

REGULAR MEETING OF THE TRINIDAD AMBULANCE
DISTRICT BOARD OF DIRECTORS

DATE: January 22, 2020

Present : Kathy Bueno
Nick Mattorano
Joseph Martinez
Derek Navarette

Attendees: Daniel Moynihan, Chief
Gabriel Moreno, Deputy Chief
David DeTray, Paramedic
Barbara Fisk, Executive Assistant
Floyd Duran, Jr.

SUBJECT

DISCUSSION

Call to Order/Pledge

Meeting was called to order at 4:32pm by Kathy Bueno followed by the recitation of the Pledge of Allegiance.

Roll Call/Proof of Quorum

There was a quorum of four board members in attendance.

Agenda Change

Kathy noted the following changes to the agenda order:

3. Approval of November 26, 2019 Minutes
4. Public Comments
5. November & December 2019 Financial Reports
6. 2020 Budget Reserve Breakdown
7. Election Resolution
8. Director's Report
9. Operations Report
10. Miscellaneous
11. Next Regular Meeting Date
12. Derek Navarette Resignation
13. Appoint Two (2) Board Members
14. Adjourn

Approval of Minutes

Motion to approve the November 26, 2019 regular meeting minutes with the removal of the word "not" on page 2, second paragraph, last sentence. Should read as, "That has flipped." made by Joseph Martinez and seconded by Nick Mattorano.

The minutes were approved with Derek Navarette abstaining.

Public Comments

None

Financial / Billing Report

Bernadette Cappellucci of Century Financial Group submitted monthly financial reports for the months ending November and December 2019 along with the following written statement, "the financials for Trinidad Ambulance District appear consistent with the normal month to month income and expenditures. I would like to point out that over all for the year ending December 31, 2019 unaudited expenditures are significantly lower than that of the previous year."

Dan Moynihan noted there is \$3,256,758.55 in the bank; \$1,810,000 of which is set aside for a new building leaving \$1,400,000 for operations and an estimated nine month reserve.

How is it that we lose property tax revenue but are able to keep money in the bank?

Dan provided the following information from the 2019 End of Year Report as explanation:

- 2019 saw an overall decrease in expenses of \$452,000.
- Additionally 2018 had a net revenue of -\$262,000 compared to 2019 which was \$185,000 or a 171% overall increase from 2018 of \$447,000.
- 44% revenue from taxes e.g. specific ownership and property taxes (historically 56% was from taxes),
- 56% revenue from fees for service,
- \$9,250 administrative payroll decrease,
- \$146,500 operations payroll decrease (CareVan accounted for \$25,000),
- \$180,000 payroll savings 2019; \$288,449 less than budgeted in 2019
- Seminars and education down \$1,700
- Supplies down \$2,600
- \$10,400 fuel decrease due in part to the new transfer rig as it is gasoline not diesel and no more CareVan,
- Telephone services down \$3,500
- Utilities down \$3,800
- \$31,000 vehicle expense decrease due in part to newer fleet
- CD interest earned for the year \$22,441.78.

Motion to approve both November and December 2019 financial reports as presented was made by Joseph Martinez and seconded by Nick Mattorano. The motion was approved unanimously.

2020 Budget Reserve
Breakdown

Dan has been in communication with Kevin McCann of the USDA Colorado Rural Development team regarding a potential loan source for the new building. A requirement for a loan is that the entity's budget reserve be broken down to show line items for expenditure. Dan wanted the board to have an opportunity to make any changes to how the \$1,810,000 in the district's reserve is allotted. All were satisfied that it all be set aside for a new building which has been the intent for the funds since originally set aside.

Election Resolution

Prior to the meeting, the board was provided copies of both a polling place and mail ballot election resolution for review. The board was reminded that the election process was changing from even to odd years beginning with the 2020 election in which elected directors will serve three year terms and that three (3) positions were open for election. The board discussed the monetary differences between the two options.

Motion to move forward with the Resolution of the Board of Directors of Trinidad Ambulance District Concerning Regular Election to be Held May 5, 2020 to be Conducted as a Polling Place Election was made by Nick Mattorano and seconded by Joseph Martinez.

The motion was approved unanimously.

Director's Report

Dan introduced David DeTray as the new Captain at Trinidad Ambulance District.

