

**REGULAR MEETING OF THE TRINIDAD AMBULANCE  
DISTRICT BOARD OF DIRECTORS**

DATE: September 25, 2019

*Present :* Derek Navarette  
Nick Mattorano  
Joseph Martinez

*Other Guests:* Daniel Moynihan, Chief  
Gabriel Moreno, Deputy Chief  
Barbara Fisk, Executive Assistant  
Kevin Weber, Medical Director  
David DeTray, Paramedic

<b><u>SUBJECT</u></b>	<b><u>DISCUSSION</u></b>
Call to Order/Pledge	Meeting was called to order at 4:36pm by Derek Navarette followed by the recitation of the Pledge of Allegiance.
Roll Call/Proof of Quorum	There was a quorum with Derek Navarette, Joseph Martinez and Nick Mattorano in attendance.
Proof of Notice	Notices were posted at the Trinidad Ambulance District Office, City of Trinidad, Las Animas County Sheriff's Office, and Las Animas County Court House. The Agenda was posted at Trinidad Ambulance District Office at 939 Robinson Avenue.
Approval of Minutes	<b>Motion</b> to approve the August 27, 2019 regular meeting minutes as presented was made by Joseph Martinez and seconded by Nick Mattorano. The minutes were approved unanimously.
Public Comments	N/A
Financial / Billing Report	Bernadette Cappellucci of Century Financial Group submitted monthly financial reports for the month ending August 31, 2019 along with the following written statement, "the financials for Trinidad Ambulance District appear consistent with the normal month to month income and expenditures. I see nothing out of the ordinary to report on any of the financial data used to compile the August 2019 financials."

Dan Moynihan noted a balance of \$3.5 million combined balance for savings and checking accounts. There is approximately a \$50k shortage in collected property taxes. An exit interview for the 2018 audit was held with Mike Dixon, Dan Moynihan and Joseph Martinez present. The district is, again, in a sound financial state.

Dan expressed his appreciation to Deputy Chief Gabe Moreno for his diligence in seeking EMS Medicare reimbursement funds from the State. Notification was received that the District will receive \$75,139.96.

**Motion** to approve the August 2019 financial reports as presented was made by Joseph Martinez and seconded by Nick Mattorano. The motion was approved unanimously.

#### 2020 PRELIMINARY Budget Review

The board reviewed the Preliminary 2020 Budget with the following notations:

- The beginning Fund Balance decreased from \$3.8 to \$3.6 million and
- anticipation of property tax increase for 2020.

Capital Expenses include the following purchases:

- one more Lucas device which have proven very effective and beneficial for patients,
- UTV type vehicle for emergency medical responses to the new Fishers Peak State Park and other remote locations and
- two Genesis extrication units including rams.

In order to reduce operating expenses, achieve more cohesive personnel relationships and to better manage fleet maintenance, it may be beneficial to cancel the contract with the county for the east station living quarters but amend the contract to include only the vehicle bays.

**Motion** to accept the 2020 Preliminary Budget as presented was made by Nick Mattorano and seconded by Joseph Martinez. The 2020 budget was approved unanimously.

**Motion** to expend up to \$18,000 for the purchase two Genesis extrication equipment, including rams was made by Nick Mattorano and seconded by Joseph Martinez. The purchase was approved unanimously.

#### Director's Report

**Mt. San Rafael Hospital** A work session to discuss inter-facility transfers was facilitated by County Administrator Phil Dorenkamp and included Dan Moynihan and the full TAHA board. Ultimately, Dan Moynihan told the TAHA board that, as of December 31, 2019,

TAD would no longer provide inter-facility transport services without a contract with MSRH. Discussion led to Dan agreeing to postpone written notification of such until the hospital has an opportunity to research different options.

**2001 E. Main Street – Asbestos Abatement** A pre-trial conference was held Friday, September 19, 2019 with depositions expected from Donna Elsom of Advantage Environmental/Safety Resources, LLC who provided the original inspection documentation and Barbara Fisk of Trinidad Ambulance District.

**Trinidad State Junior College – Paramedic Course** TSJC has started a paramedic program at the Alamosa campus.

**Pueblo Community College** A distance learning paramedic program began this year at PCC. It is hopeful this will provide a practical option for future education programs for TAD employees.

**Meet the Candidates** October 8, 2019 - The Trinidad/Las Animas County Chamber of Commerce is hosting a Meet the Candidates event that Dan will attend to provide information about Ballot Issue 6A – TAD Tax Increase.

**EMS Expo** – October 12-19, 2019 – EMS Expo will be in New Orleans. Dan, Gabe Moreno and David DeTray will be attending. A booth is being shared with Excellence for the purpose of recruiting. TAD is taking one of the newer Excellence purchased ambulances for show.

**American Ambulance Association** – November 2-6, 2019 – Nashville is hosting the annual AAA convention this year. Dan will be attending.

#### Operations Report

Gabe Moreno provided an Operation Report for the board to review the operations data for August 2019 which included the following information:

Requests for Service	199; 2 On Call
Non-Transports	45
Transports	157; 26 were IFT 2 were flight related

<i>Memorial Central</i>	<i>5; 1,290 miles</i>
<i>Parkview</i>	<i>19; 3,314 miles</i>
<i>Penrose</i>	<i>1; 265 miles</i>
<i>Memorial North</i>	<i>1; 284 miles</i>

JULY 2019 MILES: 5,152 miles / average 198  
JANUARY-JUNE 2019 MILES: 60,4016 / average 205

Shift Volume	A/73; B/64; C/62
Call Volume	West/102; East/95; On Call/2
Doctor w/Most Calls	Dr. Case

Miscellaneous None.

Executive Session **Nick Mattorano made a motion** to enter into executive session per §24-6-402(4)(b)CRS for the purpose of receiving legal advice regarding ambulance service Medicare reimbursement. Joseph Martinez seconded the motion. The motion passed unanimously.

The regular meeting of the TAD Board of Directors was adjourned at 5:17pm and resumed at 6:54pm with no action having been taken by the board on any topics.

**Motion** was made by Joseph Martinez giving Dan Moynihan permission to act on behalf of the TAD Board of Directors regarding inter-facility transfer fee contract negotiations with John Tucker, CEO of MSRH. Nick Mattorano seconded the motion. The motion passed unanimously.

Next Meeting Date The next Regular Meeting date was set for Wednesday, October 23, 2019 at 4:30pm.

Adjournment A motion to adjourn the regular meeting of the Board of Directors was made by Nick Mattorano and seconded by Joseph Martinez. The motion was approved unanimously. The regular meeting was adjourned at 6:56pm

Minutes Approved by Trinidad Ambulance District Board of Directors.

  
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Derek Navarette, Vice President

10/23/19  
Date