



# TRINIDAD AMBULANCE DISTRICT BOARD OF DIRECTOR'S MONTHLY MEETING

DATE: Wednesday, August 28, 2024  
TIME: 4:00pm  
LOCATION: 13840 Hwy 350, Trinidad, CO  
PUBLIC COMMENTS: ZOOM.US (see access below)  
PROOF OF NOTICE: tadems.com

## AGENDA

1. Call to Order / Pledge of Allegiance
2. Roll Call
3. Adopt Agenda
4. Public Comments
5. Review Meeting Minutes July 24, August 1 and August 26, 2024
6. Financial Statements July 2024
7. Old Business
8. New Business
9. Director's Report
10. Operations/Fleet Report
11. Miscellaneous
12. Next Regular Meeting Date
13. Adjourn
- 14.

**PUBLIC COMMENTS – you must register, at minimum, 24 hours prior to meeting.**

Registration Link <https://us06web.zoom.us/meeting/register/tZEudO2vpjMtH9FXiiWTUuEaE1xxWr4yyM-V>  
Meeting ID: 853 3478 8755

After registering, you will receive a confirmation email containing information about joining the meeting.

***Trinidad Ambulance District's Mission is to Save Lives and Reduce Pain and Suffering with compassion, integrity and respect.***

**MONTHLY MEETING**  
**TRINIDAD AMBULANCE DISTRICT BOARD OF DIRECTORS**  
**July 24, 2024**

Attendance Joe Richards, Tom Murphy, Zachary Shapiro, Nick Mattorano, Andres DeLeon  
Executive Director Gabe Moreno, Deputy Chief David DeTray, Barbara Fisk, Les Downs

**SUBJECT**

**DISCUSSION**

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Call to Order/Pledge	Meeting was called to order at 4:07pm by Zakk Shapiro.
Roll Call/Proof of Quorum	There was a quorum with five (5) board members in attendance.
Proof of Notice	Notice was posted on Trinidad Ambulance District's website (tadems.com) and business office at 13840 Hwy 350. The notice included invitation information for attendance via ZOOM and asked the public to register on Zoom if they were interested in attending the meeting.
Adoption of Agenda	<b>MOTION</b> to adopt the agenda as presented was made by Joe Richards. <b>SECOND:</b> Tom Murphy <b>YEA:</b> Nick Mattorano, Joe Richards, Tom Murphy, Zakk Shapiro, Andres DeLeon <b>NAY:</b> <b>ABSTAIN:</b> The agenda has been approved as presented.
Public Comments	None
Review Minutes	<b>MOTION</b> to approve June 26, 2024 meeting minutes as presented was made by Nick Mattorano. <b>SECOND:</b> Andres DeLeon <b>YEA:</b> Nick Mattorano, Joe Richards, Tom Murphy, Zakk Shapiro, Andres DeLeon <b>NAY:</b> <b>ABSTAIN:</b> The June 26, 2024 minutes were approved as presented.
Financial Statement	Bernadette Cappellucci of Century Financial Group prepared the financial report for June 2024 with the following statement: "The financials appear in line with the normal month to month income and expenditures. I see nothing out of the ordinary to report or anything concerning in any of the financial reporting for the month ending June 30, 2024."  Chief Moreno pointed out the following information: <ul style="list-style-type: none"><li>• Total Cash On Hand as of June 30, 2024 \$2,013,769 which is down \$332,864 from May 2024.</li><li>• June Net Income -\$116,057</li></ul>

- YTD Net Income \$933,500
- Concerns  
Fleet maintenance and repairs continue to be of concern.

**MOTION** to accept the June 2024 financial statements as presented was made by Joe Richards.

**SECOND:** Zach Shapiro

**YEA:** Nick Mattorano, Tom Murphy, Zakk Shapiro, Joe Richards, Andres DeLeon

**NAY:**

**ABSTAIN:**

The June 2024 financial statement was approved as presented.

Executive Session

An Executive Session was determined unnecessary.

Old Business

None

New Business

Zach Bierman and Ryan Floyd, realtors with Kaufman Hagan Commercial Real Estate (KH Commercial) located in Denver, presented a Broker Opinion of Value for the property located at 939 Robinson Avenue, Trinidad, Colorado. Their strategy includes nationwide marketing. They presented a guarantee stating, if they don't sell the property for within 5% of the list price they will provide a 10% discount on their 3% seller commission. They cannot alter the 3% buyer commission. They will provide the Power Point presentation and contract to all board members and Les Downs for review.

**MOTION** was made by Tom Murphy to contract with KH Commercial for the sale of the property at 939 Robinson Avenue, Trinidad, Colorado.

**SECOND:** Joe Richards

**YEA:** Nick Mattorano, Joe Richards, Tom Murphy, Zakk Shapiro, Andres DeLeon

**NAY:**

**ABSTAIN:**

**Trinidad Ambulance District will retain Kaufman Hagan Commercial Real Estate as broker for the sale of the property at 939 Robinson Avenue, Trinidad, Colorado.**

Director's Report

**EMS/MC.** Year to Date Net Collections for new accounts receivable is \$707,189 on top of \$9,460 from old (QMC) accounts.

