

**REGULAR MEETING OF THE TRINIDAD AMBULANCE**  
**DISTRICT BOARD OF DIRECTORS**  
***\*Public Comments registration via ZOOM.us***

Date: May 24 2023

Attendance :	Floyd Duran, Jr.	Nick Mattorano
	Andres DeLeon	Les Downs
	Barbara Fisk	Tom Murphy
	Zachary Shapiro	Mrs. Murphy
	Chief Gabriel Moreno	Deputy Chief David DeTray

**SUBJECT**

**DISCUSSION**

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Call to Order/Pledge	Meeting was called to order at 4:30pm by Nick Mattorano.
Roll Call/Proof of Quorum	There was a quorum with three (3) board members in attendance.
Proof of Notice	Notice was posted on Trinidad Ambulance District's website (tadems.com) and business office at 939 Robinson Avenue. The notice included invitation information for attendance via ZOOM and asked the public to register on Zoom if they were interested in participating in the Public Comments section of the agenda.
Public Comments	None
Review Minutes	There were no amendments nor corrections to the April 26, 2023 minutes presented. <b>Motion</b> to accept the April 26, 2023 minutes as presented was made by Floyd Duran. <b>Second:</b> Andres DeLeon <b>Yea:</b> Nick Mattorano, Floyd Duran, Andres DeLeon <b>Nay:</b> <b>Abstain:</b> <b>Pass:</b> The motion to accept the April 26, 2023 minutes as presented was approved.
Financial Report	Bernadette Cappellucci prepared the financial report for April 2023 with the following statement: "The financials appear in line with the normal month to month income and expenditures. I see nothing out of the ordinary to report or anything concerning in any of the financial reported for the month ending April 2023.  Chief Moreno pointed out the following information. <ul style="list-style-type: none"><li>• Cash On Hand \$2,576,539 and April Net Income was \$516,298.</li><li>• Accounts Receivable is \$2,894,694.95 which is up</li></ul>

\$215,670 from previous month.

- The medical supply shortage is fluctuating up and down. There is currently 10 items on back order some of which won't be supplied until the fourth quarter of 2023. Year-To-Year reports the supply line item is down \$9,336.
- Fuel costs for April 2023 was \$16,109 which is down \$5,208 from this time last year.
- Vehicle repair costs for the month were \$2,546 which is down \$5,560 year-to-year.
- Vehicle maintenance is currently \$5,990 which is up \$1,214 from last year.
- GREAT NEWS. Rig 3103 (VIN 2811/old VIN 7420 #1901) has been in service for 3 weeks AND the State is honoring the grant for a reimbursement of \$50,288.73.

**Motion** to accept the April 2023 financial statement as presented was made by Floyd Duran.

**Second:** Andres DeLeon

**Yea:** Nick Mattorano, Floyd Duran, Andres DeLeon

**Nay:**

**Abstain:**

**Pass:** The April 2023 financial statement and report were accepted as presented.

#### Consultant Contract

Mr. Daniel Moynihan, up until May 14, 2023, has been working as a consultant for the District. He has provided a written request to extend his services to the District at a proposed rate of \$100 per hour. The Board came up with several stipulations they would like to include in a counter offer to Mr. Moynihan. Attorney Les Downs was tasked with preparing a draft offer letter for Board approval.

#### Internship/Scholarship Program Implementation

Deputy Chief DeTray described the State's new program for providing funds for EMT and Paramedic students. The State program does not make it practicable for the District to offer the program they've outlined, at this time. It will most likely be something the District can offer once the State program ends.

#### Oaths of Office

New Board members Tom Murphy and Zachary Shapiro recited their Oaths of Office. Thus, Floyd Duran, Jr., Clay Hart and Valerie Borsa withdrew their positions on the Board. Everyone in attendance introduced themselves and welcomed the two new board members.

