

REGULAR MEETING OF THE TRINIDAD AMBULANCE DISTRICT BOARD OF DIRECTORS

DATE: April 24, 2019

Present: Kathy Bueno
Derek Navarette
Joseph Martinez
James Casias
Nick Mattorano

Other Guests: Daniel Moynihan, Chief
Gabriel Moreno, Deputy Chief
Barbara Fisk, Office Manager

SUBJECT

DISCUSSION

Call to Order/Pledge	The meeting was called to order at 4:31pm by Kathy Bueno followed by recitation of the Pledge of Allegiance.
Roll Call/ Proof of Quorum	There was a quorum with Kathy Bueno, Derek Navarette, Jim Casias, Nick Mattorano and Joseph Martinez in attendance.
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Las Animas County Sheriff's Office, and Las Animas County Court House. The Agenda was posted at Trinidad Ambulance District Office at 939 Robinson Avenue.
Approval of Minutes	Motion to approve the March 27, 2019 regular meeting minutes as presented was made by James Casias and seconded by Joseph Martinez. The minutes were approved with Kathy Bueno abstaining.
Public Comments	None
Financial/Billing Report	Bernadette Cappellucci of Century Financial Group submitted monthly financial reports for the month ending March 31, 2019 along with the following written statement, "the financial for Trinidad Ambulance District appear consistent with the normal month to month income and expenditures. I see nothing out of the ordinary to report on any of the financial data used to compile the financials for March 2019."

Mike Dixon of Dixon Waller conducted the 2018 audit the week of April 1, 2019. Everything went smoothly. Dan noted there is \$3.1 million total cash in the bank. He also pointed out that property taxes collected for this year amount to \$98,000, revenue is down \$178,000 from 2018 and that salaries are up in this report due to three pay periods in March.

James Casias noted that the letter received from Century Financial always states, consistent with the normal month to month income and expenditures.” He would prefer to have the letter reflect specific information i.e. revenue is up or down, etc. Dan explained that she has noted specific incidents when they happened and that the letter notations are used as needed i.e. fraud, accounts payables issues, etc.

Motion to approve the March 2019 financial report as presented was made by Joseph Martinez and seconded by Derek Navarette. The motion was approved unanimously.

Mill Levy vs. Sales Tax *Copied from March 27, 2019 Minutes: With property taxes continuing to drop and the eminent repeal of the 1982 Gallagher Amendment, Dan has researched the idea of asking voters for a sales tax to help maintain revenue for the District. Legal counsel has clarified that TAD is a Title 32 Special District and, therefore, not allowed to collect sales tax.*

Board discussion focused on asking voters for an increase in TAD's mill levy which is currently set at 2.907 mils (since 2007). Dan suggested wording in which the revenue received would be comparable to what was received in 2010 versus stating a specific number i.e. 2.907.

Joseph Martinez made a motion allowing Dan Moynihan to proceed with formulating a ballot question for the November election in which TAD asks the voters to increase the mill levy to maintain operating revenue comparable to that of 2010. Nick Mattorano seconded the motion. The motion was approved unanimously.

Spencer Fane LLP provided the board two sample questions for review (*see below*). Example #1 is a tax increase with accounting for inflation, annexations and the board would set the mill annually. Example #2 would authorize the same increase but it would be limited to 6 mills. Nick Mattorano voiced concern about public perception and recommended the board provide a thorough public education campaign.

Overall the board preferred Example #1 giving the board the flexibility to set the mill levy as needed annually in order to maintain operations based on the current cost of living.

James Casias made a motion to approve Example #1 as the verbiage to be used in the upcoming election which was seconded by Joseph Martinez. The board approved the motion unanimously.

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SAMPLE TRINIDAD AD 2019 TABOR QUESTIONS

Example 1 – allows tax increase to \$2mm plus inflation and local growth (new construction or annexations) in every year with a mill levy to be set every year to get to that amount or such lesser amount as the Board believes necessary. Automatically accounts for Gallagher and Assessor’s AV changes because you have voted a dollar amount rather than a mill levy. Maximum mill levy flexibility but you are limited to that dollar amount as adjusted. The reference at the end to the statute concerns the 5.5% limit on revenue growth in the general fund.

