

**ANNUAL MEETING OF THE TRINIDAD AMBULANCE DISTRICT  
BOARD OF DIRECTORS**

DATE: May 22, 2019

*Present:* Derek Navarette  
Joseph Martinez  
Nick Mattorano  
James Casias  
Kathy Bueno (arrived 4:56pm)

*Other Guests:* Dan Moynihan, Chief  
Gabriel Moreno, Deputy Chief  
Kevin Weber, MD  
Barbara Fisk, Executive Assistant

**SUBJECT**

**DISCUSSION**

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Call to Order/Pledge	Meeting was called to order at 4:30pm by Derek Navarette followed by the recitation of the Pledge of Allegiance.
Roll Call/Proof of Quorum	There was a quorum with Derek Navarette, Joseph Martinez, Nick Mattorano and James Casias in attendance. At 4:56pm Kathy Bueno arrived at which time Derek Navarette relinquished control of the meeting to Kathy.
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Las Animas County Sheriff's Office, and Las Animas County Court House. The Agenda was posted at Trinidad Ambulance District Office at 939 Robinson Avenue.
Approval of Minutes	Motion to approve the April 24, 2019 regular meeting minutes as presented was made by James Casias and seconded by Joseph Martinez. The minutes were approved unanimously by those in attendance.
Medical Director Report	Dr. Kevin Weber reported that his case reviews have not revealed any issues of concern.
Election of Board	Joseph Martinez made a motion which James Casias seconded that offices be filled as follows:

President Nominations: Kathy Bueno  
Vice President Nominations: Derek Navarette  
Secretary/Treasurer Nominations: Nick Mattorano

The motion was approved by a quorum of Derek Navarette, Joseph Martinez, James Casias and Nick Mattorano.

Ambulance Donation

The district's newest ambulance (1901 VIN 7420) is now in service so Dan mentioned it was time to rotate ambulance 3103 VIN 8546 out of service and possibly donating it to the Las Animas County Sheriff's Office.

Board discussion led to a motion by James Casias to donate ambulance VIN 8546 to the Las Animas County Sheriff's Office to be used in any manner they see fit. Joseph Martinez seconded the motion which passed with affirmative votes from Joseph Martinez, Nick Mattorano and James Casias. Derek Navarette abstained.

Public Comments

N/A

Financial / Billing Report

Bernadette Cappellucci of Century Financial Group submitted monthly financial reports for the month ending April 30, 2019 along with the following written statement, "the financials for Trinidad Ambulance District appear consistent with the normal month to month income and expenditures. I see nothing out of the ordinary to report on any of the financial data used to compile the April 2019 financials."

Dan reported that \$340,000 in property taxes were received in April which is one-third the total amount due for 2019. Total income for April was \$465,000 which includes taxes. There is \$3.4 million in the bank at this time.

Joseph Martinez asked about fleet maintenance costs. Dan noted that fuel expenses are up but all other costs are within normal range. He also pointed out that the older ambulances are leaving the fleet and that David DeTray is doing a fine job of staying on top of any issues that arise.

Motion to approve the April 2019 financial reports as presented was made by Joseph Martinez and seconded by Nick Mattorano. The motion was approved unanimously.

Director's Report

**EMS Week** is in full swing with TAD grilling Tuesday, Wednesday and Thursday from 11-2pm for all local EMS personnel including Trinidad Police & Fire Departments, QRTs, Las Animas County Sheriff's Department, Pinion Canyon and any other EMS personnel and their families.

**2018 Ambulance Purchase** is complete. Transfer rig 1901 VIN 7420 is in service.

**EMS1 Vehicle Purchase** is also progressing as expected. Dan's current truck will be converted to a Special Operations vehicle outfitted with a "box" on the back, snow plow capabilities and other equipment allowing access to remote areas or areas affected by severe weather. A replacement Ford Expedition for EMS1 has been purchased (\$56K) and will be ready for use in June, 2018.

