

**REGULAR MEETING OF THE TRINIDAD AMBULANCE**  
**DISTRICT BOARD OF DIRECTORS**  
***\*Public Comments registration via ZOOM.us***

Date: January 25, 2023

Attendance :	Nick Mattorano	Floyd Duran, Jr.
	Valerie Borsa (arrived 4:38pm)	Clay Hart
	Andres DeLeon	Barbara Fisk
	Chief Gabriel Moreno	Deputy Chief David DeTray

**SUBJECT**

**DISCUSSION**

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Call to Order/Pledge	Meeting was called to order at 4:31pm by Nicholas Mattorano.
Roll Call/Proof of Quorum	There was a quorum with five (5) board members in attendance. Valerie Borsa joined the meeting at 4:38pm.
Proof of Notice	Notice was posted on Trinidad Ambulance District's website (tadems.com) and business office at 939 Robinson Avenue. The notice included invitation information for attendance via ZOOM and asked the public to register on Zoom if they were interested in participating in the Public Comments section of the agenda.
Public Comments	None
Review Minutes	<p>Review meeting minutes from October 26 and December 15, 2022. There were no amendments nor corrections to the minutes presented. <b>Motion</b> to accept the October 26 and December 15, 2022 minutes was made by Floyd Duran. <b>Second:</b> Clay Hart <b>Yea:</b> Nick Mattorano, Floyd Duran, Clay Hart, Andres DeLeon <b>Nay:</b> <b>Abstain:</b> <b>Pass:</b> The motion to accept the October 26 and December 15, 2022 minutes was approved.</p> <p>Review email minutes from November 28, 2022. There were no amendments nor corrections to the minutes presented. <b>Motion</b> to accept the email minutes from November 28, 2022 was made by Clay Hart. <b>Second:</b> Floyd Duran <b>Yea:</b> Nick Mattorano, Floyd Duran, Clay Hart, Andres DeLeon <b>Nay:</b> <b>Abstain:</b> <b>Pass:</b> The motion to accept the November 28, 2022 email minutes was approved.</p>

Financial Report

Bernadette Cappellucci prepared the financial reports for October, November and December 2022 with the following statement which is applicable to all three reports; “The financials appear in line with the normal month to month income and expenditures. I see nothing out of the ordinary to report or anything concerning in any of the financial reported for the months ending (October 2022) November 2022 and December 2022.

Chief Moreno pointed out the following information.

- Cash On Hand (Dec. 31, 2022) \$2,775,995.
- Expenses are down \$250,000 from this time 2021.
- Accounts Receivable is \$1.3 million.
- Medical Supplies are up 65.5% from this time in 2021.
- Fuel is up 12.8% from this time in 2021.
- Vehicle Maintenance and Repairs are down 31.8% and 36.7% respectively from this time in 2021.

**Motion** to accept the financial reports was made by Clay Hart.

**Second:** Floyd Duran

**Yea:** Nick Mattorano, Floyd Duran, Clay Hart, Andres DeLeon

**Nay:**

**Abstain:**

**Pass:** The motion to accept the October 2022, November 2022 and December 2022 financial reports was approved.

Resolution Concerning  
Administrative Matters

The board read and approved the Resolution Concerning Administrative Matters 2023.

**Motion** to accept the Resolution Concerning Administrative Matters was made by Clay Hart.

**Second:** Floyd Duran

**Yea:** Nick Mattorano, Floyd Duran, Clay Hart, Andres DeLeon

**Nay:**

**Abstain:**

**Pass:** The motion to accept the Resolution Concerning Administrative Matters 2023 was approved.

Resolution Concerning  
Regulation Election

The board reviewed the Resolution Concerning a Regular Election to be held May 2, 2023.

**Motion** to accept the Resolution Concerning a Regular Election to be held May 2, 2023 was made by Floyd Duran.

**Second:** Clay Hart

**Yea:** Nick Mattorano, Floyd Duran, Clay Hart, Andres DeLeon

**Nay:**

**Abstain:**

**Pass:** The motion to accept the Resolution Concerning a Regular Election to be held May 2, 2023 was approved.

Resolution to Conduct  
Regular Election as a  
Polling Place Election

The board reviewed the Resolution Concerning the Regular Election be Conducted as a Polling Place Election.

