

**REGULAR MEETING OF THE TRINIDAD AMBULANCE  
DISTRICT BOARD OF DIRECTORS**

***\*Public Comments were available via ZOOM.us***

DATE: July 22, 2020

Present :        Nick Mattorano  
                      Floyd Duran, Jr.  
                      Clay Hart  
                      Kathy Bueno  
                      Valerie Borsa (via telephone)

Other  
Attendees:      Dan Moynihan, EMSChief; Gabriel Moreno, Deputy Chief ; David  
                         DeTray, Captain; Barbara Fisk, Executive Assistant; Dr. Kevin  
                         Weber and Dave & Denise Render

**SUBJECT**

**DISCUSSION**

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Call to Order/Pledge	Meeting was called to order at 4:30pm by Kathy Bueno.
Roll Call/Proof of Quorum	There was a quorum with all five board members in attendance.
Proof of Notice	Notice was posted on Trinidad Ambulance District's website (tadems.com) and business office at 939 Robinson Avenue. The notice included invitation information for attendance via ZOOM and asked the public to register on Zoom if they were interested in participating in the Public Comments section of the agenda. No requests were received.
Approval of Minutes	The original minutes incorrectly stated Gabe Moreno calling the meeting to order; corrected to Nick Mattorano.  <b>Motion</b> to approve the June 24, 2020 regular meeting minutes as amended was made by Nick Mattorano. <b>Second:</b> Floyd Duran. <b>Pass:</b> The minutes were approved unanimously.
Public Comments	Dr. Weber informed the board that he completed 81 chart reviews today and everything looked very good. He noted that a waiver for rapid sequence is set for August 10, 2020 with RETAC. He stated that TAD is run well and he's pleased to be part of the organization.
Medical Insurance Benefits Review	As they provide insurance network administration for the district, Dave and Denise Render of Century Financial Group were in attendance. They presented several options for

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employee medical insurance coverage for 2020/2021. After review and discussion, the board decided to keep the 75% TAD/25% EMPLOYEE premium share in place but agreed with premiums continuing to increase it may need to be adjusted in 2021. Both Dave and Denise reminded the board they are available for employee education about insurance coverage.

**Motion:** Nick Mattorano made a motion for TAD to only offer the renewal packet for the Anthem Gold PPO 2000 plan to employees for the coverage period of September 1, 2020 through August 31, 2021. In addition the premium share will continue as before with TAD paying 75% and the employee paying 25% of premiums.

**Second:** Floyd Duran

**Pass:** The motion passed unanimously.

2020 Election  
Cost Review

On June 26, 2020, an email was received from Spencer-Fane, legal counsel for the district, who handled all aspects of the 2020 board member election. In the email, Matt Dalton explains that the original cost of the election reached \$46,275.00 for which he states, "I cannot in good conscience bill the District." He then credited the district \$20,000.

Rescue Task Force  
Training Video

To help clarify the objective of the district's Rescue Task Force, Nick Mattorano provided a short video of the district participating in a (2018) multi-agency, school-based, mass casualty training scenario.

Financial / Billing Report

Bernadette Cappellucci of Century Financial Group submitted monthly financial reports for the month ending June 30, 2020 along with the following written statement, "the financials for Trinidad Ambulance District appear consistent with the normal month to month income and expenditures."

There is currently a total of \$3,355,061 in the bank. TAD has received \$686,419 of tax revenue with \$300,000 outstanding. Billing is down to \$114,000 which reflects decreased call volume. Payroll expense, which was up almost 21% due to overtime, is back on track and expected to end the year \$150,000 below budget. The EMTS/CDPHE grant reimbursement (\$90,983.83) for the new ambulance should be received in July or August. The Legal & Professional line item is up 16,000 compared to 2019 due to election costs (\$6,300) and legal expenses for asbestos abatement (\$10,500). Building repairs are up but LED lights have been installed in the parking lot and can lights indoors. Also

HVAC and boiler repairs were conducted. With all of the items mentioned above, total expenses are down \$57,000 from 2019.

