

REGULAR MEETING OF THE TRINIDAD AMBULANCE
DISTRICT BOARD OF DIRECTORS

****Public Comments registration via ZOOM.us***

DATE: September 22, 2021

Present: Kathy Bueno
Nick Mattorano
Floyd Duran, Jr.
Valerie Borsa – Teleconference
Clay Hart

Other Attendees: Executive Director/Chief Dan Moynihan, Deputy Chief Gabriel Moreno, Captain DeTray, Executive Assistant Barbara Fisk, Attorney Les Downs

SUBJECT

DISCUSSION

Call to Order/Pledge	Meeting was called to order at 4:30pm by Kathy Bueno.
Roll Call/Proof of Quorum	There was a quorum with five (5) board members in attendance.
Proof of Notice	Notice was posted on Trinidad Ambulance District's website (tadems.com) and business office at 939 Robinson Avenue. The notice included invitation information for attendance via ZOOM and asked the public to register on Zoom if they were interested in participating in the Public Comments section of the agenda.
Public Comments	None
Meeting Minutes Review	<p>July 28, 2021 Regular Meeting Minutes and August 27, 2021 Meeting Minutes. There were no comments or amendments to the minutes presented.</p> <p>Motion to approve the July 28 and August 27, 2021 minutes as presented was made by Floyd Duran.</p> <p>Second: Nick Mattorano</p> <p>Yea: Kathy Bueno, Nick Mattorano, Floyd Duran, Valerie Borsa, Clay Hart</p> <p>Nay: None</p> <p>Abstain: None</p> <p>Pass: The motion passed to approve the July 28 and August 27, 2021 minutes as presented.</p>

Financial Report

Bernadette Cappellucci of Century Financial Group prepared the July and August 2021 financial report with the following statements:

July 2021- “Revenues collected through June 30, 2021 are \$1,994,535.57 (approximately 82.2% of 2021 total budget). Total operating expenses year-to-date are \$1,125,842.29 (46% of budget). The financials appear in line with the normal month to month income and expenditures. I see nothing out of the ordinary to report or anything concerning any of the financial reporting for the month ending July 31, 2021.”

August 2021 – “Revenues collected through August 31, 2021 are \$2,215,781.38 (approximately 91.3% of 2021 total budget). Total operating expenses year-to-date are \$1,292,880.34 (53% of budget). The financials appear in line with the normal month to month income and expenditures. I see nothing out of the ordinary to report or anything concerning any of the financial reporting for the month ending August 31, 2021.”

Dan Moynihan provided a Power Point presentation (included with these minutes) highlight the following information:

- July 2021 - \$3,589,737 Cash On Hand
- August 2021 - \$3,431,851 Cash On Hand
- Accounts Receivable for July 2021 was \$838,508
- Accounts Receivable for August 2021 was \$910,109
- Out of \$471,463 billed for Fees For Service, \$176,469 was collected (approximately 37.4% of amounts billed)
- As of August 31, 2021, TAD is \$371,853 ahead of 2020 income (20% increase).
- Expenses are down more than \$50,000 compared to 2020 (4.3% decrease).
- January – June 2020 Income = \$1,521,595
- January – June 2021 Income = \$1,840,739
- July 2021 Gross Profit \$153,796
- August 2021 Gross Profit \$221,245
- August 2021 Total Revenue Collected (Fees For Service and Taxes) \$2,215,781 (91.3% of projected revenue \$2,247,527)
- August 2021 Total Operating Expenses 53% of budget projections

Motion to approve the July and August 2021 financial report as presented was made by Clay Hart.

Second Floyd Duran

Yea: Kathy Bueno, Nick Mattorano, Floyd Duran, Valerie Borsa, Clay Hart

Nay: None

Abstain: None

Pass: The July and August 2021 Financial Statement was approved.

2022 Preliminary Budget

The 2022 Preliminary Budget was presented and reviewed by the board. Clay Hart asked for clarification regarding the \$120,000 Medical Equipment amount under Capital Expenses. It was explained that the District will be purchasing new monitors as the current ones in use are six years old. The District will apply for a grant so needed to budget for the total expense in case the grant application is denied.

Director's Report

Dan Moynihan provided a Power Point presentation (included with these minutes as part of these minutes) covering all topics below.

13840 Hwy 350 Update. The USDA continues to have personnel issues but the grant has been placed in "Priority Status". Everything has been forwarded to their regional architect(s) with no idea on completion. The only documentation that TAD may need to present are updated financial statements.

Vehicle Plan. The purchase of the new F150 (VIN 6815) for Deputy Chief Moreno replaced 2009 Ford Expedition (VIN 6919). The Las Animas County Sheriff's Office has offered the District \$5,000 for the vehicle. The Town of Aguilar has inquired about donation of the vehicle for their Emergency Manager. Captain DeTray provided a history of past vehicle donations to other agencies including Stonewall Volunteer Fire Department, Hoehne Volunteer Fire District, Trinidad State Junior College, Las Animas County Sheriff's Office and Kim Ambulance District. Dan Moynihan informed the board that all of the equipment inside the vehicle will be used to retrofit the current RTF vehicle (VIN 7145) for Captain DeTray. Nick Mattorano stated he thought since the District has donated vehicles to other agencies that donating to Aguilar is a good idea. Clay Hart asked if the Town of Aguilar could pay \$2,000. Nick explained they have a total budget of \$8,000 and it would be difficult to complete all the work required for the vehicle. Floyd Duran commented he would like to "spread the wealth" to help other agencies and communities. Valerie Borsa stated she would like to donate the vehicle to the Town of Aguilar. Kathy Bueno asked if there was any further discussion which there was not.