**Motion** to accept the Resolution Concerning the Regular Election be Conducted as a Polling Place Election was made by Floyd Duran.

**Second:** Clay Hart

**Yea:** Nick Mattorano, Floyd Duran, Clay Hart, Andres DeLeon

**Nay:**

**Abstain:**

**Pass:** The motion to accept the Resolution Concerning the Regular Election be Conducted as a Polling Place Election was approved.

*Valerie Borsa arrived  
4:38pm*

Consultant Contract

The board reviewed and discussed Dan Moynihan's Consultant Contract. It is hoped that Mr. Moynihan would be available on an as needed basis, if needed, to conclude the TAHA vs TAD litigation and possibly the Quick Med Claims billing issue. In the end, it was decided the District would not renew the contract with Mr. Moynihan but request his services, if needed.

**Motion** to not renew Mr. Moynihan's consulting contract was made by Floyd Duran.

**Second:** Andres DeLeon

**Yea:** Nick Mattorano, Floyd Duran, Valerie Borsa, Clay Hart, Andres DeLeon

**Nay:**

**Abstain:**

**Pass:** The motion to not renew Mr. Moynihan's consulting contract was approved.

Fleet Management

Chief Moreno posed four different fleet changes, all of which would require board approval. He noted that the District had budgeted \$180,000 for purchasing new cardiac monitors in 2022. That transaction did not take place but will be addressed on a future grant cycle so the funds are still available to the District.

1. The Las Animas County Sheriff's Department is in the process of seeking grant funds to purchase much needed vehicles and equipment. The Search and Rescue command

vehicle which the District has outfitted could be sold to the Las Animas County Sheriff's Department for \$17,500 and purchase a flatbed trailer for transporting the fleet UTV. It was explained that the Sheriff's Department would be the incident command for most search and rescues, therefore it is more practical for them to have the resource. Otherwise, TAD staff would have to be directly involved with every search and rescue operation which is out of its mission statement.

**Motion** to sell the District's Search and Rescue command vehicle to the Las Animas County Sheriff's Department for \$17,500 was made by Floyd Duran

**Second:** Clay Hart

**Yea:** Nick Mattorano, Floyd Duran, Valerie Borsa, Clay Hart, Andres DeLeon

**Nay:**

**Abstain:**

**Pass:** The motion sell the District's Search and Rescue command vehicle for \$17,500 to the Las Animas County Sheriff's Department was approved.

2. In addition to selling the Search and Rescue command vehicle, the District would like to sell two other vehicles, As Is, for a total purchase price of \$10,000. One vehicle is experiencing transmission issues and the other electrical issues. These vehicles will be striped of radios and wifi systems.

- a. VIN 1FMFK16569EA96919 2009 Ford Expedition

- b. VIN 1FMJU1JT9JEA04832 2018 Ford Expedition

**Motion** to sell two vehicles (1FMFK1656EA96919 and 1FMJU1JT9JEA04832) to the Las Animas County Sheriff's Department for \$10,000 was made by Andres DeLeon.

**Second:** Floyd Duran

**Yea:** Nick Mattorano, Floyd Duran, Valerie Borsa, Clay Hart, Andres DeLeon

**Nay:**

**Abstain:**

**Pass:** The motion sell VIN 1FMFK16569EA96919 2009 Ford Expedition and VIN 1FMJU1JT9JEA04832 2018 Ford Expedition to the Las Animas County Sheriff's Department for a total amount of \$10,000 was approved.

3. The District would like to purchase two replacement vehicles, one for the future District Captain and the other for the Deputy Chief. It was explained that grant funds cannot be used to purchase administrative vehicles so the District will need to pay for them, remembering the \$180,000 which had been set aside for cardiac monitors in 2022 which wasn't

spent. Chief Moreno noted his desire for the District to be more visible in the community. The new vehicles will remain white with TAD detailing, unlike the current black unmarked vehicles. Several car dealerships were contacted about replacement vehicles. Chalmers Ford in Albuquerque has reserved two 2023 F150s for a total purchase price of \$92,756.00. This cost does not include the detailing and outfitting expense of approximately \$50,000 (total \$142,756.00). He is asking the Board permission to purchase these two vehicles.

