

# REGULAR MEETING OF THE TRINIDAD AMBULANCE DISTRICT BOARD OF DIRECTORS

DATE: February 27, 2019

*Present:* Katherine Bueno  
Derek Navarette  
Joseph Martinez  
James Casias  
Nick Mattorano

*Other Guests:* Daniel Moynihan, Chief  
Gabriel Moreno, Deputy Chief  
Barbara Fisk, Office Manager

## **SUBJECT**

## **DISCUSSION**

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Call to Order/Pledge	The meeting was called to order at 4:31pm by Kathy Bueno followed by recitation of the Pledge of Allegiance.
Roll Call/ Proof of Quorum Mattorano	There was a quorum with Kathy Bueno, Derek Navarette, Jim Casias, Nick Nick Mattorano and Joseph Martinez in attendance.
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Las Animas County Sheriff's Office, and Las Animas County Court House. The Agenda was posted at Trinidad Ambulance District Office at 939 Robinson Avenue.
Approval of Minutes	Motion to approve the January 30, 2019 regular meeting minutes as presented was made by Joseph Martinez and seconded by Derek Navarette. The minutes were approved unanimously with Kathy Bueno abstaining.
Financial/Billing Report	Bernadette Cappellucci of Century Financial Group submitted monthly financial reports for the month ending January 31, 2019 along with the following written statement, "the financial for Trinidad Ambulance District appear consistent with the normal month to month income and expenditures. I see nothing out of the ordinary to report on any of the financial data used to compile the financials for January 2019.

Dan pointed out the district has approximately \$3 million in the bank. He reminded the board that the district does not bill for Medicare from

January through February 15<sup>th</sup> annually allowing deductibles to be met prior to district billing. With that said he pointed out the low balance in Accounts Receivable. Within the payer mix, Dan noted that Medicare is now right behind private insurance collections. The billing and collection companies are doing a good job.

The board was informed that a Bill has passed a Bill allowing for supplemental payments for Medicaid. This will mandate cost reporting by the district. Gabriel Moreno will be attending a seminar to learn how and what to document.

Motion to approve the January 2019 financial report as presented was made by Joseph Martinez and seconded by James Casias. The motion was approved unanimously.

Public Comments

N/A

Directors Report

**Mt. San Rafael Hospital.** Dan Moynihan sent John Tucker, CEO of Mt. San Rafael Hospital a letter informing that TAD was no longer offering CareVan service and, if the hospital wanted, would sell van(s) at a discounted price the MSRH. This led to email communications and a scheduled meeting with the two men to discuss improving relations between their two entities.

**Service Plan.** TAD's service plan allows for a Medicare billing contract with TAHA for transports. No one has yet been able to find the attachment mentioned on page 5 of the filed service plan. Spencer Fane, DOLA and Phil Dorenkamp with Las Animas County have all been contacted.

**Asbestos Abatement.** Les Downs acting as legal counsel for TAD has sent a letter to Edge Environmental's attorney. TAD possesses email communications from Donna Elsom and a DOLA representative stating the required abatement areas were clearly documented and provided to Edge Environmental.

**Gathering of Eagles.** Dan and Dr. Weber are attending the Gathering of Eagles conference March 1<sup>st</sup> and 2<sup>nd</sup> in Dallas, Texas. They both were extremely pleased with the wealth of information brought back to Colorado from their attendance last year.

**Research Project.** Mic Gunderson has been contacted in preparation for TAD to participate in regional EMS research.

Operations Report

Gabe Moreno provided an Operation Report for the board to review the operations data for January 2019 which included the following information:

Requests For Service	170; 1 On Call
Non-Transports	33; 0 were detox refusals
Transports	139; 32 were IFT
Inter-Facility Transports	32; 3 were returns home
St. Anthony's	1; 408 miles
Memorial	8; 2,064 miles
Penrose	2; 528 miles
Parkview	20; 3,488 miles
Memorial North	1; 284 miles
MSRH-Home	3
Shift Volume	A w/60; B w/59; C w/52
Call Volume	West w/88; East w/81; On Call w/1
Doctor w/Most Calls	Dr. Gibb

Miscellaneous

N/A

Executive Session

A motion made by Joseph Martinez to enter into Executive Session per §24-6-402(4)(f) CRS Personnel matters; Daniel Moynihan annual job performance review.  
Seconded by James Casias

Vote to enter into Executive Session

Katherine Bueno - Yea

Joseph Martinez - Yea

Derek Navarette - Yea

Nick Mattorano - Yea

Jim Casias - Yea

Regular Meeting Adjourn Time: 5:07pm

Regular Meeting Resumed: 5:41pm

Executive Director  
Annual Review

The board recognized the progress Dan Moynihan has made with interagency collaboration noting specifically Trinidad Fire Department and Las Animas County Sheriff's Department. Also noted was positive headway Dan has made on the most recent strategic plan the board laid out. The board will be setting a date to re-evaluate the plan for future progress.

The board asked that Dan continue to build employee morale and provide training to which Dan mentioned the many appreciation meals the district buys for employees, the Stars of Life recognitions, EMS Expo attendance as well as outstanding benefits and pay rates.

The board asked Dan the status of the old Deputy Chief position. He told them that Gabriel Moreno will be the only Deputy Chief (EMS2) and that Robert Bukovac will be given the title of Captain of EMS Education. The EMS Education position was posted on Indeed and several applications were received but Robert Bukovac stood out as the most qualified for the position. Also posted was a full-time Paramedic position in order to replace Rob on the crew's schedule. Again, several applications were received and a qualified candidate has been offered the position.

All the directors voiced continued support for Dan and asked that he continue his work at the district with a 3% (National Social Security COLA for 2019 equals 2.8 percent) cost-of-living pay increase.

A motion to provide a 3 percent pay increase to Chief Daniel A. Moynihan was made by James Casias and seconded by Joseph Martinez. The motion was approved unanimously. Barbara Fisk will prepare the Employment Agreement for signatures.

Next Meeting Date      The next regular meeting date will be Wednesday, March 27, 2019 at 4:30pm

Adjourned                A motion to adjourn the regular meeting of Trinidad Ambulance District was made by Joseph Martinez and seconded by James Casias. The motion was approved unanimously. The meeting was adjourned at 5:59pm.

Minutes approved by Trinidad Ambulance District Board of Directors.

  
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Derek Navarette, Vice President

3/27/19  
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Date