

REGULAR MEETING OF THE TRINIDAD AMBULANCE
DISTRICT BOARD OF DIRECTORS

**This meeting was conducted via ZOOM.us*

DATE: April 22, 2020

Present : Kathy Bueno
 Nick Mattorano
 Joseph Martinez
 Floyd Duran, Jr.
 Valerie Borsa

Other
Attendees: Dan Moynihan, EMSChief
 Gabriel Moreno, Deputy Chief
 Barbara Fisk, Executive Assistant
 David DeTray, Paramedic

SUBJECT

DISCUSSION

Call to Order/Pledge	Meeting was called to order at 4:31pm by Kathy Bueno.
Roll Call/Proof of Quorum	There was a quorum with all five board members in attendance.
Proof of Notice	Notice was posted on Trinidad Ambulance District's website (tadems.com) and business office at 939 Robinson Avenue. The notice included invitation information for attendance via ZOOM and asked the public to contact Barbara Fisk if they were interested in participating in the Public Comments section of the agenda. No requests were received.
Approval of Minutes	<p>Motion to approve the March 25, 2020 regular meeting minutes with the following amendments was made by Joseph Martinez and seconded by Floyd Duran:</p> <ol style="list-style-type: none">1. Page 3, Miscellaneous, New Building Site: The Board taled, the word taled corrected to tabled.2. Page 3, Miscellaneous, Executive Director/EMS Chief Annual Review: motion made by Joseph Martinez and seconded by Floyd Duran. <p>The minutes were approved unanimously.</p>
Public Comments	None
Financial / Billing Report	Bernadette Cappellucci of Century Financial Group submitted monthly financial reports for the month ending March 31, 2020 along with the following written statement, "the financials for Trinidad Ambulance District appear consistent with the normal month to month income and expenditures."

Dan noted that the Balance Sheet showed \$1,006,442.00 in Property Tax Receivables but informed the board that amount has

not yet been received but is projected from what was not received in 2019 together with anticipated payments in 2020.

Dan let the board know that call volume is quite low compared to previous months but doesn't see this as a monetary concern. Accounts Receivables are good and receipt of the HHS Stimulus payment must be verified.

Motion to approve the March 2020 financial report as presented was made by Joseph Martinez and seconded by Nick Mattorano. The motion passed unanimously.

Director's Report

Dan thanked the Board for approval to provide bonuses to employees. He relayed that everyone was very thankful. He reported that all crews are continuing to follow new COVID-19 protocols very carefully. UV lights for disinfection have been purchased for vehicles. Some ambulance companies are fogging to disinfect. Also, he noted the Chronicle News has published a positive public relations article about donations of laryngoscopes and ventilators from TAD to Mt. San Rafael Hospital. Other such articles will be published soon noting the vehicle donation to Hoehne Fire Department and laptops to Primero School and City of Trinidad Dispatch.

Operations Report

Gabe Moreno presented the following statistics for the month of March 2020:

Requests for Service	173; 3 on call
Non-Transports	35
Transports	138; 32 were IFT; 0 flight on scene
Inter-Facility Transports	March 2020
<i>Memorial Central</i>	2; 516 miles
<i>Memorial North</i>	1; 284 miles
<i>Parkview Med Ctr</i>	26; 4,534 miles
<i>St. Mary Corwin</i>	2; 336 miles
<i>Miners Colfax, NM</i>	1; 56 miles
<i>Patient's Home</i>	2
End of Month Mileage	32IFT; 5,726 miles / 179 average
Year To Date Mileage	106IFT; 19,096 miles/180 average

Fleet Management

David DeTray informed the board that the new transfer rig, #1901, has been experiencing serious vibrations. It requires a rear end replacement but it is under warranty. Joseph Martinez suggested that David look into an extended warranty.

Miscellaneous

Kathy Bueno asked if the district has enough PPE. Gabe Moreno told her that Raton Fire offered to donate gowns and that gloves are on back order. We have sufficient N95 masks, safety glasses, surgical masks but no shields. Dr. Borsa shared that hospital staff have found the gowns not to be extremely protective so ensure to wash well.

Next Meeting Date The next Regular Meeting date was scheduled Wednesday, May 27, 2020 at 4:30pm.

Adjournment A motion to adjourn the regular meeting of the Board of Directors was made by Nick Mattorano and seconded by Floyd Duran. The motion was approved unanimously.

The regular meeting was adjourned at 5:00pm

Minutes Approved by Trinidad Ambulance District Board of Directors.



Kathy Bueno, President

5/27/20
Date