

**REGULAR MEETING OF THE TRINIDAD AMBULANCE**  
**DISTRICT BOARD OF DIRECTORS**

DATE: February 26, 2020

Present : Kathy Bueno  
          Nick Mattorano  
          Joseph Martinez  
          Valerie Borsa (arrived 4:34pm)

Other  
Attendees: Gabriel Moreno, Deputy Chief  
              Barbara Fisk, Executive Assistant  
              David DeTray, Paramedic

**SUBJECT**

**DISCUSSION**

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Call to Order/Pledge	Meeting was called to order at 4:31pm by Kathy Bueno followed by the recitation of the Pledge of Allegiance.
Roll Call/Proof of Quorum	There was a quorum of four board members in attendance; Floyd Duran was not in attendance.
Proof of Notice	Notice was posted on Trinidad Ambulance District's website (tadems.com) and business office at 939 Robinson Avenue.
Approval of Minutes	<b>Motion</b> to approve the January 22, 2020 regular meeting minutes as presented was made by Nick Mattorano and seconded by Joseph Martinez. The minutes were approved unanimously. Valerie Borsa was not yet in attendance.
Public Comments	None
Financial / Billing Report	Bernadette Cappellucci of Century Financial Group submitted monthly financial reports for the month ending January 31, 2020 along with the following written statement, "the financials for Trinidad Ambulance District appear consistent with the normal month to month income and expenditures."  Gabe Moreno reminded the board in January 2020 a check in the amount of \$255,280 was issued to Excellance, Inc. for the new ambulance. The CDPHE grant will reimburse \$90,983.82 once the ambulance is delivered. He also noted that TAD currently has \$2.9 million in the bank.

**Motion** to approve the January 2020 financial reports as presented was made by Joseph Martinez and seconded by Nick Mattorano. The motion passed unanimously.

Director's Report

**MSRH Communications.** Gabe Moreno noted a couple of communication issues between TAD and hospital staff. TAD guidelines for transporting patients during severe weather was clarified as were protocols regarding allowable medications during ambulance transport. David DeTray is also working on forming a positive communication network with hospital staff. Kathy Bueno stated she was grateful for the continued efforts to bridge the communication gap between both organizations.

**Fishers Peak State Park.** Members of multiple agencies have met in order to create comprehensive safety plans in the event of emergencies within the new park. A soft open for walking trails within the park is expected in June/July.

**SEMTAC Grant.** Gabe submitted a grant application to help cover the expense of purchasing a UTV, 2 sets of extrication equipment and one Lucas device. Local review of the application is expected March 15<sup>th</sup>. TAD has already budgeted for the purchase of these items.

**Medicaid Reimbursement.** Gabe submitted all necessary documentation for a Medicaid reimbursement for which a desk review will be conducted March 3<sup>rd</sup>. Disbursement of funds is expected in April or May.

**New Facility.** David brought the board up to date on discussions regarding building a new facility at the 2001 E. Main Street property or possibly purchasing a building for remodel. The process for acquiring a USDA loan has begun.

Operations Report

The following statistics were presented to the board for the month of January 2020.

Requests for Service	186; 1 On Call
Non-Transports	30
Transports	158; 41 were IFT; 2 flight on scene
Inter-Facility Transports	January 2020
<i>St. Francis</i>	1; 284 miles
<i>Memorial</i>	6; 1,548 miles
<i>Parkview</i>	28; 4,883 miles
<i>St. Mary Corwin</i>	1; 168 miles
<i>University</i>	1; 396 miles
<i>Memorial North</i>	1; 284 miles

*Miner's Colfax*                    3; 168 miles  
*Patient's Home*                    2  
Miles on Transfer Rig Alone 41 IFT; 7,731 miles/189 avg.

Fleet Management

TAD owns a 2012 Dodge ½ ton pickup VIN:1C6RF7KT2CS283030 with 104k miles which, as David presented, needs to be removed from the fleet. TrueCar and Kelly Blue Book reflect a value range of \$10,125 to \$12,975. There is no desire for the district to replace the vehicle.

**Motion** to sell the 2012 Dodge ½ ton pickup (VIN: 1C6RF7KT2CS283030) with 104k miles FOR \$10,000 was made by Joseph Martinez and seconded by Nick Mattorano.  
The motion passed unanimously.

2020-2021 General  
Property & Liability  
Insurance

After meeting with insurance representatives and adjusting coverage on vehicles and property a new premium table was presented to the board for approval.

**Motion** to amend TAD's 2020-2021 General Property and Liability Insurance coverage to reflect the total dollar amount of \$38,870 under the column titled "Renewal Quote Premium" with the addition of the optional quote to add Excess Liability coverage-\$1,000,000 per occurrence/ \$2,000,000 aggregate with the additional premium of \$4,335 was made by Nick Mattorano and seconded by Joseph Martinez.  
The motion passed unanimously.

Office Copier  
Donation

TAD purchased a new copier in April 2019 (Canon C5535ii). The old copier (Konica Minolta bizhub C280) has been in storage. Sheriff Derek Navarette submitted a letter of interest asking the district to donate the copier to the Las Animas County Sheriff's Office.

**Motion** to donate the old copier (Konica Minolta bizhub C280) to the Las Animas County Sheriff's Office was made by Joseph Martinez and seconded by Nick Mattorano.  
The motion passed unanimously.

Executive Session

Joseph Martinez made a motion to enter into Executive Session under 24-6-402(4)(f) C.R.S. for the purpose of annual performance review of Executive Director/EMS Chief Daniel A. Moynihan. Nick Mattorano seconded the motion.  
The motion passed and the board adjourned from regular

session at 5:20pm.

The board re-entered regular session at 5:46pm.

The board tabled the annual performance review of Executive Director/EMS Chief Daniel A. Moynihan until the next regular meeting of the board.

Miscellaneous

None

Next Meeting Date


The next Regular Meeting date was scheduled Wednesday, March 25, 2020 at 4:30pm.

Adjournment

A motion to adjourn the regular meeting of the Board of Directors was made by Joseph Martinez and seconded by Nick Mattorano. The motion was approved unanimously.

The regular meeting was adjourned at 5:49pm

Minutes Approved by Trinidad Ambulance District Board of Directors.

  
Kathy Bueno, President

3-26-20  
Date