

REGULAR MEETING OF THE TRINIDAD AMBULANCE
DISTRICT BOARD OF DIRECTORS
****Public Comments registration via ZOOM.us***

Date: February 22, 2023

Attendance : Floyd Duran, Jr.
Valerie Borsa (teleconference) Clay Hart
Andres DeLeon (teleconference) Les Downs
Barbara Fisk Tom Murphy
Chief Gabriel Moreno Deputy Chief David DeTray

SUBJECT

DISCUSSION

Call to Order/Pledge	Meeting was called to order at 4:31pm by Floyd Duran.
Roll Call/Proof of Quorum	There was a quorum with four (4) board members in attendance. Valerie Borsa and Andres DeLeon participated via teleconference.
Proof of Notice	Notice was posted on Trinidad Ambulance District's website (tadems.com) and business office at 939 Robinson Avenue. The notice included invitation information for attendance via ZOOM and asked the public to register on Zoom if they were interested in participating in the Public Comments section of the agenda.
Public Comments	None
Review Minutes	There were no amendments nor corrections to the January 25, 2023 minutes presented. Motion to accept the January 25, 2023 minutes as presented was made by Clary Hart. Second: Andres DeLeon Yea: Floyd Duran, Clay Hart, Valerie Borsa, Andres DeLeon Nay: Abstain: Pass: The motion to accept the January 25, 2023 minutes as presented was approved.
Financial Report	Bernadette Cappellucci prepared the financial report for October, January 2023 with the following statement: "The financials appear in line with the normal month to month income and expenditures. I see nothing out of the ordinary to report or anything concerning in any of the financial reported for the month ending January 31, 2023.

Chief Moreno pointed out the following information.

- He contacted Bernadette about expenses on the January

statement that should have been reported on the December 2022 statement e.g. employee Christmas gift cards, ESO, utilities, vests and three payrolls in December, not two.

- Cash On Hand \$2,675,714 which is down roughly \$100,000 from the previous month. Due partially to non-billing of Medicare until March/April.
- January net income is \$21,426.78
- Accounts Receivable is \$1,527,068 which is up \$148,449 from previous month.
- The medical supply shortage is slowly getting better and year to date expenses are down \$9,000.
- Fuel for January 2023 is \$5,997.92 which is up about \$00 from this time last year and prices are on the rise.
- Vehicle repairs are \$3,228.37 which is up 100% (\$0.00) from January last year.

Chief Moreno felt an explanation or clarification was due regarding the purchase of cardiac monitors and administrative vehicles. Mt. San Rafael Hospital staff, in direct conversations with TAD employees, told TAD employees that the Board elected to buy new administrative vehicles instead of cardiac monitors. He clarified that permission was asked of the Board to purchase cardiac monitors at the January meeting because he was made aware of a cardiac monitor overstock sale at a very competitive price and needed a timely purchasing decision because the hold time for the monitors was only two weeks. Prior to purchasing the monitors, research of the monitors indicated there was an "issue" with that brand of monitor; therefore, not a fiscally responsible decision to purchase them. Since that time, confirmation has been received that the "issue" with the monitors will not be corrected for at least one year. Research is ongoing for the purchase of dependable monitors.

There was no intent to purchase new administrative vehicles nor sell two administrative vehicles this year until the transmission went out on one which is newer but has very high mileage and electrical issues occurred on the newer vehicle. Near that time the Sheriff's Department approached Chief Moreno about purchasing the two administrative vehicles "as is". Research on replacing the vehicles revealed the difficulty of finding affordable vehicles and two discounted F-150 trucks available. It made fiscal sense to buy them now while they were available to which the Board concurred with a vote to purchase the F-150's. Additional consideration was given to parts availability, length of time for repairs and, most importantly, cost of repairs. Reference Minutes: January 25, 2023/Fleet Management and October 26, 2022/Equipment Purchases

The only comment from the Board was Clay Hart who said, "I never thought that was the case."

Motion to accept the financial statement as presented was made by Clay Hart.

Second: Valerie Borsa

Yea: Floyd Duran, Valerie Borsa, Clay Hart, Andres DeLeon

Nay:

Abstain:

Pass: The January 2023 financial statement and report were accepted as presented.

Director's Report

Medical Direction. Dr. DeWall will be here in March for MAAM training and to address any questions with the new guidelines.

Billing. The new billing company, EMS MC has completed the upload of all the previous companies data into their system. Over the next two weeks they will be looking at the old accounts receivable from Quick Med Claims (QMC). Once done they will provide an aging report to negotiate lost A/R with QMC.

13840 Hwy 350. Met yesterday, February 21, 2023, with Doug Veltri and all the subcontractors. Final numbers will be provided to him by next Friday so we can provide to Bank of the San Juans. Ground breaking is expected May.