SHALL TRINIDAD AMBULANCE DISTRICT TAXES BE INCREASED \$1,038,000 ANNUALLY (FOR TOTAL 2019 TAXES OF \$2,000,000), AND BY THE SAME AMOUNT IN EVERY YEAR THEREAFTER PLUS INFLATION AND LOCAL GROWTH, OR BY SUCH LESSER ANNUAL AMOUNT AS THE DISTRICT’S BOARD OF DIRECTORS DEEMS NECESSARY; SUCH TAXES TO CONSIST OF AN AD VALOREM MILL LEVY IMPOSED ON ALL TAXABLE PROPERTY WITHIN THE DISTRICT IN SUCH AMOUNT AS MAY BE DETERMINED BY THE DISTRICT’S BOARD OF DIRECTORS, AND IN AMOUNTS SUFFICIENT TO PRODUCE UP TO THE ANNUAL INCREASE SET FORTH ABOVE; TO BE USED FOR THE PURPOSE OF PAYING THE DISTRICT’S OPERATIONS, MAINTENANCE, CAPITAL AND OTHER EXPENSES; AND SHALL THE PROCEEDS OF SUCH TAXES AND INVESTMENT INCOME THEREON BE COLLECTED AND SPENT BY THE DISTRICT AS A VOTER-APPROVED REVENUE CHANGE IN 2020 AND IN EACH YEAR THEREAFTER, WITHOUT REGARD TO ANY SPENDING, REVENUE-RAISING, OR OTHER LIMITATION CONTAINED WITHIN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION, OR SECTION 29-1-301 OF THE COLORADO REVISED STATUTES, OR ANY OTHER LAW, AND WITHOUT LIMITING IN ANY YEAR THE AMOUNT OF OTHER REVENUES THAT MAY BE COLLECTED AND SPENT BY THE DISTRICT?

YES: _____ NO: _____

Example 2. Authorizes same increase but limited by 6 mills, adjusted thereafter by Gallagher and Assessor’s AV changes. The dollar amount is thus not limited except in the first year, so whatever 6 mills (as adjusted) generates is what you get. By the time we have to certify the levy in September we will have the preliminary AV from the County and will be better able to figure the correct levy. But you are more than doubling the revenue so 2.907 mills becomes 6 mills

SHALL TRINIDAD AMBULANCE DISTRICT TAXES BE INCREASED \$1,038,000 ANNUALLY COMMENCING IN 2019 (FOR TOTAL 2019 TAXES OF \$2,000,000), AND BY WHATEVER AMOUNT OF REVENUE IS GENERATED ANNUALLY IN 2020 AND EVERY YEAR THEREAFTER, BY THE IMPOSITION BY THE DISTRICT OF A TOTAL MILL LEVY ASSESSED AT A RATE NOT TO EXCEED 6 MILLS; SAID LEVY TO BE ADJUSTED UP OR DOWN TO ACCOUNT FOR ABATEMENTS, REFUNDS, AND ANY DECREASE OR INCREASE IN THE ASSESSED VALUATION OF THE DISTRICT AS A RESULT OF ANY GENERAL REASSESSMENT OF TAXABLE PROPERTY VALUATIONS BY LAS ANIMAS COUNTY OR LEGISLATIVE OR CONSTITUTIONAL CHANGES IN THE METHOD OR PERCENTAGE FOR CALCULATING DISTRICT

Records Retention
Resolution

James Casias made a motion to adopt the presented Resolution Adopting The Colorado Special District Records Retention Schedule, Appointing An Official Custodian, And Adopting Policies and Fee Schedule for Handling Record Requests Under the Colorado Open Records Act (CORA). The motion was seconded by Derek Navarette and approved unanimously.

Directors Report

TAD purchased and equipped Runner Bags to be used for multiple injury situations and donated some to Trinidad Fire Department. Although Steve Block was there to cover the event for *The Chronicle News*, no mention to TAD donating the equipment was stated in the final article.

TAD, Trinidad Fire and Police Departments, Las Animas County Sheriff's Department and Coroner along with CareConnect (emergency medical helicopter service) are collaborating to present a mock accident on April 25th at 10:00 for the staff and student body of Trinidad High School before prom.

Operations Report

Gabe Moreno provided an Operation Report for the board to review the operations data for March 2019 which included the following information:

Requests For Service	199; 1 On Call
Non-Transports	45
Transports	157; 36 were IFT; 2 were to patient's homes
Memorial Ctrl	12; 3,096 miles
Penrose	1; 264 miles
Parkview	21; 3,662 miles
Memorial North	1; 284 miles
St. Mary Corwin	2; 336 miles
MARCH 2019 MILES: 7,642 / average 212	
JANUARY-MARCH 31, 2019 MILES: 22,378 / average 209	
Shift Volume	A/61; B/67; C/72
Call Volume	West/100; East/99; On Call/1
Doctor w/Most Calls	Dr. Case

Miscellaneous

Executive Session

A motion was made by Nick Mattorano and seconded by Joseph Martinez to enter into Executive Session per §24-6-402(4)(e)C.R.S., Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators.

Vote on Motion: Unanimous

Regular Meeting Adjourned: 4:58pm


Executive Session Adjourned: 5:17pm

Regular Meeting Resumed: 5:18pm NO ACTION TAKEN DURING EXECUTIVE SESSION.

Next Meeting Date The next regular meeting date will be Wednesday, May 22, 2019 at 4:30pm

Adjourned A motion to adjourn the regular meeting of Trinidad Ambulance District was made by James Casias and seconded by Joseph Martinez. The motion was approved unanimously. The meeting was adjourned at 5:24pm.

Minutes approved by Trinidad Ambulance District Board of Directors.



Katherine Bueno, President

5-22-19
Date