made by James Casias and seconded by Joseph Martinez. The motion was approved unanimously.

The Resolution documentation and Disclosure of Conflicts provided were signed by all board members present. Both will be presented to Kathy Bueno for signature at the February board meeting.

2001 E. Main St.
Asbestos Abatement
Update

At the November 28, 2018 board meeting the director's made a motion to forward all information regarding the asbestos abatement for the property at 2001 E. Main St. to legal counsel, Les Downs. Edge Environmental wants to charge the district and additional \$8,722.31 to complete the abatement as noted in the inspection report provided by Advantage Environmental. Les Downs met with Dan Moynihan and Barbara Fisk before contacting Edge Environmental (EE) who responded that the completed the abatement per the contract signed by the district. The district's signature was in good faith that EE would complete the abatement per the provided inspection report which they did not.

Barbara spoke to Donna Elsom of Advantage Environmental who stated she has never had a contractor not complete the work she provided in her report. She will contact CDPHE for information and email Barbara a statement which will be forwarded to Les Downs.

CareVan Update

Discussion was held at the November 28, 2018 meeting regarding the lack of scheduled appointments for CareVan, vehicle maintenance and employee costs. There are several new companies in Trinidad providing Medicaid transportation services which have affected our client base.

Dan suggested the district discontinue providing the service and sell two of the three vans. The Board discussed potentially suspending the service but the realization that our remaining clients would find other providers led to the decision of terminate the service. The one client currently on the schedule will be provided transportation. The current full-time employee will be cut back to part-time.

Motion to terminate CareVan services effective January 31, 2019 but to provide transportation to clients already on the calendar was made by James Casias and seconded by Joseph Martinez. The motion was approved unanimously.

Directors Report

Kathy Bueno asked Dan to request the board postpone his annual job performance review until the February meeting. The board agreed.

Dan reported on his quarterly report to the Las Animas County Board of Commissioners. He was very pleased with their responses when he informed them of the following district achievements: TAD provides Advanced Life Support, Inter-Facility Transports, Quick Responses Team training, supplies and vehicles. The district donated a water rescue vehicle to the Stonewall Volunteer Fire Department. In addition, CareVan Medicaid transportation is provided. TAD offers education in CPR, AED, 1st Aid (333 cards in 2018), Emergency Medical Technicians, Emergency

Medical Responders, ALS/BLS Refresher Courses. AEDs have been donated to the City of Trinidad, Las Animas County and local schools. Medical supplies and training are given to Trinidad Fire Department. Stop the Bleed kits donated to all area schools. Branson School District personnel have reached out to set up EMR and EMT education in their school. TAD provides crews for stand-by assistance at area sporting events.

The district has provided tourniquets to all local first responders in the Sheriff's Office and Trinidad Police and Fire Departments. The district works closely with other area first responders in providing and training in Standard Response Protocols, Rescue Task Force and Joint Tactical Team along with participating in the Shop with a Cop program sponsored by TPD.

Bill Knowles of the World Journal asked for an interview with Dan after his presentation. The interview was conducted January 30, 2019.

Dan relayed three rumors mentioned at the commissioner meeting which related to the district. 1) TAD has tons of money. Dan responded by explaining that the money the district has in reserve has not been touched. The district's budgeted expenditures are paid for annually by fees for service and property tax income. 2) TAD employees are armed. Dan responded by explaining that national awareness is now focused on providing ballistic vest protection for all first responders. TAD is simply ahead of most national providers by having already provided that safety equipment. It does not mean that employees are armed. 3) Dan makes tons of personal money selling ammunition to the Sheriff's Office. Dan responded by explaining that whenever the district purchases bulk ammunition the county may decide to make their purchases on the same invoice in order to save money. The county then reimburses the district for their portion of the purchase.

Operations Report

Gabe Moreno provided an Operation Report for the board to review the operations data through December 2018 which included the following information:

November 2018

Requests For Service	170 – 3 of which were On Call
Non-Transports	31; 12 were detox refusals
Inter-Facility Transports	39 (7,673 miles on vehicles); 2 / CareVan PMC=30; SMC=2; MC=4; SJH=1; MN=2
Transports	142
Shift Volume	B w/60
Call Volume	West w/86
Doctor w/Most Calls	Dr. Eckler

December 2018

Requests For Service	165 – 1 of which were On Call
Non-Transports	39; 21 were detox refusals
Inter-Facility Transports	35 (6,977 miles on vehicles); 1 / CareVan PMC=20; SMC=2; MC=9; PNRS=1; MN=2
Transports	127
Shift Volume	B w/64
Call Volume	East w/84
Doctor w/Most Calls	Dr. Eckler

End of Year Data

2016

Memorial Hospital Central	18 trips
Parkview Memorial Hosp.	387 trips
TOTAL Inter-Facility Trans. Mileage	84,106 (179 average/trip)

2017

Memorial Hospital Central	23 trips
Parkview Memorial Hosp.	293 trips
TOTAL Inter-Facility Trans. Mileage	81,567 (186 average/trip)

2018

Memorial Hospital Central	91 trips
Parkview Memorial Hosp.	250 trips
TOTAL Inter-Facility Trans. Mileage	81,597 (201 average/trip)

Miscellaneous N/A

Executive Session Motion made by Joseph Martinez
Seconded by James Casias to enter into Executive Session per §24-6-402(4)(f) CRS Personnel matters; Update on EMS Educator position at TAD.

Vote to enter into Executive Session

Joseph Martinez - Yea
Derek Navarette - Yea
Nick Mattorano - Yea
Jim Casias - Yea

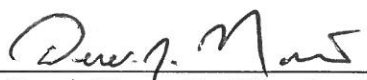
Regular Meeting Adjourn Time: 5:10pm

Regular Meeting Resumed: 5:26pm

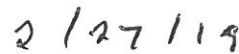
Next Meeting Date The next regular meeting date will be Wednesday, February 27, 2019 at 4:30pm

Adjourned A motion to adjourn the regular meeting of Trinidad Ambulance District was made by James Casias and seconded by Joseph Martinez. The motion was approved unanimously. The meeting was adjourned at 5:32pm.

Minutes approved by Trinidad Ambulance District Board of Directors.



Derek Navarette, Vice-President



Date