

**REGULAR MEETING OF THE TRINIDAD AMBULANCE**  
**DISTRICT BOARD OF DIRECTORS**  
***\*Public Comments registration via ZOOM.us***

DATE: October 27, 2021

Present : Kathy Bueno  
Nick Mattorano  
Floyd Duran, Jr.  
Valerie Borsa – Teleconference  
Clay Hart

Other  
Attendees: Executive Director/Chief Dan Moynihan, Captain DeTray,  
Executive Assistant Barbara Fisk

**SUBJECT**

**DISCUSSION**

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Call to Order/Pledge	Meeting was called to order at 4:30pm by Kathy Bueno.
Roll Call/Proof of Quorum	There was a quorum with five (5) board members in attendance.
Proof of Notice	Notice was posted on Trinidad Ambulance District's website (tadems.com) and business office at 939 Robinson Avenue. The notice included invitation information for attendance via ZOOM and asked the public to register on Zoom if they were interested in participating in the Public Comments section of the agenda.
Public Comments	None
Meeting Minutes Review	There were no comments or amendments to the September 22, 2021 minutes as presented. <b>Motion</b> to approve the September 22, 2021 minutes as presented was made by Nick Mattorano <b>Second:</b> Floyd Duran <b>Yea:</b> Kathy Bueno, Nick Mattorano, Floyd Duran, Valerie Borsa, Clay Hart <b>Nay:</b> None <b>Abstain:</b> None <b>Pass:</b> The motion passed to approve the September 22, 2021 minutes as presented.

Financial Report

Bernadette Cappellucci of Century Financial Group prepared the September 2021 financial report with the following statements: “Revenues collected through September 30, 2021 are \$2,362,184 (approximately 97% of 2021 total budget). Total operating expenses year-to-date are \$1,464,744.91 (60% of budget). The financials appear in line with the normal month to month income and expenditures. I see nothing out of the ordinary to report or anything concerning in any of the financial reporting for the month ending September 30, 2021.”

Dan Moynihan provided a Power Point presentation highlighting the following information:

- 2021 Budget Projected Income = \$2,427,527
- Collections as of Sept. 30, 2021 = \$2,362,184
- Projected Income minus Sept. 30<sup>th</sup> Collections = \$65,343
- As of September 30, 2021 – 97.3% Projected Income
- As of Sept. 30, 2021 – ahead of 2020 income \$323,413
- Income January – September 2020 = \$2,038,770
- Income January – September 2021 = \$2,362,184
  
- 2021 Budget Projected Payroll = \$1,612,785
- Payroll as of September 30, 2021 = \$859,882
- As of Sept. 30, 2021 – 53.5% Projected Annual Payroll
  
- 2021 Budget Projected Operating Expenses = \$725,500
- 2021 Budget Projected Payroll = \$1,612,785
- 2021 Budget Projected TOTAL Expenses \$2,338,285
- As of Sept. 30, 2021 – 73% Projected Annual Expenses
- As of Sept. 30, 2021 – expenses down from 2020 \$28,000
  
- Total Cash on Hand = \$3,433,698
- Accounts Receivable Sept. 2021 = \$662,583

**Motion** to approve the September 2021 financial report as presented was made by Nick Mattorano.

**Second** Clay Hart

**Yea:** Kathy Bueno, Nick Mattorano, Floyd Duran, Valerie Borsa, Clay Hart

**Nay:** None

**Abstain:** None

**Pass:** The September 2021 Financial Statement was approved.

Director's Report

Dan Moynihan provided a Power Point presentation covering all topics below.

**13840 Hwy 350 Update.** At the September 22, 2021 meeting to purchase the property at 13840 Hwy 350 for \$610,000, the building/property still has not been purchased. This decision would cause the District to cash in two CD's and incur an early withdrawal penalty of \$10,215.74. The property owners, Tony and Tammy Paradisa, agreed to change the contract lowering the price to \$610,000 but no documentation has been received by the District. Evidently the title company is not done with its research.

**USDA Loan.** There continues to be delayed communications from the USDA. The District has submitted the final PAR and received feedback from the USDA requiring response. Some concerns noted were 1) concern about not seeing accommodation for a dispatch center in the drawings, 2) responses to the RFP which had previously been provided, 3) updated financial information since the pre-application was submitted two years ago. Congressman Ken Buck's office has been contacted in hopes of expediting the process.

**EMS Rescue Vehicle.** This is an additional service the District is now able to provide to the taxpayers. A decent compliment of extrication tools is now available for the EMS Rescue which should be in service next month. Two of the first out ambulances have Combi Tools and the following tools in the EMS Rescue: Irons – Halligan/Axe, Cold Fire, Air Chisel, Electric “K12”, and hand tools. The City of Raton will be donating spreader/cutter/rams.

There are many avenues being used for training purposes: Trinidad Fire Department, Pinon Canyon personnel, in-house TAD employees.

**Emergency Medical Responders (EMRs).** The EMR class taught in Aguilar has proven successful. There were four EMRs who responded to a call in the Aguilar area. The District will be looking into teaching the EMR class in other locations.

**Command Trailer.** The Command/UTV trailer is now prepared for service with UHF, VIIF and DTMS communications, flat screen monitors, folding work benches, LED low current draw lighting. Thank you to Las Animas County Search and Rescue for collaborating with the District to make this a reality.

Operations Report            Captain David DeTray reported the following for September 2021:

Requests for Service	227
Non-Transports	47
Transports	180; 34 IFT (1 canceled); 2 flight
On Call	None
MSRH to Home	1
MSRH to Dialysis	1

Fleet Report                    Captain DeTray reported on several vehicle issues plaguing the District i.e. exhaust, turbo, head gasket plus oil leak. With everything happening in the world it is increasing difficult for repair shops to acquire parts (months). Preventative Maintenance continues to be scheduled regularly.

Regarding the CDPHE Grant for remounting the transfer vehicle (VIN 7420), parts are also an issue. Evidently Ford will not ship a new vehicle or chassis unless there is documentation that it is sold and then can take up to six or more months. Dan Moynihan has provided a Purchase Order to Excellence so they can order the chassis but don't expect to receive it until May. In order for the District to receive grant dollars, the whole project must be completed and road ready by June 30, 2022. Deputy Moreno has submitted an extension request to CDPHE.

Miscellaneous                Clay Hart stated he contacted Dave Grove of Century Financial asking why the District was charged \$150 for records to be pulled and delivered to the District so that Mr. Hart could review them. Mr. Hart said that he now understands and does not want to cost the District money.

Next Meeting Date            Kathy Bueno pointed out that the next board meeting is scheduled for November 24<sup>th</sup>, the Wednesday before Thanksgiving. She reminded the board that it is standard procedure to cancel the November and December meetings because they always fall near the holidays.

It was agreed by all board members that the November and December financial statements will be provided to the board but there will be no November or December meetings.

The next board meeting is scheduled for January 22, 2022 at 4:30pm.

Trinidad Ambulance District  
Regular Board Meeting  
October 27, 2021

Adjournment

**Motion** to adjourn the regular meeting of the Board of Directors was made by Nick Mattorano.

**Second:** Floyd Duran

**Yea:** Kathy Bueno, Nick Mattorano, Floyd Duran, Valerie Borsa, Clay Hart

**Nay:** None

**Abstain:** None

**Pass:** The motion passed and the meeting adjourned at 4:57pm

Minutes Approved by Trinidad Ambulance District Board of Directors January 26, 2022

  
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Kathy Bueno, Chairperson

January 26, 2022

Date