Asbestos Update. The issue of all asbestos not being abated at the 2001 E. Main Street property is proceeding to trial on March 23, 2020. Barbara Fisk and Donna Elsom will be deposed on February 7, 2020.

General Liability Insurance. Dan will be meeting with our insurance representative to review our insured items. TAD has maintained the same premium for seven years.

Mt. San Rafael Hospital. Kathy Bueno told the board that she can understand the point of view coming from MSRH administration on some points and that she is doing her best to communicate the needs of the district. After meeting with Dr. Weber, Drs. Jo and Goodell she stated they have an idea on how to proceed. It all boils down to communicating respectfully with each other. Dan will be meeting with Drs. Weber, Eckler and Case to establish a positive rapport moving forward.

USDA Colorado Rural Development. Representatives from the USDA Colorado Rural Development team encourage the district to apply for a loan through their program. The district’s building project “falls right in our wheel house” according to Kevin McCann of the USDA. If applying for \$3 million or less the approval process stays within Colorado. Anything over \$3 million would require federal approve. Their loan rate is 2.75% and can extend to 35-40 years. Dan is in the process of acquiring rates and terms from the local banks.

The district will need to conduct a Phase I Environmental Assessment for which Barbara Fisk has contacted the state and is awaiting information on how to proceed.

Operations Report

Captain DeTray provided the following operational information:

	<u>November</u>	<u>December</u>
Requests for Service	166; 1 On Call	203; 0 On Call
Non-Transports	42; 20 detox	49; 21 detox
Transports	133; 33IFT; 1Flt	156;37IFT;0 Flt
Inter-Facility Transports		
<i>Memorial Central</i>	<i>5;1,290 miles</i>	<i>5; 1,290miles</i>
<i>Parkview</i>	<i>24; 4,186 miles</i>	<i>25; 4,360 miles</i>
<i>Penrose</i>		<i>3; 792 miles</i>
<i>St. Mary Corwin</i>		<i>2; 336 miles</i>
<i>CS Children’s</i>	<i>1; 284 miles</i>	
<i>UC</i>	<i>1; 284 miles</i>	
<i>Airport</i>	<i>1</i>	
<i>Patient’s Home</i>	<i>1</i>	

Inter-Facility Transports Jan.-Dec. 2019 431; 85,962 miles/201 avg.

Deputy Chief Moreno told the board about a multi-victim bus accident that occurred in November. There was a total of 49 passengers (ages4-83) all of whom were transported to hospitals. Along with his role as TAD Deputy Chief, he set up a triage center at the Huerfano Community Center and ordered a school bus with a Huerfano ALS provider to transport patients. It was a great community effort. The only hiccups were communications and patient tracking.

Kathy suggested sending a letter of recognition to other responding agencies.

Miscellaneous None

Executive Session N/A

Next Meeting Date The next Regular Meeting date was set for February 26, 2020.

Derek Navarette
Resignation Sheriff Navarette tendered his resignation effective January 23, 2020 apologizing for his early departure. His term was due to end in May 2020. He noted that his position as Sheriff is very time consuming and he doesn't want to disservice the District by not providing the time it deserves. He thanked all those he has worked with at the District recognizing the high standards and professionalism of those representing the District. In turn the directors thanked the Sheriff for his service on the board.

Appoint Two (2)
Directors Three letters of interest were received prior to Sheriff Navarette's resignation due to James Casias's resignation in December 2019. Kathy Bueno read aloud the letters of interest received for consideration in order of receipt: Dr. Valerie Borsa, Floyd Duran, Jr. and Clay Hart.


Motion to appoint Dr. Valerie Borsa to complete James Casias's term through May, 2020 and Floyd Duran, Jr. to complete Derek Navarette's term through May, 2020 was made by Joseph Martinez and seconded by Nick Mattorano.

The board approved the appointments unanimously.

Floyd Duran, Jr. and Dr. Valerie Borsa recited their Oaths of Office

Adjournment A motion to adjourn the regular meeting of the Board of Directors was made by Joseph Martinez and seconded by Nick Mattorano. The motion was approved unanimously. The regular meeting was adjourned at 5:35pm

Minutes Approved by Trinidad Ambulance District Board of Directors.



Kathy Bueno, President



Date