Motion to donate the 2009 Expedition with 93,000 miles on it to

the Town of Aguilar was made by Floyd Duran.

Second Nick Mattorano

Yea: Kathy Bueno, Nick Mattorano, Floyd Duran, Valerie Borsa, Clay Hart

Nay: None

Abstain: None

Pass: The 2009 Expedition (VIN 6919) will be donated to the Town of Aguilar.

Inter-Facility Transfers (IFTs). Dan Moynihan told the board that AMR offered to contract with MSRH to conduct ALS/BLS Inter-Facility Transfers amounting to approximately \$500,000 per year. Chief Moynihan, Deputy Chief Moreno, Captain DeTray, and Barbara Fisk (Chairperson Kathy Bueno was unable to attend) met with Clay Hart and Mt. San Rafael staff CEO John Tucker, Dr. Case and Robert Bukovac to discuss the best way to effectively conduct Advanced Life Support (ALS) Inter-Facility Transfers (IFTs). TAD is currently short on ALS personnel so one crew on the “B” shift is strictly BLS causing concern for IFTs requiring an ALS provider. Several options were discussed on how to remedy ALS IFTs on “B” shifts when no ALS provider may be available. It concluded with Mr. Tucker offering, on a trial basis, from August 22nd through October 21st, MSRH pay off duty ALS Providers/Paramedics \$50 per hour on top of their District pay to cover ALS IFTs. MSRH to be billed monthly, net 30. This trial has been relatively successful in acquiring personnel to conduct ALS IFTs when necessary but the District is having to pay additional payroll taxes, retirement contributions and overtime pay.

Operations Report

Deputy Chief Moreno reported the following for August 2021:

Requests for Service	267
Non-Transports	44
Transports	223; 48 IFT (1 canceled); 0 flight (scene)
On Call	Medic 3 = 1; Medic 4 = 1; EMS3 = 2; EMS2 -1 (refusal)

In November 2020, Deputy Chief Moreno provided all necessary documentation for the Medicaid Supplemental Program. The District is expecting a return in the amount of \$119,367.38 sometime near September 30, 2021.

Fleet Report

Captain DeTray reported that vehicle maintenance has been “Messy”. At one point, three vehicles were inoperational causing the District to pull the ambulance donated to Hoehne Volunteer Fire Department in order to run calls. Several issues were described including turbo, injectors, DPF filter and possible tainted fuel at a local station. Also the CT Scan equipment was not working at Mt. San Rafael Hospital on several different occasions for which the District transports

patients to Miners Colfax Memorial Center in Raton, NM and back in order to use their CT Scan. This situation made it impossible to both transport to MCMC and conduct IFTs at the same time. The District could not leave the area with no available crews to respond to 9-1-1 calls.

Miscellaneous

None

Executive Session

Motion: Nick Mattorano made a motion to enter into Executive Session based on §24-6-402(4)(e), C.R.s for the purpose of determining positions relative to Inter-Facility Transfers from Mt. San Rafael Hospital as well as property at 13840 Hwy350 that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators.

Second: Floyd Duran

Yea: Kathy Bueno, Nick Mattorano, Floyd Duran, Valerie Borsa, Clay Hart

Nay: None

Abstain: None

Pass: The motion passed and the meeting adjourned to enter into Executive Session at 5:01pm

Resumed

Regular Meeting

The Board re-entered into its regular meeting session at 6:25pm

Post

Executive Session Action

Property located at 13840 Hwy 350, Trinidad, Colorado.

Motion: Nick Mattorano made a motion that the District, with Dan Moynihan representing the District and while proceeding with and awaiting USDA grant approval, pay the outstanding sum of \$610,000 to Tony and Tammy Paradisa for the property located at 13840 Hwy 350 and transfer ownership of the property at 2001 E. Main Street from the District to Tony and Tammy Paradisa.

Second: Floyd Duran

Yea: Kathy Bueno, Nick Mattorano, Floyd Duran, Valerie Borsa, Clay Hart

Nay: None

Abstain: None

Pass: The motion passed.

Inter-Facility Transfer Requests from Mt. San Rafael Hospital

Motion: Floyd Duran made a motion that Dan Moynihan as District Representative together with Les Downs, the District's attorney author and negotiate a contract with Mt. San Rafael Hospital for the purpose of conducting all Inter-Facility Transfers.

Trinidad Ambulance District
Regular Board Meeting
September 22, 2021

Second: Nick Mattorano
Yea: Kathy Bueno, Nick Mattorano, Floyd Duran, Valerie Borsa,
Nay: None
Abstain: Clay Hart
Pass: The motion passed.

Next Meeting Date The next regular meeting of the Board in conjunction with the 2022 Budget Hearing will be held October 27, 2021 at 4:30pm.

Adjournment **Motion** to adjourn the regular meeting of the Board of Directors was made by Nick Mattorano.
Second: Floyd Duran
Yea: Kathy Bueno, Nick Mattorano, Floyd Duran, Valerie Borsa, Clay Hart
Nay: None
Abstain: None
Pass: The motion passed and the meeting adjourned at 6:29pm

Minutes Approved by Trinidad Ambulance District Board of Directors October 27, 2021.



Kathy Bueno, Chairperson

October 27, 2021
Date