

MONTHLY MEETING
TRINIDAD AMBULANCE DISTRICT BOARD OF DIRECTORS
JANUARY 24, 2024

Attendance : Nick Mattorano, Andres DeLeon (4:58), Joe Richards, Tom Murphy, Zachary Shapiro, Executive Director Gabe Moreno, Deputy Chief David DeTray, Legal Counsel Les Downs, Barbara Fisk, Lt. John Velasquez

SUBJECT

DISCUSSION

Call to Order/Pledge	Meeting was called to order at 4:30pm by Zakk Shapiro.
Roll Call/Proof of Quorum	There was a quorum with five (5) board members in attendance.
Proof of Notice	Notice was posted on Trinidad Ambulance District's website (tadems.com) and business office at 939 Robinson Avenue. The notice included invitation information for attendance via ZOOM and asked the public to register on Zoom if they were interested in attending the meeting.
Adoption of Agenda	MOTION adopt the agenda a presented was made by Nick Mattorano SECOND: Zakk Shapiro YEA: Nick Mattorano, Andres DeLeon, Joe Richards, Tom Murphy, Zakk Shapiro NAY: ABSTAIN: The agenda has been approved.
Public Comments	None
Executive Session	MOTION to exit regular session and enter into Executive Session per C.R.S. §24-6-402(4)(b) to conference with attorney regarding TAHA vs TAD legal action was made by Zakk Shapiro. SECOND: Nick Mattorano YEA: Nick Mattorano, Andres DeLeon, Joe Richards, Tom Murphy, Zakk Shapiro NAY: ABSTAIN: The Board will adjourn from regular session at 4:33pm with the following in attendance: Nick Mattorano, Joe Richards, Tom Murphy, Zakk Shapiro, Legal Counsel Les Downs, Executive Director Gabe Moreno, Deputy Chief David DeTray and Barbara Fisk REGULAR SESSION RESUMED: 4:51pm
Review Minutes	MOTION to accept the regular meeting minutes from October 25, 2023 as presented was made by Nick Mattorano. SECOND: Zakk Shapiro YEA: Nick Mattorano, Joe Richards, Tom Murphy, Zakk Shapiro NAY:

ABSTAIN:

The October 25, 2023 minutes were approved as presented.

MOTION to accept the budget hearing minutes from October 25, 2023 as presented was made by Zakk Shapiro.

SECOND: Joe Richards

YEA: Nick Mattorano, Joe Richards, Tom Murphy, Zakk Shapiro

NAY:

ABSTAIN:

The October 25, 2023 budget hearing minutes were approved as presented.

Financial Statement

Bernadette Cappellucci of Century Financial Group prepared the financial reports for October-December 2023 with the following statement: "The financials appear in line with the normal month to month income and expenditures. I see nothing out of the ordinary to report or anything concerning in any of the financial reporting for the month ending October 2023." The same statement was included with the November and December 2023 financial report.

Chief Moreno pointed out the following information:

- Total Cash On Hand as of December 31, 2023 \$1,655,981 – lower due to building funds expended.
- End of Year 2023 Net Income \$1,372,775
- Due to Governor Polis' tax break implemented in November 2023, the Assessed Values decreased. The State has promised these funds will be "backfilled", possibly in March-May 2024. The 2024 Budget was amended/decreased by \$54,000 to reflect the decreased Assessed Value.

Also noted were the following.

- Medical Supply expense down \$12,917 compared to this time last year.
- Fuel costs were down \$11,445 compared to this time last year.
- Vehicle repairs are down \$7,740 compared to this time last year.
- Vehicle maintenance is up \$9,302 compared to this time last year.

MOTION to accept the October-December 2023 financial statements as presented was made by Nick Mattorano.

SECOND: Zakk Shapiro

YEA: Nick Mattorano, Joe Richards, Tom Murphy, Zakk Shapiro

NAY:

ABSTAIN:

The October-December 2023 financial statements was approved.