Personnel. Completing a full team of employees continues to be difficult. A current full-time Paramedic is opting to move to part-time with the intent of moving from the area as soon as possible. An EMT previously out on Workers Compensation is again out with the same medical issue.

Calendar. Many things have been happening at the District. Listed are a few of those events.

- January & February – BLS and ALS Refresher courses
- January & February – BluePRINT Training (free). Chief Moreno attending training to become a certified programmer in the BluePRINT, Sound Off Signal system, an emergency lighting system that is more calming, changes with speed and has the ability to sync with other first responder vehicles with the same system. The Sheriff Dept. will be moving to this system as well.
- February 2nd – TXA approval and training
- February 4th – Search and Rescue at Lake Dorothy
- February 6th – Submitted pre-application for EMTS grant
- February 6th-8th – Attended EMS at the Capital with Deputy Chief DeTray. Proved to be a very good experience and

opportunity to meet with legislators regarding EMS being recognized as an essential service. Representative Ty Winter invited both to address/testify at the State level regarding essential service designation for EMS.

- February 10th – Narcan training for both middle and high school
- February 15th – Submitted EMTS grant. Attended a Hospital Communications ZOOM meeting in an attempt to get all regional hospitals to use Pulsara which is a free app used to communicate in real time between field personnel and hospital personnel. It is cloud based and HIPAA compliant. Would be ideal for those locations without radio service but beneficial for all areas in timely sharing of patient information in order to provide more efficient treatment opportunities.
- February 21st-24th – Began employee evaluations including self-evaluations. This will continue annually.
- February 22nd – Met with Brandon Chambers of RETAC. Participated in EMS in Critical Condition Webinar which included representatives from 47 states. A few points of interest included the following nationwide statistics that are expected to worsen through 2026:
 - Operational expenses increased 8% (supplies, fuel, wages) compared to Medicare fee for services increase of 5%
 - Average employee turnover is up 19%
 - 2021-2022 application submission decreased 13%
 - Double ALS/Medic ambulances now reduced to BLS

Operations Report

Deputy Chief DeTray noted the following statistics.

<u>January</u>	
Calls for Service	182
Inter-Facility Transfers (IFT)	29
IFT Not Taken	3
<i>2 due to patient condition and 1 for crew safety and time of day</i>	
IFT Mileage	6,289

Fleet Management Report

Deputy Chief DeTray reported having operational issues three main ambulances; 1801 (VIN 4978) emission system, 1701 (VIN 7899) needs new engine (cost \$16,373.05) and 2001 (VIN 9358) is scheduled for heater repair. Additionally, 1901 (VIN 7420) is being remounted. The QRT ambulance in Aguilar has been transferred to TAD for back up transportation.

Deputy Chief DeTray requested the Board authorize funding for repairs to ambulance 1701 (VIN 7899) including a remanufactured long block and six injectors for which costs are not to exceed \$16,373.05. Two injectors were previously replaced and will be reinstalled. The long block is manufactured by Jasper, carries a two

year warranty on parts and labor with unlimited miles. He did receive a second quote that was \$126.95 more.

Motion to purchase a Jasper remanufactured long block and six injectors to be installed into 1701 (VIN 7899) with reuse of the two previously installed injectors; warranty shall include two years on parts and labor and unlimited miles, installation will be done by D&T in Raton, New Mexico was made by Clay Hart

Second: Valerie Borsa

Yea: Floyd Duran, Valerie Borsa, Clay Hart, Andres DeLeon

Nay: None

Abstain: None

Pass: The motion passed to purchase and install a refurbished long block and six injectors for ambulance #1701 (VIN 7899).

Executive Session

A motion was made by Clay Hart to recess into Executive Session per §24-6-402(4)(b) C.R.S for the purpose of conferencing with attorney to receive legal advice regarding Trinidad Area Health Association (Mt. San Rafael Hospital) litigation.

Second: Valerie Borsa

Yea: Floyd Duran, Valerie Borsa, Clay Hart, Andres DeLeon

Nay: None

Abstain: None

Pass: The motion passed to recess into Executive Session at 5:00pm. At which time Tom Murphy exited the proceedings.

*Nick Mattorano
arrived at 5:15pm*

Regular Session

The Board re-entered regular session at 5:26pm.

Next Meeting Date

The next regular meeting and Budget Hearing is scheduled for March 22, 2023 at 4:30pm.

Adjournment

Motion to adjourn the regular meeting of the Board of Directors was made by Clay Hart.

Second: Nick Mattorano


Yea: Floyd Duran, Nick Mattorano, Clay Hart, Valerie Borsa, Andres DeLeon

Nay: None

Abstain: None

Pass: The motion passed and the meeting adjourned at 5:29pm.

Minutes Approved by Trinidad Ambulance District Board of Directors February 22, 2023



Floyd Duran, Vice Chairperson

March 22, 2023
Date