

**REGULAR MEETING OF THE TRINIDAD AMBULANCE**  
**DISTRICT BOARD OF DIRECTORS**  
***\*Public Comments registration via ZOOM.us***

DATE: March 23, 2022

Present : Kathy Bueno  
Floyd Duran, Jr.  
Valerie Borsa *via teleconference*  
Clay Hart

Other  
Attendees: Chief Dan Moynihan, Deputy Chief Gabe Moreno, Captain David  
DeTray, Executive Assistant Barbara Fisk

<b><u>SUBJECT</u></b>	<b><u>DISCUSSION</u></b>
Call to Order/Pledge	Meeting was called to order at 4:30pm by Kathy Bueno.
Roll Call/Proof of Quorum	There was a quorum with four (4) board members in attendance.
Proof of Notice	Notice was posted on Trinidad Ambulance District's website (tadems.com) and business office at 939 Robinson Avenue. The notice included invitation information for attendance via ZOOM and asked the public to register on Zoom if they were interested in participating in the Public Comments section of the agenda.
Public Comments	Mr. Tom Murphy informed the board of a Candidate Forum he has organized taking place at 335 E. Main Street, Sunday, March 27 <sup>th</sup> beginning at 6:00pm. The content of the Forum will also be available on channel 71 Comcast and Trinidad Times 71 on YouTube.
Meeting Minutes Review	There were no comments or amendments regarding the February 23, 2022 minutes as presented. <b>Motion</b> to approve the February 23, 2022 minutes as presented was made by Floyd Duran. <b>Second:</b> Clay Hart <b>Yea:</b> Kathy Bueno, Floyd Duran, Valerie Borsa, Clay Hart <b>Nay:</b> None <b>Abstain:</b> None <b>Pass:</b> The motion passed to approve the February 23, 2022 minutes as presented.
Financial Report	Bernadette Cappellucci of Century Financial Group prepared the February 2022 financial report with the following statement: "The financials appear in line with the normal month to month income and expenditures. I see nothing out of the ordinary to report or anything concerning in any of the financial reporting for the month ending February 28, 2022."

Dan Moynihan pointed out the following information:

- Cash On Hand \$2,506,810
- Accounts Receivable was at \$800,000 three months ago
  - Currently at \$355,855
  - Quick Med Claims has been working older claims and Sandra Brady is back as our account manager.
  - Collections are up \$72,000 this month and billing fees are up to \$12,000 (6.5% of collected fees).
- Net Income comparison – January is typically the lowest month for cash on hand due to property tax being due in April. The revenue will start showing on the May financial statement.
  - January 2021 was down \$32,012
  - January 2022 is down \$15,572
- Property Taxes are down. Tax Levy increase will be necessary.
  - 2021 Projected \$985,292: Received \$877,000
  - 2022 Projected \$954,927
- **WARNING!** Medical supplies are becoming difficult to acquire. Prices are increasing along with fuel (+\$2.00/gal compared to this time 2021). Increased transport distances are common.

Valerie Borsa asked if there was a plan for the medical supply issue. A stock of some supplies is sufficient and other options were described.

**Motion** to approve the February 2022 financial report as presented was made by Floyd Duran.

**Second:** Clay Hart

**Yea:** Kathy Bueno, Floyd Duran, Valerie Borsa, Clay Hart

**Nay:** None

**Abstain:** None

**Pass:** The February 2022 Financial Statement was approved as presented.

EMS/MC  
Billing Contract

At the February meeting the board requested reference checks for EMS/MC. Barbara Fisk reported responses from two out of three (third nonresponsive) as being extremely favorable e.g. communicative, timely, accounts receivables. It was clarified that EMS/MC interfaces with ESO and Image Trend. The EMS/MC contract had been previously provided to the board for review.

**Motion** to change billing providers from Quick Med Claims and to contract with EMS/MC was made by Floyd Duran.

**Second:** Clay Hart

**Yea:** Kathy Bueno, Floyd Duran, Valerie Borsa, Clay Hart

**Nay:** None

**Abstain:** None

**Pass:** EMS/MC will be the new billing company for the District.

Medical Director Contract

Dan introduced Dr. Jeremy DeWall who is interested in becoming the new Medical Director for TAD. Dr. DeWall has a long history of experience in the EMS world e.g. EMTB, Paramedic, Flight for Life, E.R. doctor. He worked as a Paramedic through medical school and has maintained his certification. He is currently an E.R. doctor in Woodland Park, volunteers on the Custer Search and Rescue team and Teller County.

