

REGULAR MEETING OF THE TRINIDAD AMBULANCE
DISTRICT BOARD OF DIRECTORS

**Public Comments registration via ZOOM.us*

DATE: April 27, 2022

Present : Kathy Bueno
Floyd Duran, Jr.
Nick Mattorano
Valerie Borsa *via teleconference*
Clay Hart

Other Attendees: Chief Dan Moynihan, Deputy Chief Gabe Moreno, Captain David DeTray, Executive Assistant Barbara Fisk

SUBJECT

DISCUSSION

Call to Order/Pledge	Meeting was called to order at 4:32pm by Kathy Bueno.
Roll Call/Proof of Quorum	There was a quorum with five (5) board members in attendance.
Proof of Notice	Notice was posted on Trinidad Ambulance District's website (tadems.com) and business office at 939 Robinson Avenue. The notice included invitation information for attendance via ZOOM and asked the public to register on Zoom if they were interested in participating in the Public Comments section of the agenda.
Public Comments	None
Meeting Minutes	<p>Amendment to the heading of the March 23, 2022 regular meeting minutes from February to March is necessary. Otherwise, there are no additions or corrections to the March 23, 2022 regular meeting minutes as presented.</p> <p>Motion to approve the March 23, 2022 minutes as presented was made by Clay Hart.</p> <p>Second: Floyd Duran</p> <p>Yea: Kathy Bueno, Floyd Duran, Valerie Borsa, Clay Hart</p> <p>Nay: None</p> <p>Abstain: Nick Mattorano</p> <p>Pass: The motion passed to approve the March 23, 2022 minutes as presented.</p> <p>There were no additions or corrections to the April 19, 2022 special meeting minutes as presented.</p> <p>Motion to approve the April 19, 2022 minutes as presented was made by Floyd Duran.</p>

Second: Nick Mattorano

Yea: Kathy Bueno, Floyd Duran, Nick Mattorano, Valerie Borsa, Clay Hart

Nay: None

Abstain: None

Pass: The motion passed to approve the April 19, 2022 minutes as presented.

Financial Report

Bernadette Cappellucci of Century Financial Group prepared the March 2022 financial report with the following statement: “The financials appear in line with the normal month to month income and expenditures. I see nothing out of the ordinary to report or anything concerning in any of the financial reporting for the month ending March 31, 2022.”

Interim Chief Gabriel Moreno pointed out the following information:

- Cash On Hand \$2,642,081
- Quick Med Claims continues to work all claims. Dan Moynihan, for the past 3 weeks, has been waiting for a phone call from the CEO to discuss outstanding/unbillable trips.
- Vehicle Maintenance line item has increased due to repairs on ambulances 1701 and 1801.
- Medical supplies continue to increase in cost and shortages continue.
- Fuel costs continue to climb creating a \$7,000 cost increase from this time last year.

Motion to approve the March 2022 financial report as presented was made by Clay Hart.

Second: Floyd Duran

Yea: Kathy Bueno, Floyd Duran, Nick Mattorano, Valerie Borsa, Clay Hart

Nay: None

Abstain: None

Pass: The March 2022 Financial Statement was approved as presented.

Property Taxes 13840 Hwy 350

At the time of purchase of 13840 Hwy 350, a credit of \$8,166.26 for the prorated (January 1, 2021 – November 8, 2021) property taxes was applied to the Buyer’s Closing Statement. The intent was for that credit amount to be paid by Trinidad Ambulance District to Las Animas County for the property taxes due for the year 2021.

Motion to pay the sum of \$8,166.26 to Las Animas County for the 2021 prorated property taxes due for the property located at 13840 Hwy 350, Trinidad, CO was made by Nick Mattorano.

Second: Clay Hart

Yea: Kathy Bueno, Floyd Duran, Nick Mattorano, Valerie Borsa, Clay Hart

Nay: None

Abstain: None

Pass: Property taxes in the amount of \$8,166.26 will be paid by Trinidad Ambulance District to Las Animas County for the year 2021.

