

**REGULAR MEETING OF THE TRINIDAD AMBULANCE
DISTRICT BOARD OF DIRECTORS**

DATE: November 26, 2019

Present : Kathy Bueno
Nick Mattorano
Joseph Martinez
James Casias

Other Guests: Daniel Moynihan, Chief
Gabriel Moreno, Deputy Chief
Barbara Fisk, Executive Assistant
David DeTray, Paramedic

SUBJECT

DISCUSSION

Call to Order/Pledge	Meeting was called to order at 4:30pm by Kathy Bueno followed by the recitation of the Pledge of Allegiance.
Roll Call/Proof of Quorum	There was a quorum of four board members in attendance; Derek Navarette was not in attendance.
Proof of Notice	Notice was posted on Trinidad Ambulance District's website (tadems.com) and business office at 939 Robinson Avenue.
Approval of Minutes	Motion to approve the October 23, 2019 regular meeting and budget hearing minutes as presented was made by Jams Casias and seconded by Joseph Martinez. The minutes were approved unanimously. Motion to approve the November 19, 2019 special meeting minutes was made by Joseph Martinez and seconded by Nick Mattorano. The minutes were approved unanimously.
Public Comments	Floyd Duran of the Colorado Department of Parks and Wildlife was introduced. He stated he was potentially interested in submitting interest in participating on the board.
Financial / Billing Report	Bernadette Cappellucci of Century Financial Group submitted monthly financial reports for the month ending October 31, 2019 along with the following written statement, "the financials for Trinidad Ambulance District appear consistent with the normal month to month income and expenditures. I see nothing out of the ordinary to report on any of the financial data used to compile the October 2019 financials."

Dan Moynihan thanks Deputy Chief Moreno for his diligent work in preparing and submitting the necessary information in order to receive \$75,000 in supplemental Medicaid.

TAD is among the first 25% of ambulance services to submit Cost Data Collection. It is hoped ambulance services will no longer have to bill on a “fee for service” basis but a cost plus basis like critical care hospitals. Dan noted that when he first began at TAD revenue was based on 65% taxes and 35% fee for service. That has flipped.

Also noted was the fact that payroll, as of the end of October, was \$400k below budget projection for 2019.

Although the District is continuing its lease at 2309 E. Main St., administration decided to move all employees under one roof for a couple of reasons. First, ease of oversight on fleet and building maintenance and, second, employee camaraderie. Certain vehicles will remain housed at the Main Street address as will historical documents and, at present, certain physical training equipment.

Dan reported from the Las Animas County Emergency Telephone Service Authority meeting that the 911 center went down a couple weeks ago as did the redundant center. It has been discovered that the City of Trinidad administrative telephone lines used to operate 911 funnel into one line thus making the system non-redundant. The Authority is working on amending the situation.

Paramedic DeTray has been overseeing fleet maintenance and reported that he has been diversifying maintenance providers in an attempt to keep costs down. Also, vehicles are now running less aggressive tires.

Motion to approve the October 2019 financial reports as presented was made by Joseph Martinez and seconded by James Casias. The motion was approved unanimously.

New Ambulance Quote

The current estimate for the new ambulance is \$258,068.87 but it’s hoped that amount will be discounted. The chassis was upgraded from a 2018 to a 2020 creating a \$7,000 increase. There was an HVAC upgrade at no additional cost. The camera system will have 360 degree line of sight. It was expected to see a 3 percent per year increase in cost or 6 percent since the last ambulance was purchased. CDPHE grant funds in the amount of \$90,983.83 have been approved.

Motion to accept the ambulance quote of \$258,068.87 was made by James Casias and seconded by Joseph Martinez. The motion passed unanimously.

Director's Report

Boiler & HVAC System Failure. Chief Moynihan reported one motor in the boiler room has failed and a second is about to fail. The system was shut off because the boilers were releasing steam and the motors were making very loud noises. Then the HVAC air handler coil broke causing flooding, again, to the first floor of the building. True Degree of Raton* was called in to evaluate the situation. Their recommendation is to remove the current system and replace it with a gas forced air heating unit which could cost \$80k-100k. Dan stated he would look into possibly acquiring a USDA loan to begin the project then submit a grant application to DOLA for funds. Gabe Moreno voiced his concern with the \$100k worth of medical supplies that need to be stored at certain temperatures.

**Note: Advanced Climate Solutions has been advised by their legal counsel to no longer work on the system due to litigation over the last breakdown.*

Personnel. TAD has hired one new full-time paramedic who has completed his field training. Additionally another has been hired but is in the process of being trained.

Training. Trinidad Fire Department will be providing extrication tool training on December 3rd. This is a mandatory training for all TAD personnel.

2001 E. Main Street Asbestos Lawsuit Update. After discussions with attorney Les Downs, it was determined the cost associated with proceeding to court vs. Edge Environmental to complete the asbestos abatement at 2001 E. Main Street would be cost prohibitive. A settlement wherein Edge Environmental, at cost (approximately \$5-6,000), would complete the abatement to State inspection standards seems to be the most economical way for the district to get the work done.

Motion was made by Joseph Martinez to proceed in trying to obtain a settlement with Edge Environmental to complete the asbestos abatement at 2001 E. Main Street for no more than \$6,000. Any dollar amount above that will need to be brought back to the board for consideration. Nick Mattorano seconded the motion. The motion passed unanimously.

Operations Report

Deputy Chief Moreno informed the board that he has received quotes for PPE extrication equipment. He also provided an Operation Report for the board to review the operations data for the month of October 2019. He noted that out of all calls for the month 73% of patients are transported to Mt. San Rafael Hospital with the remaining 27% transported to other destinations. In addition he reported the following information:

Requests for Service	194; 2 On Call
Non-Transports	44
Transports	150; 32 were IFT; 3 flight on scene
Inter-Facility Transports	October 2019
<i>Memorial Central</i>	2; 516 miles
<i>Parkview</i>	25; 4,360 miles
<i>Swedish</i>	1; 384 miles
<i>Memorial North</i>	1; 284 miles
<i>Miner's Colfax</i>	1; 56 miles
<i>Patient's Home</i>	2

Inter-Facility Transports January – October 2019 361; 73,028 miles/202 avg.
Shift Volume A/63; B/64; C/67
Call Volume West/108; East/84; On Call/2
Doctor w/Most Calls Dr. Mohs

James Casias
Resignation

Mr. Casias submitted his letter of resignation (effective December 31, 2019) to the board. He had nothing but positive comments for the board and staff of Trinidad Ambulance District. He deeply regrets his resignation but believes TAD will continue to strive to provide the best possible services to the citizens of the City of Trinidad and County of Las Animas.”

Miscellaneous

Mt. San Rafael Hospital, CEO John Tucker. Kathy Bueno reported that she and John Tucker are working toward another meeting in order to collaborate on a press release documenting the working relationship between MSRH and TAD.

Guest Introduction. Floyd Duran was introduced. He was simply at the meeting to learn more about the board and its function. He mentioned he may be interested in submitting a Letter of Interest to become a member.

Executive Session

N/A

Next Meeting Date


The next Regular Meeting date falls on Wednesday, December 25, 2019. The board agreed to cancel the December meeting. The next Regular Meeting date for the board will be Wednesday, January

22, 2020.

Adjournment

A motion to adjourn the regular meeting of the Board of Directors was made by James Casias and seconded by Nick Mattorano. The motion was approved unanimously. The regular meeting was adjourned at 5:28pm

Minutes Approved by Trinidad Ambulance District Board of Directors.



Kathy Bueno, President

Date