Old Business

None

New Business

VEHICLE SALE. The District possesses a black 2009 Ford Expedition (VIN: 1FMFK16509EB27145) with 76,000 miles. Huerfano County Sheriff's Office and Las Animas County Sheriff's Office expressed interest in purchasing the vehicle for \$7,000. Trinidad Police Department was also contacted but was not interested. Zakk Shapiro thought the price was a bit low but later agreed once more detailed information about the vehicle condition was shared. Joe Richards asked legal counsel, Les Downs, if the District needed to post a public notification of the sale. It was explained that since both entities involved are government that it was not necessary. It was agreed that Las Animas County should have preference in the purchase.

MOTION to sell a 2009 Ford Expedition (VIN: 1FMFK16509EB27145) to the Las Animas County Sheriff's Office for \$7,000. If they are not interested or unable to purchase the vehicle, it will be offered to Huerfano County Sheriff's Office for the same price was made by Zakk Shapiro.

SECOND: Andres DeLeon

YEA: Nick Mattorano, Andres DeLeon, Joe Richards, Tom Murphy, Zakk Shapiro

NAY:

ABSTAIN:

The sale of the 2009 Ford Expedition (VIN: 1FMFK16509EB27145) to the Las Animas County Sheriff's Office for \$7,000. If they are not interested or unable to purchase the vehicle, it will be offered to Huerfano County Sheriff's Office for the same price was approved.

ROLL MONEY FROM CD TO MONEY MARKET ACCOUNT. The Board was informed that a CD with BMO (Bank of the West) was earning 0.05% interest. There is currently \$597,871.16 in the CD which just rolled over and will mature on June 25, 2024. Research has been done on local bank's money market accounts. The Board is being asked if they would like to cash out the CD and place the money in an IN Bank money market account which would have a six month fixed interest rate of 5.2%. Thereafter, the interest rate is flexible and 95% of the federal rate. The account must maintain a minimum balance of \$100,000 and up to six checks a month can be written with no fees. The Board agreed that the interest accrual outweighs the minimal penalty for early withdrawal.

MOTION to cash out the remaining CD at BMO (#52445822) and put the money in a money market account at IN Bank was made by Joe Richards.

SECOND: Nick Mattorano

YEA: Nick Mattorano, Andres DeLeon, Joe Richards, Tom Murphy, Zakk Shapiro

NAY:

ABSTAIN:

The remaining CD at BMO (#52445822) and put the money in a money market account at IN Bank.

Director's Report

Medical Direction. All of our providers waiver credentials have been renewed for 2024.

EMS/MC. Old accounts receivable is now visible on the portal. Income collected for the month of December 2023 was \$91,189.

Quick Med Claims (QMC) Update. QMC has changed attorneys. We are still waiting for EMS/MC to provide information. Chief Moreno is considering accepting the \$25,809.44 offer from QMC, if it's still on the table.

USDA RD Loan / New Building Update. Construction is ongoing and moving along nicely. The exterior frames on the additions are complete and windows installed. They will install exterior skin this week. The steel for the rear bay addition should be here any day and will be installed upon arrival, weather permitting. It is expected that drywall installation will begin in February.

Health Service District Update. The Community Needs Assessment has been completed and the Health Service District Application has been started. We have registered for the Colorado Trust Grant Portal for Behavioral Health and Community Paramedic.

1501 Remount Update. 1501 blew another turbo. Instead of paying for repairs, it was shipped to Alabama for a remount. The shipping cost was \$2,400; roughly the cost of two employees making the drive there and back. Expected completion is May, 2024. Reminder: this work is covered under the 2022-2023 CDPHE/EMTS grant received.

Miscellaneous Updates. The District took three employees to the State EMS Conference. Chief and Deputy Chief attended the RETAC Forum in Loveland. There were abundant learning experiences and networking for everyone at both conferences. The Medicaid Supplemental Reporting has been completed and is awaiting review/audit. Chief is working on the State EMS Grant for cardiac monitors. Since the District is already using Pulsara, it has signed up for State Pulsara Patient Tracking Pilot.

