

REGULAR MEETING OF THE TRINIDAD AMBULANCE
DISTRICT BOARD OF DIRECTORS
****Public Comments registration via ZOOM.us***

Date: April 26, 2023

Attendance :	Nick Mattorano	Floyd Duran, Jr.
	Valerie Borsa (arrived 4:38pm)	Clay Hart
	Andres DeLeon	Tom Murphy
	Les Downs	Deputy Chief David DeTray
	Chief Gabriel Moreno	

SUBJECT

DISCUSSION

Call to Order/Pledge	Meeting was called to order at 4:30pm by Nick Mattorano.
Roll Call/Proof of Quorum	There was a quorum with four (4) board members in attendance. Valerie Borsa arrived at 4:30pm making a quorum of five (5) board members.
Proof of Notice	Notice was posted on Trinidad Ambulance District's website (tadems.com) and business office at 939 Robinson Avenue. The notice included invitation information for attendance via ZOOM and asked the public to register on Zoom if they were interested in participating in the Public Comments section of the agenda.
Public Comments	None
Review Minutes	There were no amendments nor corrections to the March 22, 2023 minutes presented. Motion to accept the March 2023 minutes as presented was made by Floyd Duran Second: Andres DeLeon Yea: Nick Mattorano, Floyd Duran, Clay Hart, Andres DeLeon Nay: Abstain: Pass: The motion to accept the March 22, 2023 minutes as presented was approved.
Financial Report	Bernadette Cappellucci prepared the financial report for February 2023 with the following statement: "The financials appear in line with the normal month to month income and expenditures. I see nothing out of the ordinary to report or anything concerning in any of the financial reporting for the month ending March 2023. Chief Moreno pointed out the following information.

- Cash On Hand \$2,58,525 which is down \$2,475 from the previous month; due to delayed receipt of Medicare deductibles.
- March Net Income \$143,112.52
- Accounts Receivable is \$2,679,005.37 which is up \$1,344,524 from previous month.
- The medical supply shortage continues to be a problem. There are currently 10 items on back order of few of which may not be received until the fourth quarter of 2023. Supplies are down almost \$10,000 from this time last year.
- Fuel for January through March 2023 is \$16,109 only increase of \$742 from last year.
- Vehicle repairs are \$2,143 down \$4,790 from last year.
- Vehicle maintenance is \$6,784 up \$1,030 from last year.
 - 3103 (1901) is back from Alabama, is in Albuquerque getting decals. Expected in service next week.

Motion to accept the financial statement as presented was made by Floyd Duran.

Second: Clay Hart

Yea: Nick Mattorano, Floyd Duran, Clay Hart, Andres DeLeon

Nay:

Abstain:

Pass: The March 2023 financial statement was accepted as presented.

Director's Report

Medical Direction. Dr. DeWall was here March 30th for MAAM training and credentialing of ALS providers.

Billing. The old accounts receivables from Quick Med Claims is now being worked by EMS Billing. Dan Moynihan is working with Quick Med Claims attorney to come to a resolution regarding accounts that were unable to be paid by insurance due to untimely filing.

13840 Hwy 350. Veltri Contracting has provided final numbers. Contracts are being finalized for USDA and scheduled for legal review prior to signing.

CDPHE Grant Updates. The 2021 grant to re-chassis 1901 (vin 7420) remains unclear. The new chassis has been mounted and expected to be in service next week. Although the State has not responded to requests for extension of the grant, all documentation will be submitted as though the grant was "on track" for final reimbursement.

The grant to re-chassis 1501 has been approved with a purchase order provided by the State. The chassis was ordered last year but not accepted by Ford. It was reordered in February and accepted by Ford but no production date or VIN number has been provided.

Calendar.

- Week of March 28th – Mike Dixon of Dixon Waller was here conducting the 2022 audit.
- March 31st – Airway lecture/practicals (mandatory annually)
- April 6th – Medicare Webinar (Data for GADCS)
- April 10-13th – Went to Alabama to pick up 3103 (1901)
- April 14th – Priority Dispatch Training
- April 17th – Met with Doug Veltri and COT Water Dept at new station
- April 20th – Dr. DeWall case studies (CMS webinar)

Operations Report

Deputy Chief DeTray noted the following statistics.

<u>March</u>	
Calls for Service	172
Inter-Facility Transfers (IFT)	28
Med 3 (on call)	1
IFT Mileage	6,192
IFT Mileage YTD	17,693

Personnel. We have hired one full-time and one part-time EMT. They are expected to start next week. Liz Romero and Mitch Bukovac are expected to graduate from Paramedic school May 11th. They will need to complete their field internship and sit for the National Registry test. Liz has been out on Workers Compensation but is expected back to full duty on May 18th.

Vehicles. We are still operating with three rigs; two of our main ambulances and one QRT rig. A turbo will be installed in 1801 on May 1st. The engine for 1701 has been pushed back to mid-May.

Internship/Scholarship Program. Nick Mattorano inquired as to the progress with putting information together for a potential program to help those interested in attending EMT classes. Deputy Chief DeTray is working on stipulations for acceptance into the program.

Executive Session

Motion. A motion was made by Floyd Duran to recess into Executive Session per §24-6-402(4)(b) C.R.S. for the purpose of conferencing with District’s special counsel for legal advice on a possible service plan amendment.

Second: Clay Hart

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Yea: Nick Mattorano, Floyd Duran, Valerie Borsa, Clay Hart, Andres DeLeon

Nay: None

Abstain: None

Pass: The motion passed to recess into Executive Session at 4:46pm. At which time Tom Murphy exited the proceedings.

Regular Session

The Board re-entered regular session at 5:34pm.

Attorney Statement

Kathryn Winn, representative of Collins Cole Flynn Winn & Ulmer, PLLC, as general counsel provided an Attorney Statement stating she was present at the Executive Session; the session was not recorded; the Board did not adopt any proposed policy, position, rule, regulation or take any formal action during the Executive Session.

Miscellaneous

None

Next Meeting Date

The next regular meeting is scheduled for May 24, 2023 at 4:30pm.

Adjournment

Motion to adjourn the regular meeting of the Board of Directors was made by Andres DeLeon.

Second: Floyd Duran

Yea: Nick Mattorano, Floyd Duran, Clay Hart, Valerie Borsa, Andres DeLeon

Nay: None

Abstain: None

Pass: The motion passed and the meeting adjourned at 5:41 pm.

Minutes Approved by Trinidad Ambulance District Board of Directors May 24, 2023



Nicholas Mattorano, Chairperson

May 24, 2023

Date