**Quick Med Claims (QMC) Update.** Legal Counsel Les Downs received communication that QMC's attorney was on vacation this week.

**939 Robinson Avenue.** Met with Zach Bierman and Ryan Floyd with Kaufman Hagan Commercial Real Estate on July 17<sup>th</sup>.

**USDA RD Loan / New Building Update.** It is anticipated to have the construction loan closed out by August 3, 2024. Administration of the DOLA grant continues.

**1501 Remount Update.** In service.

**MSRH/TAHA Appeal.** The attorneys contacted to present oral arguments for TAD found a conflict of interest so cannot represent TAD but two others are available, without conflicts.

**Miscellaneous Updates.**

- July 9<sup>th</sup> – Met with Colorado Whole Blood Coalition
- July 10<sup>th</sup> – Participated with Colorado Ambulance Managers State Meeting
- July 10<sup>th</sup> & 11<sup>th</sup> – SoundOff Signal conducted a video/photography shoot to show off their system that is on our newest ambulance. The will be using the end product at EMS World in Las Vegas this September.
- July 16<sup>th</sup> – Participated in the Southern Colorado RETAC (SECRETAC) meeting, Colorado Integrated Health Care Service (CIHCS) license application review.

Operations Report

Deputy Chief DeTray provided the following statistics for the month of June 2024.

Calls for Service	242
On Call	3 (4 transported)
EMS1	0
EMS2	0
Inter-Facility Transfers (IFT)	28
IFT Home	2
YTD IFT	174
IFT NOT TAKEN	1 (ER cancelled)
IFT Mileage-May	5,850
IFT Mileage YTD 2024	33,800

Deputy Chief DeTray noted that four out of six ambulances are in service. It was questioned whether the District should look into hiring a full-time or on call, dedicated mechanic. It was agreed that this is a good idea but, at this time, not practical.

Miscellaneous

Barbara Fisk reminded everyone that we are now using Bill.com to pay invoices. All board members are encouraged to upload the App so they can participate in the approval process.

Next Meeting

The next monthly meeting, including budget hearing, date will be August 28, 2024 at 4:00pm.

Trinidad Ambulance District  
Regular Monthly Meeting  
July 24, 2024

Adjourn

**MOTION** to adjourn was made by Nick Mattorano

**SECOND:** Zachary Shapiro

**YEA:** Nick Mattorano, Joe Richards, Tom Murphy, Zakk Shapiro,  
Andres DeLeon

**NAY:**

**ABSTAIN:**

Adjourned at 6:16PM

Minutes approved by Trinidad Ambulance District Board of Directors August 28, 2024.

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Zachary Shapiro, Chairperson

**SPECIAL MEETING**  
**TRINIDAD AMBULANCE DISTRICT BOARD OF DIRECTORS**  
**August 1, 2024**

Attendance Joe Richards, Tom Murphy, Zachary Shapiro, Nick Mattorano, Andres DeLeon  
Executive Director Gabe Moreno, Deputy Chief David DeTray, Barbara Fisk

**SUBJECT**

**DISCUSSION**

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Call to Order/Pledge	Meeting was called to order at 3:41pm by Zakk Shapiro.
Roll Call/Proof of Quorum	There was a quorum with five (5) board members in attendance.
Proof of Notice	Notice was posted on Trinidad Ambulance District's website (tadems.com) and business office at 13840 Hwy 350. The notice included invitation information for attendance via ZOOM and asked the public to register on Zoom if they were interested in attending the meeting.
Resolution 24-0002	<p>Whereas the Board previously adopted Resolution 24-0001 creating Trinidad Ambulance District Transportation Enterprise for the purpose of authorizing the Enterprises' Revenue Bond in the aggregate principal amount of \$3,207,000.00 through Resolution 24-0002 which is presented here with formalized dollar amounts for the 35 year USDA loan for \$3,207,000 at 2.5% interest.</p> <p><b>MOTION</b> to adopt Resolution 24-0002 was made by Nick Mattorano.</p> <p><b>SECOND:</b> Zachary Shapiro</p> <p><b>YEA:</b> Nick Mattorano, Joe Richards, Tom Murphy, Zakk Shapiro, Andres DeLeon</p> <p><b>NAY:</b></p> <p><b>ABSTAIN:</b></p> <p><b>Resolution 24-0002 authorizing the issuance of the Enterprise's Revenue Bond in the Aggregate Principal amount of \$3,207,000.000.</b></p>
Adjourn	<p><b>MOTION</b> to adjourn was made by Nick Mattorano</p> <p><b>SECOND:</b> Zachary Shapiro</p> <p><b>YEA:</b> Nick Mattorano, Joe Richards, Tom Murphy, Zakk Shapiro, Andres DeLeon</p> <p><b>NAY:</b></p> <p><b>ABSTAIN:</b></p> <p>Adjourned at 3:45pm</p>

Minutes approved by Trinidad Ambulance District Board of Directors August 28, 2024.