*Valerie Borsa arrived at 4:40pm.*

**Motion** to approve the June 2020 financial report as presented was made by Floyd Duran.

**Second the Motion** was made by Nick Mattorano.

**Vote** The motion passed unanimously.

#### Director's Report

**Policies and Procedures.** The administrative staff have reviewed the first sections of the Policies and Procedures Manual which will be forwarded to the board for review and input at the August meeting.

**Office Staff and COVID-19.** Due to a crew member being quarantined because of COVID-19 contact without eye protection, the office staff have returned to working staggered days in the office and from home until further notice.

**Fleet.** The newest ambulance, #2001, is now in service. Kim Volunteer Fire Department has taken possession of the donated ambulance and #3105 has been placed in Aguilar.

**Explorer Academy.** TAD will provide the training room for the week long Explorer Academy. The students will enter via the exterior door and the hallway door will remain closed. Masks are required when outside the training room. UV lights will be used to sterilize the room when vacated.

**CPR.** June Verquer provides CPR instruction throughout the community. He will provide instruction off-site until further notice. This will reduce exposure to the crews.

**Drone Operation.** A public declaration letter has been received from the County allowing TAD to move forward with requesting a Certificate of Authorization enabling the district to train their own people to operate the two drones owned by the district.

Clay Hart asked why the district owns drones. It was explained that some emergency calls are in very remote areas where drones are extremely beneficial in locating a patient, mapping the best route for extrication.

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**Paramedic Students.** Darren Kolakowski and John Velasquez are headed to NMETC, the school they've been attending, in Boston for "boot camp". Part of their course requires 500 ride-along hours and clinicals.

Operations Report

During the last six months in 2019, the district received \$70k in Medicaid reimbursements. The district should know in August what the reimbursement will be for the first six months of 2020. That payment is expected in September.

Gabe Moreno reported the district has received grant funds for the purchase of a UTV and Lucas Device but, to date, has not received a Statement of Work.

Gabe Moreno told the board that overall call volume is down 124 calls in 2020 from June 30, 2019.

He presented the following statistics for the month of June 2020:

Requests for Service	181; 0 on call
Non-Transports	51
Transports	137; 33 IFT (2 canceled); 1 flight on scene
Inter-Facility Transports	June 2020
<i>Memorial Central</i>	3; 774 miles
<i>Memorial North</i>	1; 284 miles
<i>Parkview Med Ctr</i>	23; 4,011 miles
<i>Children's COS</i>	2; 568 miles
<i>Penrose</i>	1; 264 miles
<i>St. Luke's</i>	1; 378 miles
<i>University</i>	1; 396 miles
<i>Patient's Home</i>	1
End of Month Mileage	32 IFT; 6,675 miles / 209 average
Year To Date Mileage	182 IFT; 34,921 miles/190 average

Fleet Management

David DeTray informed the board that fleet maintenance has been minimal. #1901 is 13 months on the road with 70k miles. It is no longer under warranty except for the rear end. It had an issue with the alternator and loose wire from the factory. It doesn't seem to have enough power. #2001 had an engine warning light: the air box was not tight. It also had a recall/update for the computer.

Executive Session

**Motion** to enter into Executive Session under §24-6-402(4)(e), C.R.S. for the purpose of determining positions relative to matters regarding property at 2001 E. Main Street that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators was made by Clay Hart.

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**Second:** Floyd Duran

**Vote:** The motion passed unanimously

Regular Meeting Closed: 5:36pm

Executive Session Closed / Resumed Regular Meeting: 5:44pm

*Valerie Borsa was disconnected at 5:46pm.*

Miscellaneous

The City of Trinidad approved a water tap, good for one year, for the property at 13840 Hwy 35.

Next Meeting Date

The next Regular Meeting date was scheduled Wednesday, August 26, 2020 at 4:30pm.

Adjournment

**Motion** to adjourn the regular meeting of the Board of Directors was made by Nick Mattorano.

**Second the Motion** was made by Floyd Duran.

The motion was approved unanimously.

The regular meeting was adjourned at 5:50pm

Minutes Approved by Trinidad Ambulance District Board of Directors.

  
Kathy Bueno, President

8-26-20  
Date