#### Community Paramedic Presentation

Mr. James "Tiny" McLaughlin, P.A.C.T. Manager for Ute Pass Regional Health Service District, provided a presentation detailing how Ute Pass created a Health Service District and the community benefits of Community Paramedics. He also noted funding/grant opportunities currently available such as the Opiate Funds Grant

available throughout the State via Public Health Departments. Tom Murphy stated he and several other people worked on and received a Health Service District certification back in 2008; the name of which is being researched.

Resolution 2023-04  
Health Service District

The Board, having reviewed Resolution 2023-04 prior to this meeting discussed the benefits of changing the District's current Service Plan as an Ambulance District to a Health Service District. Attorney Kathryn Winn noted a typing error on page 2, item 3: Trinidad Health Services District should read Trinidad Health Service District.

**Motion** to change the District's current Service Plan from an Ambulance District to a Health Service District per Resolution 2023-04 with the change of spelling noted on page 2, item 3 from Trinidad Health Services District to Trinidad Health Service District was made by Andres DeLeon.

**Second:** Zachary Shapiro

**Yea:** Nick Mattorano, Andres DeLeon, Zachary Shapiro, Tom Murphy

**Nay:**

**Abstain:**

**Pass:** Resolution 2023-04 passed.

Director's Report

**Medical Direction.** Dr. DeWall will be in-house tomorrow for training.

**Billing.** All old A/R is within the EMS/MC billing system and being worked. TAD submitted untimely filing numbers to Quick Med Claims for payment. We are still awaiting a response.

**13840 Hwy 350.** All contracts have been reviewed by attorneys and in the hands of the USDA for approval. We are waiting to hear back from Bank of the San Juans for the interim loan.

**CDPHE Grant Updates.** The 2021 grant to re-chassis 1901 (VIN 7420) has been approved for reimbursement of \$50,288.73. The rig has been renumbered to 3103 (VIN 2811) and has been in service for 3 weeks. The rechassis of 1501 (also under a grant) is pending confirmation of the Ford order. The order placed with Ford in 2022 was not accepted but reordered in February 2023. There has been no notification of a production date nor VIN number.

**Calendar.** The District continues to be very busy.

- May 1 – Rig 3103 was picked up in Albuquerque.
- May 2 – Attended Ground Ambulance and Patient Billing (GAPB) Advisory Committee Public Meeting webinar, EMS Stakeholder webinar and Colorado Medicaid.
- May 3 – Day 2 of the GAPB webinar.

- May 4 – TEAMS meeting with Kathryn Winn on steps moving forward with Service Plan amendment.
- May 5 – Special District Association Emergency meeting regarding how property tax reduction would affect special districts.
- May 8 – Participated in mock accident drill at THS.
- May 9 – Pulsara Administration Demonstration
- May 11 – Attended PCC graduation for Liz Romero and Eric Bukovac
- May 12 – SEMTAC Grant Review presentation. Anticipate receiving grant funds for purchase of 2 Lucas devices and 3 ventilators.
- May 15 – Lexipol/Cordico Wellness presentation, a wellness app available to staff, families and QRTs.
- May 18 – Participated in Water Festival at TSJC and attended GADCS webinar
- May 23 – Submitted and Certified GADCS Cost Report

Operations Report

Deputy Chief DeTray noted the following statistics.

<u>April</u>	
Calls for Service	188
Inter-Facility Transfers (IFT)	31
Med 3 (on call)	1
IFT Mileage	6,568
IFT Mileage Year-To-Date	24,261

**Personnel.** The District has hired one full-time EMT and two part-time EMTs. Liz Romero is back on full duty from her Workers Comp claim.

**Vehicles.** Four of our five rigs are in service. Replacing the engine in 1701 should begin this week. 2001 is scheduled for warranty work June 5 and 3103 just had its first service (only in service for 3 weeks).

Miscellaneous

Tom Murphy had several requests for information. He was told most of his requests will be provided in a Board Member binder. He and Zachary Shapiro were given the Special District Associations Board Member Manual.

Minutes Approved by Trinidad Ambulance District Board of Directors June 28, 2023

  
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Nicholas Mattorano, Chairperson

June 28, 2023  
Date