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Zachary Shapiro, Chairperson

**WORK SESSION**  
**TRINIDAD AMBULANCE DISTRICT BOARD OF DIRECTORS**  
**August 26, 2024**

Attendance Joe Richards, Tom Murphy, Zachary Shapiro, Executive Director Gabe Moreno, Deputy Chief David DeTray, Barbara Fisk, Ryan Floyd, Zach Bierman, Lisa Mayers

**SUBJECT**

**DISCUSSION**

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Call to Order/Pledge	Meeting was called to order at 3:37pm by Zakk Shapiro.
Roll Call/Proof of Quorum	There was a quorum with three (3) board members in attendance.
Proof of Notice	Notice was posted on Trinidad Ambulance District's website (tadems.com) and business office at 13840 Hwy 350. The notice included invitation information for attendance via ZOOM and asked the public to register on Zoom if they were interested in attending the meeting.
Letter of Intent 939 Robinson Ave.	Ryan Floyd and Zach Bierman of Kaufman Hagan Commercial Real Estate reviewed a Letter of Intent dated August 21, 2024 regarding the sale/purchase of the District property at 939 Robinson Ave., Trinidad, Colorado. Lisa Mayers, Attorney with the Special Districts Association confirmed that Trinidad Ambulance District Transportation Enterprise can carry a loan for the purchase of the property and would be involved with drafting documents
Adjourn	The Work Session adjourned at 4:10pm.

Minutes approved by Trinidad Ambulance District Board of Directors August 28, 2024.

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Zachary Shapiro, Chairperson

# Trinidad Ambulance District

## Balance Sheet

As of July 31, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1010 County Treasurer Cash	129,733.98
1020 First National Bank - 49271	778,683.00
Bill.com Money Out Clearing	2,831.75
Petty Cash	76.49
<b>Total Bank Accounts</b>	<b>\$911,325.22</b>
Accounts Receivable	
1200 Accounts Receivable	750.00
<b>Total Accounts Receivable</b>	<b>\$750.00</b>
Other Current Assets	
1320 Property Tax Receivable	318,331.94
Due from the Enterprise	1,643.70
<b>Total Other Current Assets</b>	<b>\$319,975.64</b>
<b>Total Current Assets</b>	<b>\$1,232,050.86</b>
<b>TOTAL ASSETS</b>	<b>\$1,232,050.86</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	81,621.55
<b>Total Accounts Payable</b>	<b>\$81,621.55</b>
Other Current Liabilities	
2130 Colorado Payable	669.00
2200 Deferred Property Tax REceivable	318,331.94
<b>Total Other Current Liabilities</b>	<b>\$319,000.94</b>
<b>Total Current Liabilities</b>	<b>\$400,622.49</b>
<b>Total Liabilities</b>	<b>\$400,622.49</b>
Equity	
Opening Balance Equity	76.49
Retained Earnings	867,371.63
Net Income	-36,019.75
<b>Total Equity</b>	<b>\$831,428.37</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,232,050.86</b>



# Trinidad Ambulance District Transportaion Enterprise

## Statement of Financial Position

As of July 31, 2024

	TOTAL
Other Assets	
125 Prepaid Contract Services	7,500.00
<b>Total Other Assets</b>	<b>\$7,500.00</b>
<b>TOTAL ASSETS</b>	<b>\$9,998,534.76</b>
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
204 Accounts Payable	33,157.92
<b>Total Accounts Payable</b>	<b>\$33,157.92</b>
Other Current Liabilities	
205 Accrued Wages Payable	22,370.00
206 PTO Payable	57,119.00
208 401K	2,931.47
216 State W/H Liability	2,808.47
218 Federal Unemployment Liabl	866.21
Due to the District	1,643.70
<b>Total Other Current Liabilities</b>	<b>\$87,738.85</b>
<b>Total Current Liabilities</b>	<b>\$120,896.77</b>
Long-Term Liabilities	
241 N/P-Bank of the San Juans	1,954,848.64
<b>Total Long-Term Liabilities</b>	<b>\$1,954,848.64</b>
<b>Total Liabilities</b>	<b>\$2,075,745.41</b>
Equity	
371 Prior Period Adjustment	71.70
Retained Earnings	6,652,401.01
Net Revenue	1,270,316.64
<b>Total Equity</b>	<b>\$7,922,789.35</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$9,998,534.76</b>

# Trinidad Ambulance District Transportaion Enterprise

## Statement of Financial Position

As of July 31, 2024

	TOTAL
Other Assets	
125 Prepaid Contract Services	7,500.00
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<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
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204 Accounts Payable	33,157.92
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