Director's Report

Medical Director. Interim Chief Gabriel Moreno reported that TAD's new Medical Director, Dr. Jeremy DeWall was here yesterday, April 26th. He started a list of training needs and wants after talking to all personnel. He will be here once a month to review charts and spend time with the crews. Every other month he will provide case review scenario training. We are looking into a UC Health program for putting our EMTs through an Advanced EMT course. Another possible education avenue is a hybrid Paramedic program through UC Health and Pikes Peak Community College.

EMS/MC Billing Company. The onboarding process is continuing with EMS/MC by weekly meetings with the goal of them to begin billing on June 1, 2022 and back billing from May 1, 2022. Two of their staff members will be visiting TAD soon.

USDA Loan. As an alternate source of financing, Dan Moynihan spoke with Michael Till, Senior Vice President of Bank of the San Juans who submitted financing information including terms for the board to review. The weekly USDA meeting was canceled this Tuesday awaiting a quote from Bank of the San Juans.

MSRH Litigation. TAD administrative staff met with Attorney Les Downs yesterday in preparation for Dan Moynihan's deposition.

CMS Data Collection. Three years ago the Centers for Medicare and Medicaid Services began a data collection process for ground ambulance organizations. We are now compiling the mandatory information, which is extensive, for 2021. Not that this is expected but there is a penalty of 10% reduction in Medicare payments if no report is submitted.

Stork Pins Awarded. EMTs Eric Bukovac and Liz Romero were recently dispatched to a woman in labor. Both EMTs performed their

duties in excellent fashion, delivering their first baby. At the most recent employee meeting they were congratulated and presented with Stork Pins.

April 12, 2022 River Bottom Fire. Trinidad Ambulance District was dispatched by Trinidad Fire Department to assist with resident evacuations at the fire on April 12, 2022. Thankfully, only two people required evacuation to the community center. The fire was under control by that evening and residents were allowed back into their homes. There were no injuries to residents or first responders.

Nicole Cordova Paramedic School. Niccole Cordova has successfully completed paramedic school and is now a certified paramedic. She is currently going through her field training with Trinidad Ambulance District and is expected to have responsibility of her own ambulance sometime in May.

EMS Week. EMS Week is May 15-21, 2022. The District has purchased soft shell jackets for employees and will be barbequing three days that week.

Operations Report

Interim Deputy Chief David DeTray submitted the following run information for March 2022:

Requests for Service	217
Non-Transports	72
Transports	145
IFT	19
Flight	1
EMS2	1
EMS3	1
Inter-Facility Transfer vehicle miles	6,500

Fleet Report

Interim Deputy Chief David DeTray reported that ambulance 1701 has over 100,000 miles on it. It and 1801 had maintenance issues that were fixed in March. One had several antifreeze leaks and the other got new tires. The District is getting better mileage with the new type of tires.

Executive Session

Motion was made by Floyd Duran to enter into Executive Session under C.R.S. §24-6-402(4)(f) for the purpose of reviewing administrative and consultant contracts and under C.R.S. §24-6-402(4)(b) update on Mt. San Rafael Hospital litigation with legal counsel.

Second: Nick Mattorano

Yea: Kathy Bueno, Floyd Duran, Nick Mattorano, Valerie Borsa, Clay Hart

Nay: None

Abstain: None

Pass: The board exited regular session at 4:53pm in order to enter into executive session.

Regular Session

The board re-entered into regular session at 5:38pm

Miscellaneous

Election Canvass Board. A Canvas Board, consisting of Brenden Desmond, Designated Election Official, one board member and one registered elector must meet after the May 3rd election to certify the official abstract of votes cast at the elections. A date has yet to be set. Kathy Bueno volunteered to participate at the board member required.

Law Office of Les Downs Fees. The Law Office of Les Downs will be increasing court fees to \$225/hour.