Dr. DeWall has stated he will accept RETAC grant funds in the amount of \$15,000 as payment for his medical direction for TAD and he will include Kim. TAD Attorney Les Downs has reviewed the medical director contract and has asked that it be simplified, if possible.

**Motion** to contract with Dr. Jeremy DeWall as Medical Director for Trinidad Ambulance District (including Kim) was made by Floyd Duran.

**Second:** Clay Hart

**Yea:** Kathy Bueno, Floyd Duran, Valerie Borsa, Clay Hart

**Nay:** None

**Abstain:** None

**Pass:** Contract with Dr. Jeremy DeWall as Medical Director.

Election Judge Fees  
Director's Report

Barbara Fisk informed the Board, in previous years, election judges were paid a flat fee of \$200 per day. Most Special Districts pay the judges directly instead of payment coming from the Designated Election Official. The reasons are simplicity and timeliness of the transaction. Their day will begin around 6am and not end until all documentation required of them is processed after the polls close. This could take up to four additional hours. It was noted that most judges do not realize they are paid for their service. Typically they are doing it as a community service. The State of Colorado Secretary of State has a program in place where student's meeting the necessary requirements may service as judges. Barbara would like each polling location (Primer Community Center, Aguilar Community Center and 939 Robinson Ave., Trinidad) to be staffed by one adult and one student judge. Barbara asked the Board what they would like to do for the upcoming election.

**Motion** to pay election judges a flat fee of \$200 for the May 3<sup>rd</sup> election was made by Clay Hart.

**Second:** Floyd Duran

**Yea:** Kathy Bueno, Floyd Duran, Valerie Borsa, Clay Hart

**Nay:** None

**Abstain:** None

**Pass:** Election judges will be paid a flat fee of \$200.

Director's Report

**13840 Hwy 350 Update.** Dan detailed the process with the USDA Loan process. The environmental engineer will be responding to Golden Eagle mating areas, traffic and noise impacts. Our architect and DOLA Representative Tara Marshall will be joining next week's meeting.

**Niccole Cordova Paramedic School.** Niccole Cordova is traveling to Boston to complete her on-site training after which she is scheduled for National Registry exam (April 15<sup>th</sup>). This will bring the District back to it's full compliment of Paramedics.

Operations Report

Deputy Chief Moreno submitted the following run information for February 2022:

Requests for Service	181
Non-Transports	55
Transports	126
IFT	27 / 22 to Colorado Springs
Flight	0
On Call	0
EMS2	1
EMS3	1

Inter-Facility Transfer vehicle miles 6,500

Fleet Report

Captain DeTray reported that supply issues are not only affecting medical supplies but also vehicle parts. One ambulance is currently out of service awaiting a part from Alabama. Service times are taking longer. 1701 had injector gasket, valve cover gasket and steering box issues. 1501 has new tires. An ambulance experienced a critical failure while responding to a call at Fishers Peak State Park. The second rig was on the way back from Colorado Springs so they took the call. Gabe Moreno has submitted a grant extension request for the rechassis of 1901. Materials are not expected to be available to Excellence until approximately June 23, 2022. When the grant application was submitted it was expected the rig would have approximately 150,000 miles on it. It currently has 175,000 miles.

Miscellaneous

None

Next Meeting Date

The next board meeting is scheduled for April 27, 2022 at 4:30pm.

Adjournment

**Motion** to adjourn the regular meeting of the Board of Directors was made by Floyd Duran.

Trinidad Ambulance District  
Regular Board Meeting  
March 23, 2022

**Second:** Clay Hart

**Yea:** Kathy Bueno, Floyd Duran, Valerie Borsa, Clay Hart

**Nay:** None

**Abstain:** None

**Pass:** The motion passed and the meeting adjourned at 5:07pm.

Minutes Approved by Trinidad Ambulance District Board of Directors April 27, 2022



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Kathy Bueno, Chairperson

April 27, 2022

Date