**Computer Updates.** After comparisons of Tough Books and iPads it has been decided to purchase iPads for the ambulances. The first has already been installed in 1901 and everyone prefers it to the Tough Books. The cost is significantly lower as well.

**Employee Update.** Paramedic Kelly Bryant has left TAD employment. She has moved to Arizona. Dan is hopeful that he has a lead on both a Paramedic and EMT who are interested in employment at TAD. The two new hires will want to work 48/96 shifts which Gabe and Dan confirm can be accomplished.

**THS Mock Accident.** TAD, TPD, TFD, LAC SO, LAC Coroner, CareConnect all coordinated a mock accident presentation at Trinidad High School on April 25<sup>th</sup>. Kathy Bueno stated that the students really paid attention and that the program was well done and provided a good message.

**Branson EMR Class.** Next year Junie Verquer will be teaching an EMR class on Monday's at Branson. The school administration is very pleased. TAD also helped them acquire a security grant to update their facility.

**Mt. San Rafael Hospital.** There are continued concerns about MSRH staff possibly falsifying Patient Care Sheets when requesting transfers to other hospitals. Dan has submitted several trips to Colorado Medicaid for their review and opinion.

**Trinidad State Junior College Program.** Dan has not heard from anyone at TSJC regarding the paramedic program in months. He asked the board if TAD can pay for Darren Kolakowski and John Velasquez to acquire their Paramedic licenses from National Medical Education & Training Center (NMETC), a partial online school based in Boston. They would be required to sign a five year Education Contract and maintain a 3.0 ("B") grade point average. They would have to travel to Boston twice, once to take their

practical application test and once for their written test. Total expenses, including travel, should be close to \$10,000 for each applicant.

Joseph Martinez made a motion that with a signed five year Education Contract, TAD would pay the necessary expenses for Darren Kolakowski and John Velasquez to acquire their Paramedic licenses through NMETC. Derek Navarette seconded the motion. The motion passed unanimously.

Operations Report

Gabe Moreno provided an Operation Report for the board to review the operations data for April 2019 which included the following information:

Requests For Service 165; 0 On Call  
 Non-Transports 36  
**Transports 132; 34 were IFT, at scene Flight For Life**

<i>Memorial Ctrl</i>	8; 2, 064 miles
<i>Penrose</i>	1; 264 miles
<i>Parkview</i>	23; 4,011 miles
<i>Memorial North</i>	1; 284 miles
<i>Sky Ridge</i>	1; 360 miles
<i>University Hospital</i>	2; 792 miles
<i>To Patient's Home</i>	2

**APRIL 2019 MILES: 7,511 / average 221**  
**JANUARY-APRIL, 2019 MILES: 29,889 / average 211**  
**\*New Transfer Rig 1901 went into service on May 13<sup>th</sup>.**  
**As of May 22<sup>nd</sup> it already has 3,700 miles**

Shift Volume	A/49; B/54; C/61
Call Volume	West/78; East/86; On Call/0
Doctor w/Most Calls	Dr. Eckler

Miscellaneous

Joseph Martinez voiced concern that he has been receiving phone calls from people wanting to know why TAD is not transporting patients to other hospitals.

Dan shared a series of emails between him and Phil Dorenkamp wherein Mr. Dorenkamp wanted to set a work session date with TAD, the Board of County Commissioners and Mayor Rico to discuss "some concern about TAD transporting (or not) "patients" to Pueblo's and further north's hospitals." Ultimately, Mr. Dorenkamp rescinded his request for the work session. SEE ATTACHED EMAILS.

Executive Session N/A

Next Meeting Date The next Regular Meeting date was set for Wednesday, June 26, 2019 at 4:30pm. Dan Moynihan will not be in attendance. He will be in Washington D.C. inducting David DeTray into the Stars of Life.

Adjournment A motion to adjourn the regular meeting of the Board of Directors was made by Joseph Martinez and seconded by Derek Navarette. The motion was approved unanimously. The regular meeting was adjourned at 5:17pm

Minutes Approved by Trinidad Ambulance District Board of Directors.

  
Kathy Bueno, President

  
Date