Motion to continue working relationship with the Law Office of Les Downs considering court fee increase to \$225/hour was made by Clay Hart

Second: Floyd Duran

Yea: Kathy Bueno, Floyd Duran, Nick Mattorano, Valerie Borsa, Clay Hart

Nay: None

Abstain: None

Pass: The District will continue working with the Law Office of Les Downs with court fee increased to \$225/hour.

Consultant Agreement. At the April 19, 2022 special meeting, the board agreed to the verbal resignation of Chief/Executive Director Daniel Moynihan with the intent to function as a consultant to the District with the following amendments to said agreement:

1. Title change from Employee Agreement to Consultant Agreement.
2. Item 4(i) Termination to read as follows:
This Agreement is terminatable by either party for any reason or no reason, with 90 days written notice. If the contract is terminated by the District during the initial contract period, the remaining balance of the contract shall be due and payable to Consultant within 30 days of cancellation. If the contract is terminated by the Consultant during the initial contract period, the remaining balance of the contract is not due nor payable to the Consultant.

Motion to accept the Consultant Agreement between Daniel Moynihan (Consultant) and Trinidad Ambulance District, effective

May 14, 2022, with the changes noted above to the heading and item 4(i) was made by Floyd Duran.

Second: Nick Mattorano

Yea: Kathy Bueno, Floyd Duran, Nick Mattorano, Valerie Borsa, Clay Hart

Nay: None

Abstain: None

Pass: Daniel Moynihan, as of May 14, 2022, will no longer be employed by TAD but will be under contract as an independent consultant.

Chief/Executive Director. The District having publicized the opening of Chief/Executive Director and having not received any applications for the position is considering Gabriel Moreno to fill the position. As the current Deputy Chief, Gabriel has submitted a letter of intent and draft employee agreement for review by the board.

Motion to accept the Employee Agreement between Gabriel Moreno appointed as Chief/Executive Director and Trinidad Ambulance District, effective May 15, 2022, with the following agreement changes was made by Clay Hart.

1. Item 3(a) Employee shall have four (4) weeks of paid vacation per year. This will be available in full on January 1st of every year with a maximum accrual of 300 hours.
2. Employee will have to option to cash out any hours over 300 by December 31st of every year.

Second: Floyd Duran

Yea: Kathy Bueno, Floyd Duran, Nick Mattorano, Valerie Borsa, Clay Hart

Nay: None

Abstain: None

Pass: As of May 15, 2022, Gabriel Moreno will be the new Chief/Executive Director of Trinidad Ambulance District with the agreed upon Employee Agreement.

Deputy Chief. The District having publicized the opening of Deputy Chief and having not received any applications for the position is considering David DeTray to fill the position. As the current Captain David has submitted a letter of intent and draft employee agreement for review by the board.

Motion to accept the Employee Agreement between David DeTray, appointed as Deputy Chief, and Trinidad Ambulance District, effective May 15, 2022, with the following agreement changes was made by Floyd Duran.

1. Added to Item 3(a) Employee shall have four (4) weeks of paid vacation per year. This will be available in full on January 1st of every year with a maximum accrual of 300 hours.
2. Employee will have to option to cash out any hours over 300 by December 31st of every year.

Second: Clay Hart

Yea: Kathy Bueno, Floyd Duran, Nick Mattorano, Valerie Borsa, Clay Hart

Nay: None

Abstain: None

Pass: As of May 15, 2022, David DeTray will be the new Deputy Chief of Trinidad Ambulance District with the agreed upon Employee Agreement.

Next Meeting Date

The next board meeting is scheduled for May 25, 2022 at 4:30pm.

Adjournment

Motion to adjourn the regular meeting of the Board of Directors was made by Nick Mattorano.

Second: Floyd Duran

Yea: Kathy Bueno, Floyd Duran, Nick Mattorano, Valerie Borsa, Clay Hart

Nay: None

Abstain: None

Pass: The motion passed and the meeting adjourned at 5:49pm.

Minutes Approved by Trinidad Ambulance District Board of Directors May 25, 2022



Kathy Bueno, Chairperson

May 25, 2022

Date