Body Cameras. A crew was involved with an incident wherein they responded to a 911 call and had a gun was pulled on our providers. All ended peacefully but this has brought the topic of body cameras to the forefront again. Chief Moreno provided a draft policy for the use of body cameras to legal counsel, Les Down, for review. It is intended that the cameras be activated at the beginning of all patient encounters and terminated at the end of each encounter. Concern was raised about cameras interfering with life-saving skills and medical first responders being mistaken for law enforcement officers. It was explained that the

cameras would be worn in the center of employee ballistic vests where are clearly marked with identification and would not hinder patient care. It was also noted that the recordings are in no way part of patient care records. The recordings would also be beneficial for Quality Assessment/Quality Improvement. The recordings would be maintained for a specific period of time based on policy. It was agreed that a local server be part of the storage process. There are three ProVision price options:

1. Bodycam 4 Garment Clip Bundle with Transfer Software & Single Dock: camera unit, garment clip, docking station, transfer/upload software, RFID user tags – for 12 cameras \$7,135.00
2. BC4 SecuraMax Bundle (100GM) @ \$55/month: camera, dock, clip, SecuraMax Software with 100GB Cloud Storage per device for 60 months, replacement camera at month 30 – for 12 cameras \$7,920 per year.
3. BC4 SecuraMax Bundle (50GM) @ \$50/month: camera, dock, clip, SecuraMax Software with 50GB Cloud Storage per device for 60 months, replacement camera at month 30 – for 12 cameras \$7,200 per year.

MOTION to purchase 12 body cameras per option 1 (\$7,135) noted above not to include Cloud storage but to establish local storage/server. Later to establish a 5 year contract for 100GM Cloud storage per device at \$40 per device per month was made by Zakk Shapiro.

SECOND: Joe Richards

YEA: Nick Mattorano, Andres DeLeon, Joe Richards, Tom Murphy, Zakk Shapiro

NAY:

ABSTAIN:

Approval to purchase ProVision Bodycam 4 Garment Clip Bundle with Transfer Software & Single Dock: camera unit, garment clip, docking station, transfer/upload software, RFID user tags – for 12 cameras \$7,135.00 with the intent to later establish a 5 year contract for 100GM Cloud storage per device at \$40 per device per month.

Christmas Party. Chief Moreno mentioned, for the first time in many years, the District hosted a Christmas Party for employees, their families and board members. It was well attended and everyone had a good time.

Operations Report

Deputy Chief DeTray acknowledged Chief Moreno's leadership specifically regarding the District's excellent financial standing. Also noted, the following statistics for the months of October-December 2023.

	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
Calls for Service	206	201	203
Inter-Facility Transfers	32	28	28
Inter-Facility Transfers NOT TAKEN			

No ALS availability	
IFT Mileage	5,871 5,534 4.965
IFT Mileage End of Year 2023	66,827

Incident Reports. There was a late night incident wherein a patient's relative held TAD employees at gun point. Both Chief and Deputy Chief responded to the scene. The Board was reminded that, at times, late at night there is no law enforcement available in the county. This is a reminder as to why our crews wear ballistic vests and why Chief Moreno is purchasing body cameras. Thankfully there were no injuries.

Licensing. The Las Animas County Board of County Commissioners is happy with TAD's performance and services as well as plans for the future. The renewed the District's license for 2024. The new licensing process required by and through the State is in the process of formalization. Our license will be grandfather for 2 years.

State Level Participation. Chief Moreno and Deputy Chief DeTray are continuing to work with EMSAC on an Advocacy Committee regarding many topics, currently licensing. They are also active in State RETAC forums. They will be taking two District employees to EMS at the Capital event in February.

Fleet. 1501 blew a turbo so was shipped to Excellence for remount. The cost to ship to Georgia was \$2,400. Currently 2 of our 5 rigs are in service. Two have been in the shop for the past 3 weeks.

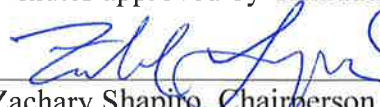
Equipment. TAD received 8 donated portable radios from Colorado State Patrol. All portable radios have been reprogrammed.

Miscellaneous Joe Richards informed the Board he would be out of town/unavailable February 12-15.

Next Meeting The next monthly meeting, including budget hearing, date will be February 28, 2024 at 4:30pm.

Adjourn **MOTION** to adjourn was made by Zakk Shapiro
SECOND: Andres DeLeon
YEA: Nick Mattorano, Andres DeLeon, Joe Richards, Tom Murphy, Zakk Shapiro
NAY:
ABSTAIN:
Adjourned at 5:41pm

Minutes approved by Trinidad Ambulance District Board of Directors February 28, 2024.


Zachary Shapiro, Chairperson


Date