**Motion** to purchase two 2023 F150s from Chalmers Ford in Albuquerque for \$92,756.00 plus expend up to \$50,000 for detailing and outfitting was made by Clay Hart.

**Second:** Andres DeLeon

**Yea:** Nick Mattorano, Floyd Duran, Valerie Borsa, Clay Hart, Andres DeLeon

**Nay:**

**Abstain:**

**Pass:** The motion to purchase two 2023 F150s from Chalmers Ford in Albuquerque for \$92,756.00 plus expend up to \$50,000 for detailing and outfitting was approved.

#### Director's Report

**Training.** Dr. DeWall is working on guideline updates and review charts with staff. Due to weather, in person trainings are on hold.

**Billing.** The new billing company, EMS MC is still uploading all the old accounts receivable received from Quick Med Claims (QMC). Once done they will provide an aging report to negotiate lost A/R with QMC.

**13840 Hwy 350.** A few changes have been made to blueprints so Veltri Contracting is still working with subcontractors to finalize dollar amounts for remodeling the building. Once complete, information will be forwarded to Bank of the San Juans for the interim loan and the USDA for processing. It looks like March is a realistic timeframe for beginning construction.

**Calendar.** Chief Moreno has begun collecting data for the Medicare Cost Reporting which produced \$180,000 return last year. He met with the Stryker rep and completed the supply audit with Dixon and Waller. Ketamine training has been completed for all. The EMTS Grant process has begun. Fishers Peak Fire Chief Buddie Curro is requesting fire standbys. He was told when available and able the District is willing to help. Chief Moreno reminded the board that Fishers Peak Volunteer Fire Dept. is the only volunteer department

in the surrounding area that chose not to receive an ambulance from TAD. District staff collaborated with other first responder agencies for Lockout/Lockdown training at Fishers Peak Elementary and Trinidad Middle and High Schools.

Operations Report

Deputy Chief DeTray noted the following statistics.

<b>Calls for Service</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>Annual</b>
	185	220	188	2431 / 2524 patients
<b>IFTs</b>	33	34	31	
<b>IFT Mileage</b>	7,138	7,230	7,758	85,814

Chief Moreno and Deputy Chief DeTray were invited (accepted) by EMSAC to participate on the Legislative Advocacy Committee for the 2023 Legislative session. They will be at the 2023 EMS Day at the Capitol with focus on EMS funding and changing the nonessential status of EMS, securing a flat dollar amount for Epinephrine injections (EPIPEN), incorporating CPR classes into middle and high school curriculums and obtaining more information about the Governor's push to lower property tax rates. TAD receives a 2.907% mill levy on property taxes. At the most recent meeting it was reported that three EMS services within the state have gone bankrupt.

Deputy Chief DeTray provided the board information obtained for creation of TAD's Ground Transport Risk Assessment. It was created using modules already being used at Grand and Teller Counties and information from Dr. DeWall. Clay Hart thanked Deputy Chief for providing the information, putting together a plan and quick implementation. The assessment will be used on **every** call, in every season.

The annual ALS/BLS refresher classes will be held this week and next for anyone needing Continuing Education Credits. These classes are free to QRTs, active duty employees and local first responders.

Fleet Management Report

Deputy Chief DeTray reported that three out of four ambulances are currently operational. 1901 has been delivered to Excellance for re-chassis and damage repair from accident on September 18, 2022. The transmission is out on the 2018 Expedition (140,000 miles) with a repair cost of \$7,367.89.

Next Meeting Date

The next regular meeting and Budget Hearing is scheduled for February 22, 2023 at 4:30pm.

Trinidad Ambulance District  
Regular Board Meeting  
January 25, 2023

Adjournment

**Motion** to adjourn the regular meeting of the Board of Directors was made by Clay Hart.

**Second:** Floyd

**Yea:** Floyd Duran, Nick Mattorano, Clay Hart, Valerie Borsa

**Nay:** None

**Abstain:** None

**Pass:** The motion passed and the meeting adjourned at 5:22pm.

Minutes Approved by Trinidad Ambulance District Board of Directors February 22, 2023



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Floyd Duran, Vice Chairperson

February 22, 2023

Date